

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

February 28, 2013

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, February 28, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Member Erin Turner was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Bystrom and Corcoran reported that discussion included FLAAA Arena.

J. Peterson asked the school board to not consider the possible purchase of the FLAAA Arena.

Sr. High Principal Dr. Massey introduced two Forest Lake Senior High National Merit Scholars.

Athletic Director Joel Olson introduced girls' hockey coach Ryan Sauter and Paul Bailey. The girls' hockey team is the 2013 Section 7AA Champion and Hockey Academic Section Champion. Coach Sauter was voted Section 7AA coach of the year.

The board expressed their appreciation of the FL curriculum, graduate accomplishments and the excellent trades program offered to the students in the district.

5. STUDENT ACHIEVEMENT:

Forest Lake Elementary was moved to a future agenda.

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month including girls state hockey tournament, parent/teacher conferences, Facilities Task Force meetings, boys and girls basketball games, Rangers Got Talent, Elvis performance at the high school, Linwood Science night, Lino Lakes Fun night and book fair, Forest View musical and carnival, and kindergarten round up.

6. REPORTS:

Buildings & Grounds – Julie Corcoran reported that the Buildings & Grounds committee discussed options for paper towels and touch-free dispensers, Purell dispensers and the decrease of illness where hand sanitizers are used, and Facilities Task Force update.

Communications – Karen Morehead reported that the Communications committee discussed using a district Facebook page and/or Twitter. It was decided that Twitter needs more exploration. Hall of Fame books published over the last two years were determined to be content and size appropriate and pictures submitted should be clear and well labeled. A

district presence at community events to answer questions and take comments was also discussed.

Finance - Dan Kieger reported that the Finance Committee had a 2012-2013 budget update, expenditures are within 1% of last year at this time and the fund balance reduction will be less than originally planned. The 2013-2014 budget projection is largely based on the Governor's proposal.

Policy – Gail Theisen reported that the Policy Committee reviewed Crisis Management Policy #538.

Staff Welfare – Rob Rapheal reported that the committee discussed the school budget, QComp, staffing for 2013-2014 school year, registration at the secondary level and all-day kindergarten.

City of Forest Lake – Gail Theisen reported that the city is starting Visioning sessions, Kraus-Anderson was chosen as the construction manager for the municipal campus.

EMID – Karen Morehead reported that funding is sitting at the legislature.

Superintendent's Report: Dr. Madsen reported that kindergarten round up is complete. There are not enough enrollments at each school or central location for the Tuesday through Thursday option, so it will be offered Monday through Friday at all locations. The Facilities Task Force will report to the School Board on April 4th with their recommendation and she thanked all those who took part in the process. "Let's Talk About It – Mental Health is as Important as Physical Health" took place at Stars and Strikes in Wyoming February 27 with attendance exceeding expectations. She congratulated those who took the plunge at the 4th annual Winter Plunge put on by the Rotary Club, took note of Forest Lake students involved in winter sports and the success of individuals and teams, March 16 Home Show, March 4 from 7:00-8:15 pm will be a Vision Session at the City Hall, April 2 from 7:15-8:15 pm will be community conversation at the City Hall, May 2 will be an open house at the City Hall, April 5 at 6:30 pm Forest Hills is hosting the end of year banquet for those students enrolled in the medical courses at the high school, Spring break is the week of March 4, and she thanked the School Board members for their hard work and dedication.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve Consent Agenda Items 7.1-7.5. The motion was seconded by Member Theisen, all members present voted aye and the motion carried.

7.1 Approved the Minutes of February 6 and February 14, 2013.

7.2 Approved the bills as of February 28, 2013.

7.3 Approved Classified Personnel:

A. Resignation:

1. Timothy Blake – eff. 2/8/13
2. Jennifer Halpaus – eff. 2/7/13
3. Brenda Knutson – eff. 2/28/13

- B. Employment:
 1. Susan Warwick – eff. 2/4/13
 2. Eric Wilson – eff. 2/14/13
- C. Transfer:
 1. Marcella McCarthy – eff. 2/19/13
 2. Krista Windisch – eff. 2/19/13
- D. Leave of Absence:
 1. Debra Greene – March 11-April 14, 2013
 2. Patricia Jelinek – February 5-March 4, 2013
 3. David Lathrop – February 4-March 15, 2013
 4. Joan Mead – February 17-March 31, 2013
 5. Kelly Meyer – February 22-March 18, 2013
 6. Jennifer Seekon – June 17-August 16, 2013
- E. Additional Positions: C-Print Captionist II at Southwest Jr. High, up to 6 hrs/day and 37 weeks/year, eff. immediately, Communications Associate 8 hrs/day and 52 weeks/year to be paid .75 from Community Ed fund and .25 from the general fund, Network Administrator 8 hrs/day and 52 weeks/year.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Lessard, Julie: Approximate Child Care LOA Dates: 5/22/13-5/31/13
2. Lightfoot Fagnan, Katherine: Child Care LOA for 2013-14
3. McMahan-Ricketson, Jacqueline: Child Care LOA for 2013-14
4. Papke, Katherine: Child Care LOA for 2013-14
5. Waldron, Andrew: 415 LOA for 2013-14

B Non Curricular Assignment (on non-contract status):

1. Bethke, Kris: Softball Head 7/8 (SW)
2. Crow, Leah: Hockey Girls Asst .2244165 (SR)
3. Schiek, John: Softball Head 9 (SW)
4. Wilke, Sarah: Softball Head 7/8 (SW)

C. Additional Coaching Position

Synchronized Swim Assistant Coach for 2012-13 (SR)

D. Additional Positions Effective 2013-2014 School Year:

1. 3.0 FTE School Psychologists (2 FTEs funded by special education and 1.0 FTE funded by general fund)
2. 2.5 FTE Reading Recovery Teachers (funded by EMID)
3. 1.0 FTE Activities Coordinator

The following positions are funded by a combination of Title I & Title II funds:

4. 1.0 FTE Curriculum Coordinator for Instructional Technology
5. 1.0 FTE Literacy Title I Support
6. 2.0 FTE Curriculum Coordinators

7.5 Approve 2013-2014 Integration Revenue Budget

8. Donations: Member Morehead moved, seconded by Member Corcoran, to adopt the resolution and accept with appreciation the following donations: \$90 from Wells Fargo/Teri Ann Fecteau for Wyoming El. educational materials, \$100 from University of Illinois at Chicago- Institute for Health Research for Scandia El. Student activities, \$750 from Connect – Chemical Health Action Collaborative in Washington County, c/o Rose Hauge, Canvas Health, Stillwater, for Courage Retreat Century Jr. High, \$150 from Forest Lake OfficeMax to Wyoming Elementary (5 cases paper).

The following were given for the purpose of Classified In-Service held on February 18, 2013:

\$45 from ING – Joseph Batkiewicz, St. Paul (ING shirt, clock and yoga mat),

\$50 from ESI - Rory Blohm, Chisago (\$25 Holiday gift card, \$25 Kodiak gift card),

\$60 from Hogle Bus Company – Mike Kramer, Monticello (1 double wall coffee tumbler, 3 Hogle stocking caps, 1 key chain measuring tape, 4 Hogle baseball caps, 1 Lego Thomas Bus toy, 2 - Build your own bus toy, 1 Hogle 65 mug),

\$50 from SFM – Joe Morin, Bloomington (2 \$25 gift certificates),

\$37.24 from Indianhead Food Distributors – Heather Yanta, Eau Claire, WI (1 case donuts)

\$60 from Indianhead Food Distributors – Heather Yanta, Eau Claire, WI (4 cases yogurt cups (200ct))

\$50 from Golden Valley Mgmt – Dave Knowles, Jr., Mpls. (4 cases (320 cups) 4 oz juices)

\$48 from Upper Lakes Distributors – Wendy Wojtysiak, Cloquet (2 cases coffee cake mix)

\$28 from LeAnn Martinson, Wyoming (back charger massage cushion by Homedics)

\$90 from Delta Dental – Chris Field. Eagan (Oral B Sonic Care Toothbrush)

\$15 from ESI – Todd Opdahl, Chisago City (ESI Bag, coffee mug, lunch bag)

\$75 from CHS – Bridget Gilman, Eden Prairie (CHS Fleece jacket, \$25 gift card)

\$355 from Dalco – Jack Loughrey, New Brighton (5 Diversey baseball caps, 1 box of a dozen Titleist Pro VI golfballs, 1 ProTeam polo shirt, 1 Noble hooded sweatshirt, 3 3M product gift boxes, 2 \$25 Holiday gas cards, 3 \$15 Best Buy gift cards 2 Twins tickets (5/13/13) 2 Twins tickets (4/15/13), 2 Gopher hockey tickets (3/2/13)

\$100 from Ameriprise Financial Svcs. – Nathan Kerkow, Forest Lake (3 \$15 Applebee's gift cards, 1 River Source golf gift bag, 1 tumbler, 1 \$15 Itune gift card)

9. OLD BUSINESS:

- 9.1 2012-2016 Forest Lake Area Schools Collaborative Integration Plan. Member Kieger moved to approve 2012-2016 Forest Lake Area Schools Collaborative Integration Plan. The motion was seconded by Member Bystrom, by roll call vote, all members present voted aye and the motion carried.

10. NEW BUSINESS:

10.1 Hire an additional school resource officer - First reading to hire an additional school resource officer for 2013-2014. This item will be placed on the next agenda for further review and Board action.

10.2 Crisis Management Policy - First reading of Crisis Management Policy 538. This item will be placed on the next agenda for further review and action.

11. COMMUNICATIONS: The School Board reviewed communications including Facilities Task Force and transportation to the state hockey tournament, and upcoming calendar dates.

At 8:07 pm Member Kieger moved, seconded by Member Theisen, to recess the regular meeting to go into closed session to discuss possible offer on real property – FLAAA Arena. All members present voted aye and the meeting recessed. The closed meeting convened at 8:16 pm.

At 9:37 pm, the regular meeting was reconvened and as there was no further business, Member Theisen moved, seconded by Member Corcoran, to adjourn and the meeting adjourned at 9:39 p.m.

 Rob Rapheal

President

 Kathy Bystrom

Clerk