

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING  
May 3, 2012

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, May 3, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Rob Rapheal left the meeting at 7:45 p.m. and from that point forward the meeting was chaired by Vice-President Erin Turner.

The agenda was reviewed and unchanged.

4. VISITORS:

Listening Session: Members Dan Kieger and Kathy Bystrom reported that people attended the Listening Session to talk about the FLAAA arena. Via the “green card” unscheduled visitor speaker request form, Steve Goedeke, Jim Banta, Dick Tschida, John Freed, John Beckstrom and Steve Schwister expressed their concerns over the proposed acquisition of the arena.

5. STUDENT ACHIEVEMENT:

Senior High athletes and coaches were present to give reports on the accomplishments of the speech team, boys’ Nordic ski team, drumline, FFA and dance team. The FPS team from Forest View also reported on their successes.

Columbus Elementary School – Principal Neal Fox reported on a new Indian education program that is held at Columbus on Tuesdays at 3:30 pm. Mike Huerth spoke about the program, and Nicole Lyons talked about the Advisory Council. Sharon DeRaad discussed her involvement as well. We have 125 identified American Indian students in our school district.

Positive Happenings: School Board Members reported on the strategic planning process, the Forest Lake/Forest View Arts & Academic Expo which raised over \$2000, the highlights of the National School Board convention in Boston, the Bethel concert, the Sr. High mock crash, prom, Festival of Cultures, both Halls of Fame, Lakefest, the FFA open house and sale, upcoming family nights, and our well-run community education program. Kathy Bystrom has been appointed to the SEE Executive Committee.

6. REPORTS:

Buildings & Grounds Committee – Julie Corcoran reported that the Buildings & Grounds committee discussed the strategic plan, the playground update, and the arena.

Communications Committee – Julie Corcoran reported that the Communications Committee discussed the strategic plan and its eight committees, the arena, and a calendar insert for the School Connections.

Finance Committee – Dan Kieger reported that the Finance Committee discussed the strategic plan, the arena, budget updates and legislative notes from SEE.

Policy Committee – Karen Morehead reported that the Policy Committee spent a lot of time discussing the wellness policy.

Staff Welfare Committee – Erin Turner reported that the Staff Welfare Committee discussed the strategic plan and the arena.

City of Forest Lake – Karen Morehead reported that the city is looking at the Lakeside Park geese problem.

Superintendent's Report – Dr. Linda Madsen reported that she'll be attending the Teacher of the Year ceremony. Robyn Madson is one of the finalists. The FFA Open house is on May 4. Trip Schultz will be recognized at the Gopher baseball game on May 6. The School District has reached a tentative agreement with FLEA. If FLEA moves to go forward, it will be on the May 31 School Board agenda. There were about 100 people at the strategic planning meeting on Monday night. Applications are still being accepted for action team members. On June 13 action teams will report to the Strategic Planning Committee with the School Board reviewing plans in July and August. The *School Connections* should be arriving in homes very soon. A reminder that May 31, 2012 is the next School Board Meeting.

7. CONSENT AGENDA ITEMS:

Member Kieger moved to pull agenda item 7.3 and approve the following consent agenda items 7.1, 7.2 and 7.4. The motion was seconded by Member Bystrom, all members voted aye and the motion carried. Member Kieger then spoke to agenda item 7.3 and wanted to recognize and thank Tim Conley for the fine job that he's done over the past 32 years. Karen Morehead recognized Gail Sigfrinius for her 17 years at the district office. Member Kieger then moved to approve consent agenda item 7.3. The motion was seconded by Member Morehead, all members voted aye and the motion carried.

7.1 Approved the Minutes of March 29 & April 19, 2012.

7.2 Approved the Bills as of May 3, 2012.

7.3 Approved Classified Personnel:

A. Retirement:

1. Timothy Conley – eff. 6/29/12
2. Gail Sigfrinius – eff. 6/29/12
3. Peter Smith – eff. 6/8/12
4. Frank Zerwas – eff. 6/7/12

B. Resignation:

1. Barbara Carpender – eff. 4/2/12.
2. Julie Cartford – eff. 4/4/12.

- C. Termination:
  1. Wendy Chelberg – eff. 5/3/12.
  2. Lisa Medek – eff. 5/1/12.
- D. Employment:
  1. DeAnn Devine – eff. 4/9/12.
  2. Kristy Elkerton – eff. 4/17/12.
  3. Ian Lexvold – eff. 4/16/12.
- E. Transfer:
  1. Patricia Egelkraut – to Cook Manager at Wyoming eff. 5/14/12.
  2. Janeen Kasprzak – Census Office Asst. II eff. 4/5/12.
  3. Carolyn Suess – 6 hr. Special Ed Para. II eff. 4/11/12.
- F. Leave of Absence:
  1. William Ball – LOA from May 9 through June 22, 2012.
  2. Renee Hansen – LOA from April 9 through May 10, 2012.
  3. Krista Salin – LOA April 26 through June 11, 2012.
  4. Nicolle Wollan – LOA April 16 through July 16, 2012.
- G. Additional position: ASL Interpreter at Wyoming Elementary beginning 2012-13 school year.
- H. Additional hours: Special Educ. Office Asst. III from 16 to 20 hrs./wk, 52 wk./yr., eff. 7/1/12.

#### 7.4 Approved Licensed Personnel:

- A. Unpaid Leave of Absence:
  1. Stephanie Buffington – Child care leave of absence on or about 10/3/12 to 11/2/12.
  2. Kelly Larson – Child care leave of absence on or about 5/2/12 to 6/8/12.
  3. Alyssa Prince – Child care leave of absence on or about 9/14/12 to 10/26/12.
  4. Abby Schroeder – Child care leave of absence for 2012-13.
  5. Andrew Waldron – Policy 415 leave of absence for 2012-13.
- B. Additional Coaching Positions:
  1. Two additional FLHS Golf coaches.
  2. Three additional FLHS Lacrosse coaches.
  3. One additional Dance Team coach.
- C. Non-Curricular Assignment:
  1. Tessa Abrahamson – .5 Elementary Yearbook Advisor (FV).
  2. Matt Benesch – .5713448 Boys' Assistant Lacrosse Coach (FLHS).
  3. Brittany Cullen – .5 Elementary Yearbook Advisor (FV).
  4. Ben Dahmes – .3867892 Assistant Wrestling Coach (FLHS).
  5. Aaron Forsythe – Girls' Assistant Golf Coach (FLHS).
  6. Randy Johnson – 8<sup>th</sup> grade boys' Head Baseball Coach (CJH).
  7. Jordan Kolbow – .3257622 Assistant Wrestling Coach (FLHS).
  8. Anthony Lehr – Girls' Assistant Lacrosse Coach (FLHS).
  9. Ian Lexvold - .60 First Assistant Theatre – Spring Play (FLHS).
  10. Jeff Marn – .75 Chess Advisor (CJH).

11. Matt Schugel – 7/8 grade boys/girls Head Golf Coach (FLHS).
12. Nicole Tetrault – 9<sup>th</sup> grade boys/girls Head Golf Coach (FLHS).
13. Larry Underkoffler – 7/8<sup>th</sup> grade Head Softball Coach (SW).
14. Andrew Waldron - .40 First Assistant Theatre – Spring Play (FLHS).
15. Savannah Walsh – .25 Junior High Chess Connection Advisor (CJH) and 7/8 grade girls’ Head Tennis Coach (FLHS).
16. Adam Wilson – Boy’s Assistant Track Coach (FLHS).

D. New Position:

1. Additional .34 FTE to Earth Science position at Century Junior High for 2012-13 school year.
2. Increase Lino Lakes Elementary E/BD position to full-time effective 4/9/12 to the end of the 2011-12 school year.

E. Resignation/Retirement:

1. Jeffrey J. Lewis – Retire effective end of 2011-12 school year (32 yr.)
2. Penny Portner – Release from contract effective April 13, 2012.

F. Increase Assignment: Jennifer Klein – increase contract from .5 to 1.0 effective 4/9/12.

G. Employment/Agreement to Resume Teaching Services: Debra Hecker – Approve 1.0 contract effective April 13, 2012 to June 8, 2012 (40 days) and Agreement to Resume Teaching Services.

8. Donations – Member Bystrom moved to approve the following donations. The motion was seconded by Member Kieger, all members present voted aye and the motion carried. Donations: \$25 from Verna Haag for 12 burp towels for the ECFE Baby Shower give-away; \$225 from Sherry Holcomb for 45 baby blankets for ECFE Teen Child Care or gifts at baby showers, \$2,500 from the Chad Hansen Memorial Fund to purchase iPads for Scandia Elementary, \$844 landscaping trees from Dave Kleinhuizen for the FLHS Ag Dept., \$139 from Sally and Elliott Dick for a 20” Memorex TV w/remote to the Columbus Elem. broadcast studio; \$25 gift cards from Home Depot to buy supplies for C. Kuschke’s ESL and Extended Day program; \$200 from Deb Johnsen for the Lino Lakes Elem. school carnival; \$390 in Wells Fargo Matching Gifts from T. Fecteau for two Wyoming Elem. classrooms; \$23.10 from Wells Fargo Matching Gifts from D. Rivard for Wyoming Elem. educational and classroom supplies; and \$560 from Kemps Nickels for Schools for Wyoming Elem. educational materials and supplies.

9. OLD BUSINESS:

- 9.1 FLAAA Arena – After much discussion, the consensus of the Board was to table the issue. The Superintendent was directed to talk to the mayor regarding city involvement and then report back to the school board by May 17 or 31, 2012.

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- 9.2 Discipline Policy – Member Kieger moved to adopt Discipline Policy 515. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried.
- 9.3 School Visitors Policy – Member Kieger moved to adopt School Visitors Policy #704. The motion was seconded by Member Theisen, all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Harassment and Violence Policy – First reading of Harassment and Violence Policy 425. This policy will be placed on the next agenda for Board review and action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. With regard to FLEA negotiations, Member Kieger wanted teachers to know that they read and appreciated their letters. The Retirement Recognition will be held on May 15 from 4-6 pm in the Sr. High Media Center.

As there was no further business, Member Morehead moved, seconded by Member Bystrom, to adjourn. The meeting adjourned at 8:32 p.m.

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Rob Rapheal

President

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Karen Morehead

Clerk