

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
March 1, 2012

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, March 1, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Member Dan Kieger was absent.

The agenda was reviewed and unchanged.

4. VISITORS:

Listening Session: Member Corcoran reported that three people attended the Listening Session.

5. STUDENT ACHIEVEMENT:

Forest View Elementary School – This report was moved to the end of the meeting.

Positive Happenings: School Board Members reported on the many programs, events, meetings and visits to district schools during the past month.

6. REPORTS:

Buildings & Grounds Committee – Julie Corcoran reported that the Buildings & Grounds committee discussed Health and Safety funding and the FLAAA arena.

Communications Committee – Kathy Bystrom reported that the Communications Committee discussed a new district commercial/video.

Finance Committee – Rob Rapheal reported that the Finance Committee reviewed budget adjustments, the FLAAA arena, and the legislative action committee.

Policy Committee – Gail Theisen reported that at the last meeting the Policy Committee reviewed the draft of the Wellness policy and the policies up for review or action on this Board agenda.

Staff Welfare Committee – Erin Turner reported that at their last meeting the committee discussed the FLAAA arena.

City of Forest Lake – Karen Morehead reported that the city has finalized an agreement with FLAAA to maintain the Fenway Park athletic fields, and the new City Administrator, Aaron Parrish and his family have moved into the district.

Superintendent's report – Dr. Linda Madsen reported that the state is projecting a budget surplus and may be able to pay back school districts for the shift, the Hall of Fame applications are due March 24, the classified staff development in-service on February 20 was a result of the strategic plan, she met with representatives who hope to form a Forest Lake Area Historical Society, enough students have enrolled in the new Chinese language courses to offer four sections, and enough students have enrolled for the new EMT course.

7. CONSENT AGENDA ITEMS:

Member Bystrom moved to approve the following consent agenda items 7.1–7.5. The motion was seconded by Member Morehead, all members voted aye and the motion carried.

7.1 Approved the Minutes of February 2 & 16, 2012.

7.2 Approved the Bills as of March 1, 2012.

7.3 Approved Classified Personnel:

A. Retirement: Mary Ekvall – effective May 18, 2012.

B. Resignation:

1. Julie Berens – eff. 1/27/12.
2. George Mutua – eff. 2/23/12.
3. Eva Rangitsch – eff. 2/10/12.
4. Melissa Wolter – eff. 2/15/12.

C. Termination:

1. Michelle Alexander – eff. 1/27/12.
2. Rena Pepin – eff. 2/17/12.

D. Employment:

1. Kathryn Boehmer – eff. 1/30/12.
2. Susan Davis – eff. 1/31/12.
3. Maryann Neeser – eff. 1/18/12.
4. Steven Nord – eff. 3/3/12.
5. Colleen Thomas – eff. 2/4/12.

E. Transfer:

1. Duane Huschka – eff. 1/26/12.
2. Thomas Juen – eff. 1/26/12.

F. Leave of Absence:

1. Rita DuFresne – LOA Feb. 16 through March 2, 1012.
2. Jennifer Gamble – LOA about April 4 through June 7, 2012.
3. Kristin Hazel – LOA Jan. 12 through Feb. 20, 2012.

G. Additional Position: ECFE Asst. II at the CLC eff. 1/18/12.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Sarah Anderson – Child care leave of absence on or about 5/22/12 to 6/8/12.
2. Ann Astrup – Extended three to five-year leave of absence beginning 2012-school year.
3. Danielle Dady – Child care leave of absence for the 2012-13 school year.
4. David Daniels – Child care leave of absence for the 2012-13 school year.
5. Darla Germanson – Child care leave of absence for the 2012-13 school year.
6. Kelly Johnson – Policy 415 leave of absence for the 2012-13 school year.
7. Heidi Link – Child care leave of absence Aug. 27 through Nov. 2, 2012.
8. Michele Luke – Leave of absence Feb. 13-24, 2012.
9. Katherine Papke – Child care leave of absence for the 2012-13 school year.
10. Margi Rychley – Policy 415 leave of absence for the 2012-13 school year.
11. Kristen Snyder – Child care leave of absence on or about 8/27/12 to 10/17/12.

B. Non-Curricular Assignment: Danna Bergantine – .20 Assistant Debate Coach.

C. Resignation/Retirement:

1. Penny Baker – Resign end of 2011-12 school year (June 8, 2012).
2. Elizabeth Frye – Resign end of 2011-12 school year (June 8, 2012).
3. Jane Gilles – Resign effective immediately.
4. Julie Hafenstein – Resign end of 2011-12 school year (June 8, 2012).
5. Scott Walcker – Retire at the end of the 2011-12 school year (June 8, 2012).

D. Employment:

1. James Carter – .5 regular teaching contract effective 1/23/12.
2. Jennifer Klein – .5 regular teaching contract effective 1/24/12.

E. New Position: Targeted Service/Title II Coordinator.

7.5 Approved the EMID Budget for 2012-13 of \$708,400.00. (Copy in official minutes book.)

8. Donations – Member Turner moved to approve the following Donations. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried. Donations: \$839.70 from General Mills' Box Tops for Education for Scandia Elementary student activities and enrichment; \$18,323 from the Wyoming Elementary PTA for recess equipment, classroom grants, Family Appreciation Night and laptops; \$100 from the Residential Mortgage Group for Wyoming Elementary educational materials, \$106.14 from Wells Fargo Community Support for Wyoming Elem. educational materials; \$1,895.53 from the Forest Lake Area Partnership for Families for depression screening; \$100 from the Columbus Elementary PTO for the 2012 Festival of Cultures; and for the employee in-services: \$100 Oral B Sonic Care toothbrush from Delta Dental, \$139.70 Safe Haven training materials from Michael Dorn, two \$25 gas cards from Mactavish School Benefits, \$28 for 7 ice scrapers from SFM, \$60 bottle water from Jay Applebaum, \$37.50 juice cups from Golden Valley Mgmt., \$28 apples from BIX Produce Co., \$87.50 muffin mix from Upper Lakes Foods; \$73.75 yogurt cups from Indian Head; and \$430 miscellaneous prizes including cleaning supplies, golf balls and Wild and Twins tickets from Dalco.

9. OLD BUSINESS:

- 9.1 Budget Reductions – Administration presented the \$300,000 budget reduction plan for 2012-13. This item will be placed on the next meeting agenda for further review and Board action.
 - 9.2 General Benefits – Member Turner moved to approve the General Benefits Employee Terms for the 2012-2012 time period. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried.
 - 9.3 CIS Spanish IV – Member Turner moved to approve the addition of CIS Spanish IV course beginning with the 2012-13 school year. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.
 - 9.4 CIS French IV – Member Bystrom moved to approve the addition of CIS French IV course beginning with the 2012-13 school year. The motion was seconded by Member Morehead, by roll call vote all members present voted aye and the motion carried.
 - 9.5 School Board Reimbursement Policy – Member Morehead moved to approve School Board Member Reimbursement Guidelines Policy 103A. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.
 - 9.6 Anti-Bullying Policy – Member Bystrom moved to approve Anti-Bullying Policy 541. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.
10. NEW BUSINESS:
- 10.1 Crisis Management Policy 538 – First reading of Crisis Management Policy 538. This request will be placed on the next agenda for Board approval.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. Board Members reported getting emails about a partnership with FLAAA and FLEA negotiations.
12. STUDENT ACHIEVEMENT: Forest View Elementary Principal Scott Urness along with Spanish Immersion Teachers Katie Lorenz and Brittany Cullen, a second grade student and her mother Claire Luger, reported on the success of Forest View’s Spanish Immersion program.

As there was no further business, Member Morehead moved, seconded by Member Turner, to adjourn. All members voted aye and the meeting was adjourned at 8:12 p.m.

Rob Rapheal

President

Karen Morehead

Clerk