

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

April 4, 2013

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, April 4, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Bystrom and Kieger reported there was discussion regarding CIS and AP classes, and ADSIS questions.

5. STUDENT ACHIEVEMENT:

Forest Lake Senior High – Principal Dr. Steve Massey introduced a FLHS student that received a perfect ACT score, the boys’ diving coach Barb VailOdash reported on their stellar season finishing top 10 in state competition and were academic champions at sections, the girls’ dance team coach Cheryl Smozcyk reported that the dance team tied for first at conference and received all state academic for the seventh year in a row.

Columbus Elementary – Principal Neal Fox reported on the positive cultural identity being taught at his school including American Indian cultural knowledge. Nicole Lyons, co-chair of the Indian Education Committee, and her brother, performed a dance for the board. Mr. Fox said that there is a blossoming interest in the Indian culture which brings richness to the educational experience.

Positive Happenings: School Board Members reported on the many programs, events, meetings and visits to district schools during the past month including: joint legislative conference, Reading Readiness, Wyoming family night, FFA Banquet, music programs at the senior high, drum line, Facilities Task Force, Exploring Engineering at Central Montessori, Central Montessori School of Excellence celebration, Hall of Fame, and testifying at the state capitol.

6. REPORTS:

Buildings & Grounds – Gail Theisen reported that the Buildings & Grounds committee discussed Facility Task Force, indoor air quality project at the high school beginning June 10, revision to posters, and legislative updates regarding Alternative Facilities.

Communications – Julie Corcoran reported that the Communications committee discussed the Lake Fest website, the tri-fold presentation being taken to various events, style guide, and how school board members can be more visible in the community.

Finance - Dan Kieger reported that the Finance committee discussed the 2012-2013 budget update, meeting with auditors, medical and dental insurance updates, and legislative updates regarding Alternative Facilities.

Policy – Erin Turner reported that the Policy Committee reviewed the discipline policy and no changes were recommended.

Staff Welfare – Erin Turner reported that the committee discussed staffing, MyOn reader and its district wide implementation, and legislative updates regarding Alternative Facilities.

City of Forest Lake – Gail Theisen reported that the Mayor and city administrator reported on TIF, the judge ruled in favor of the city, and PACE development.

EMID – Karen Morehead reported a sub committee of the legislature overruled the board and removed the April 1st date. We will have to wait and see what transpires.

Superintendent's Report: Dr. Madsen reported that Wyoming Elementary principal interviews will be April 5th, a group from the US Dept. of Education will be coming to Forest Lake April 17th and spending 5 hours at various schools in the district, Dr. Madsen testified Tuesday at the legislature regarding integration funding and accountability, Festival of Cultures is April 19th, Empty Bowls April 25th, and Bethel Concert is April 26th.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1-7.3. The motion was seconded by Member Corcoran, all members present voted aye and the motion carried.

7.1 Approved the Minutes of February 28 and March 21, 2013.

7.2 Approved the bills as of April 4, 2013.

7.3 Approved Classified Personnel:

A. Retirement:

1. Schally, Diane – Special Education Paraprofessional II at Lino Lakes Elementary, change retirement effective date from June 6, 2013, as previously approved, to May 31, 2013.

B. Resignation:

1. Benston, Sonja – Special Education Paraprofessional II at Wyoming Elementary, effective March 15, 2013.
2. Chapman, Stephanie – Noon Duty Supervisor I at Lino Lakes Elementary, effective March 26, 2013.
3. Johnson, Paul – School Bus Driver, effective March 25, 2013.
4. Lindholm, Gina – School Age Care Site Manager at Wyoming Elementary, effective April 26, 2013.
5. Michalek, Kelly – Custodian at Scandia Elementary, effective March 29, 2013.
6. Scheel, Rochelle – Noon Duty Supervisor I at Columbus Elementary, effective April 4, 2013.

C. End of Employment:

1. Foster, Jessica – School Age Care Program Aide at Forest View Elementary, effective March 1, 2013.

D. Recommendation of Employment:

1. Atchison, Steven – Substitute School Bus Driver, effective March 21, 2013.
2. Eckstrom, Edwin – Substitute School Bus Driver, effective March 19, 2013.
3. Garrity, Thomas – Substitute School Bus Driver, effective March 15, 2013.
4. Huseby, Cynthia – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective March 11, 2013. (Open position)
5. LeMire, Rebecca – Special Education Paraprofessional II at Wyoming Elementary, 6 hours per day and 37 weeks per year, effective April 1, 2013. (Open position)
6. Rustad, Christina – Special Education C-Print Captionist II at Southwest Jr. High, 6 hours per day and 37 weeks per year, effective March 25, 2013. (Open position)

E. Authorization of Transfer:

1. Lucas, Amanda – School Age Care Program Aide at Scandia Elementary, from 2 hours per day to 3.25 hours per day and 40 weeks per year, effective March 11, 2013.
2. Siems, Judith – Cued Speech Transliterater VI, from Southwest Jr. High to Columbus Elementary, 7 hours per day and 37 weeks per year, effective April 1, 2013.

F. Leave of Absence:

1. Diemert, Sandra – School Bus Driver, leave of absence from February 8, 2013 through April 1, 2013.
2. Dufresne, Rita – Cook Helper/Long Hour at Southwest Jr. High, leave of absence from March 15, 2013 through April 26, 2013.
3. Meyer, Kelly – Special Education Paraprofessional II at Early Childhood Special Education, extend leave of absence from March 18, 2013 through March 26, 2013.
4. Olson, Ginger – School Bus Driver, leave of absence from March 28, 2013 through April 12, 2013.
5. Perez, Ilida – School Age Care Assistant Site Manager at Forest View Elementary, leave of absence from March 1, 2013 through March 22, 2013.
6. Reid, Sandra – Cook Helper/Long Hour at Forest View Elementary, leave of absence from February 19, 2013 through March 25, 2013.

- 7.4 Licensed Personnel: Member Corcoran acknowledged the retirement of Sandra Severson and thanked her for 26 years of dedication to her students. Member Corcoran moved, seconded by Member Theisen, to approve the licensed personnel changes. All members present voted aye and the motion carried.

A. Unpaid Leave of Absence:

1. Daniels, David: Unpaid 415 LOA for 13-14.
2. Harris, Jill: Unpaid LOA Continuation from 2/25/13-2/27/13 and then half-time LOA from 2/28/13-3/28/13.

3. Johnson, Kelly: Unpaid 415 LOA for 13-14.
4. Kibbel, Jennifer: Unpaid 415 LOA for 13-14.
5. Krueger, Keri: Unpaid 415 LOA for 13-14.
6. Mrozinski, Jan: Unpaid 415 LOA for 13-14.
7. Talbot Worwa, Diane: Unpaid 415 LOA for 13-14.

B. Non-Curricular Assignment (on non-contract status):

1. Biljan, Crystal: Dance Team Asst-Winter (SR)
2. Clasen, Zachary: Speech Asst Director .35 (SR)
3. Clasen, Zachary: Play Asst Director-Spring .10 (SR)
4. Haslach, Corynne: Spring Play Asst .8 (SR)
5. Henry, Kale: Baseball Asst (SR)
6. Hofeld, Tricia: Musical 2nd Asst Director-Fall .41 (SR)
7. Johnson, Alexander: Baseball Asst .2 (SR)
8. Larson, Kelly: General Music Elementary (FL)
9. Lexvold, Ian: Play Head-Spring .15 (SR)
10. Lovas, Noel: Baseball Asst .10 (SR)
11. Lust, Katherine: General Music Elem (FV)
12. Magstadt, Valdie: Baseball Asst (SR)
13. Metzler, Gerald: Track Asst Boys (SR)
14. Moberg, Alissa: Synchronized Swim Asst .5 (SR)
15. Rehbein, Ryan: Lacrosse Asst Boys .60 (SR)
16. Remus, Daniel: Baseball Asst 7/8 (SW)
17. Rodewald, Brittni: Track Asst Girls (SR)
18. Schugel, Matthew: Golf Head Boys 9 (SR)
19. Sperry, Morgan: Synchronized Swim Asst .55 (SR)
20. Stark, Kyle: Baseball Head 7/8 (SW)
21. Storm, Gary: Baseball Asst (SR)
22. Underkoffler, Larry: Golf Head Boys 7/8 (SR)
23. Zierke, Rebecca: Speech Asst .3 (SR)
24. Zimanske, Craig: Play Head-Spring .85 (SR)

C. Employment:

1. Hecker, Debra: Long-Term, Full-Time Substitute starting 2/11/13 for 77 Days and Approve Agreement to Resume Teaching Services.

D. Retirement:

1. Severson, Sandra: Retire effective 6/7/13 (26 years).

E. Additional Teaching Positions:

1. Southwest Junior High: 1.00 FTE
2. ALC: 3.0 FTE
3. Elementary: 5.0 FTE

8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

Donations: \$100 from Resource Action Programs, Sparks, NV for Central Montessori, thank you to Andrea Schultze for classroom use; \$600 from Kathy Albrecht to Forest Lake Senior High for EMT classroom supplies from September 5, 2012 thru March 1, 2013; \$100 from St. Paul Regional Labor Federation, St. Paul to Forest Lake ALC for start-up costs for Empty Bowls; \$90 from Teri Ann Fecteau, Wyoming, MN to Wyoming Elementary for education materials. \$200 from J.R.West – Scandia Heating and Air Conditioning for FLAS – Sponsorship of student art show, art show expenses and FLAS Art Department.

9. OLD BUSINESS:

- 9.1 The report from the Facilities Task Force consisted of a PowerPoint, video and comments made by committee members Tom Paul, Keith Banta and Tom Krinke. A summary of the Facilities Task Force is as follows: Committee members Tom Paul, Keith Banta and Tom Krinke told the board anyone interested in being on the Facilities Task Force was accepted. The group was made up of community members and information to participate was published in the Times, the district website, mentioned at PTA and PTO meetings, and staff meetings. Divergent views were welcome, all questions were answered and no ideas were dismissed. Over the course of six months, each building was visited by the Task Force and documentation was made in the form of pictures, drawings and video. There was no directed outcome and only facts were provided.

The task force looked at both district and student needs as they feel this project is beyond school buildings but rather building community. They presented their findings with what they feel is a reasonable proposal that will be supported and affordably funded by the community.

After discussion Member Theisen moved to accept the report and recommendation and directed administration to take the next steps in the process. The motion was seconded by Member Turner, by roll call vote all members present voted aye and the motion carried.

- 9.2 Recommendation for the Sale of the Construction Trades House. Member Kieger moved to approve the sale of the construction trades house to Daniel J. Boyer for \$67,000 plus 7.125% sales tax (4,773.75) for a total of 71,773.75. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
- 9.3 Approve 2012-2013 Budget Adjustments. Member Bystrom moved to approve the revisions to the general fund as presented. The motion was seconded by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.4 Award Medical and Dental Self-Insured Employee Group Insurances. Member Kieger moved to award medical and dental self-insured employee group insurances to PreferredOne and Delta Dental. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 Discipline Policy 515: First reading of Discipline Policy 515. This item will be placed on the next agenda for further review and Board action.
- 10.2 Harassment and Violence Policy 425: First reading of Harassment and Violence Policy 425. This item will be placed on the next agenda for further review and Board action.
- 10.3 Adopt resolution for the Non-Renewal of Probationary Teachers - Member Morehead moved, seconded by Member Kieger to adopt the Resolution for the Non-Renewal of Probationary Teachers. By roll call vote all members present voted aye and the motion carried.
- 10.4 Permission to Bid Paper Supplies for 2013-2014 – Member Kieger moved, seconded by Member Turner to approve the permission to bid paper supplies for 2013-2014. By roll call vote all members present voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed upcoming calendar dates and communications received.

At 8:45 pm Member Raphael called for a five minute break. At 8:55 the regular school board meeting resumed.

At 9:17 pm Member Bystrom moved, seconded by Member Turner to recess the regular meeting to go into closed session to discuss negotiation strategy with employee groups: Administrative Assistants, Food Service, and Para-Professionals. All members present voted aye and the meeting recessed. The closed meeting convened at 9:20 pm.

At 9:37 pm, the regular meeting was reconvened and as there was no further business, Member Kieger moved, seconded by Member Bystrom, to adjourn. All members present voted aye and the meeting adjourned at 9:37 pm.

 Rob Rapheal

President

 Kathy Bystrom

Clerk