

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

May 2, 2013

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, May 2, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and the order of student achievement was changed.

4. VISITORS:

Listening session: Members Theisen and Rapheal reported questions asked about operating costs of the ice arena/sports center. Retirement parties for Wyoming Elementary Principal Mr. Conway, will be May 16th and 22nd. A positive culture involving sports/activities was discussed.

5. STUDENT ACHIEVEMENT:

Julie Ohman passed out the booklet "Dimensions Research" and Vicki Bohling-Philippi followed up with a presentation of "Native Explorer Classroom" which is a playground turned outdoor classroom at the ECFE building.

High School Athletic Director Joel Olson presented teacher Laura Feyma and a student from her culinary arts class. The culinary team placed first at the state tournament in March and continued on to national competition held in Baltimore, MD.

Linwood Elementary – The topic for presentation is "The Book Whisperer" by Donalyn Miller. The 4th grade team began using this book two years ago to help students become better readers. Teachers Mrs. Dow and Mrs. Marleau presented the results of the past two years.

Lino Lakes Elementary – Principal Burris presented Lisa Sauer and the 4th, 5th and 6th grade Community Problem Solving Teams. The combined 5th and 6th grade team are the Minnesota State Champions and will go on to the International competition at the University of Indiana with their project about healthy living called "The More You Move the More You Groove Into a Better Life!" The 4th grade team, which focused on building respect for the bathrooms, with their project called "Respect the Bathrooms or They Will Not Respect You!" placed second at the state Future Problem Solving competition.

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month including: Bethel Concert, Hall of Fame meetings, Pow Wow at Columbus Elementary, drumline performances, Empty Bowls, orchestra concert and talent show at Century Jr. High, the performance of *Willy Wonka* at Southwest Jr. High, and the FFA open house scheduled for May 3rd.

6. REPORTS:

Buildings & Grounds – Member Gail Theisen reported that the Buildings & Grounds committee discussed meeting with the Facilities Task Force which will meet with the school board on May 22nd. The high demand for use of ball fields, repairs needed for track and tennis courts, and discussion of posting notices on ball fields to preserve the integrity of the fields.

Communications – Julie Corcoran reported that the Communications committee discussed ways to have all involved with district communication review the District Style Guide as they prepare things that go out or are published. An audit of all web pages was discussed. It was also suggested that Linda might mention the "style guide" when she is out at May meetings. The committee also discussed topics for inclusion in the Fall Back-to-School newsletter, and a timeline for that publication

Finance - Dan Kieger reported that the Finance committee reviewed the 2012-2013 budget and compared it to last year's numbers and they are very close, 2013-2014 budget update, and discussion of the bus renewals and leases.

Policy – Erin Turner reported that the Policy Committee reviewed the field trip policy.

Staff Welfare – Erin Turner reported that the committee discussed staffing, legislative update was provided on Alternative Facilities, and integration funding.

City of Forest Lake – Gail Theisen reported that the annual spring clean-up is May 6 thru May 11, May 18 is the police open house (the bike patrol is being reinstated), May 20 open house meeting at City Hall from 7 to 8:15 pm where new city hall plans will be displayed.

EMID – Karen Morehead reported waiting for legislature to see about funding.

Superintendent's Report: Dr. Madsen reported on the US Department of Education visit and thanked them for coming to tour our schools, an International Baccalaureate representative was at Scandia to see where they are at in their process and received positive feedback, tonight will be the first public meeting of the ice arena and a public hearing will be coming soon, the retirement of Mr. Mike Conway and the recommendation of Lynn Bormann as the new Wyoming Elementary Principal, District Retirement Recognition will be at the high school on May 14th at 4:00, Festival of Cultures has been rescheduled for May 17th from 5:30 to 8 pm at the high school, and a performance of *You Can't Take It With You* scheduled May 3, 4, 9, 10 and 11 at 7:00 pm in the FLHS auditorium.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1-7.2. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried.

7.1 Approved the Minutes of April 4 and April 18, 2013.

7.2 Approved the bills as of May 2, 2013.

Member Kieger acknowledged those retiring and thanked them for their years of service. Member Kieger moved, seconded by Member Theisen to approve the consent agenda items 7.3.

7.3 Approved Classified Personnel:

A. Retirement

1. Carney, Virginia – Cook Helper/Long Hour at Forest Lake Sr. High, effective June 7, 2013 after 22 years of service.
2. Knutson, Evangeline – Special Education Paraprofessional II at Century Jr. High, effective June 6, 2013 after 12 years of service.
3. Leary, Judith – Substitute System Office Assistant III at the District Office, effective June 28, 2013 after 17 years of service.
4. Moser, Philomene – Special Education Paraprofessional II at Forest Lake Elementary, effective June 6, 2013 after 22 years of service.
5. Venables, Linda – Administrative Assistant V at Columbus Elementary, effective June 3, 2013 after 36 years of service.
6. Young, Susan – Special Education Paraprofessional II at Century Jr. High, effective June 6, 2013 after 22 years of service.

B. Resignation

1. Lawrence, Leah – School Age Care Assistant Site Manager at Lino Lakes Elementary, effective June 6, 2013.
2. McMahan, Anne – School Age Care Program Aide at Forest Lake Elementary, effective April 22, 2013.

C. Recommendation of Employment:

1. Dowell, Vickie – School Age Care Program Aide at Wyoming Elementary, 4 hours per day and 40 weeks per year, effective April 15, 2013. (Pending approval of additional position)
2. Kotys, Pamela – School Age Care Site Manager at Wyoming Elementary, 8 hours per day and 40 weeks per year, effective April 4, 2013. (Open position)
3. Palmer, Stevi – School Age Care Program Aide at Forest View Elementary, 4 hours per day and 40 weeks per year, effective April 15, 2013. (Open position)
4. Radatz, Cynthia – Noon Duty Supervisor I at Columbus Elementary, 2.5 hours per day and 35 weeks per year, effective April 8, 2013. (Open position)
5. Thomason, Shelby – Communications Associate V at the District Office/Central Learning Center, 8 hours per day and 52 weeks per year, effective May 29, 2013. (Open position)

D. Authorization of Transfer:

1. Danielson, DeAnn – Special Education Paraprofessional II, from Forest Lake Elementary to Scandia Elementary, 6 hours per day and 37 weeks per year, effective March 25, 2013.

2. Davis, Susan – School Age Care Program Aide, from Linwood Elementary, 12.25 hours per week to Forest View Elementary, 4 hours per day and 40 weeks per year, effective April 1, 2013.
3. Larson, Samuel – from Technology Support Specialist VI at Century Jr. High, 8 hours per day and 41 weeks per year to Network Administrator at the District Office, 8 hours per day and 52 weeks per year, effective April 22, 2013. (Open position)

E. Leave of Absence

1. Damico, Larry – Community Education Adult Planner at the Central Learning Center, unpaid leave of absence from May 31, 2013 through June 24, 2013.
2. Greene, Debra – Cook Helper/Long Hour at St. Peter’s Elementary, extend leave of absence from April 12, 2013 through April 19, 2013.
3. Mead, Joan – Cook Manager at the Central Learning Center, extend leave of absence from March 13, 2013 through June 1, 2013.
4. Meyer, Kelly – Special Education Paraprofessional II at Early Childhood Special Education, extend leave of absence from February 22, 2013 through May 6, 2013.
5. Reid, Sandra – Cook Helper/Long Hour at Forest View Elementary, extend leave of absence from March 25, 2013 through April 29, 2013.

F. Additional Positions

1. Career Resource Office Assistant IV at Forest Lake Sr. High, 8 hours per day and 37 weeks per year, effective the 2013-14 school year.
2. Two School Age Care Program Aide positions at Forest View Elementary and Wyoming Elementary, 4 hours per day and 40 weeks per year. These positions to be paid through Community Education.

Member Kieger acknowledged the retirement of Sherry Pratt thanking her for her years of service and offering his congratulations to her. Member Kieger moved, seconded by Member Theisen to approve the consent agenda items 7.4.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT (on non-contract status):

1. Beukema, Matthew: Ford Engine Competition (SR)
2. Nicholls, Kelly: Super Mileage (SR)

B. RESIGNATION FROM COACHING ASSIGNMENT:

Pierce, William: Head Wrestling Coach on voucher basis (SR)

C. RETIREMENT:

Pratt, Sherry: Parent Educator @ CLC, retire effective end of day on 6/7/13 (28 years).

- D. CHANGE IN FTE:
Degeest, Michele: from 1.0 to .5 FTE, effective 2013-14 school year.
- E. EMPLOYMENT:
Bormann, Lynn: Wyoming Elementary School Principal, effective 7/1/13.
8. Donations: Member Turner moved, seconded by Member Theisen, to adopt the resolution and accept with appreciation the following donations. By roll call vote, all members voted aye and the motion carried. \$2700 from James and MaryJo Carter, Forest Lake, to Century Jr. High for purchase of two smartboards; Steve Lundgren, Wyoming, 2002 Mazda MPV Van valued at \$2300 to Automotive Technology/Auto Skills Program for teaching and learning automotive service and maintenance; \$750 from CONNECT- % Rose Hauge, Canvas Health –Stillwater to Southwest Jr. High for Courage Retreat; \$100 from Norman and Rajani Wilkelius, Wyoming, to Central Montessori for technology fund, \$1000 from Forest Lake Lions Club for the senior all night party.
9. OLD BUSINESS:
- 9.1 Discipline Policy 515 – Member Turner moved to adopt Discipline Policy 515. The motion was seconded by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
- 9.2 Harassment and Violence Policy 425 – Member Bystrom moved to adopt Harassment and Violence Policy 425. The motion was seconded by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.3 Adopt Resolution for the Non-Renewal of Probationary Teachers – Member Kieger moved, seconded by Member Morehead to adopt the Resolution for the Non-Renewal of Probationary Teachers. By roll call vote all members present voted aye and the motion carried.
- 9.4 QComp Proposal for 2013-2014 or 2014-15 – Member Bystrom moved to approve QComp Proposal. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- At 8:26 pm Member Rapheal called for a six minute break. At 8:34 pm the regular school board meeting resumed.
10. NEW BUSINESS:
- 10.1 Bid Forest Lake Senior High South Tennis Court Replacement – Member Morehead moved to grant permission to Bid Forest Lake Senior High South Tennis Court Replacement. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.
- 10.2 Field Trips and Extended Travel Policy 606 – First reading of Field Trips and Extended Travel Policy 606. This policy will be placed on the next agenda for Board action.
- 10.3 Approve Ice Arena Purchase Agreement – Member Kieger moved to approve ice arena purchase agreement. The motion was seconded by Member Turner.

After discussion, by roll call vote Member Corcoran, Member Kieger, Member Morehead, Member Rapheal, Member Theisen and Member Turner voted aye, Member Bystrom voted no. The motion passed.

- 10.4 Approve Review and Comment Submission to MDE – Ice Arena Purchase – Member Theisen moved to approve Review and Comment Submission to MDE. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 10.5 Approve Setting Hearing Date for Abatement Bonds – Member Turner moved to approve setting hearing date for Abatement Bonds. The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried.
- 10.6 Approve Setting Hearing Date for Concurrent Internal Revenue Code Hearing - Member Turner moved to approve setting hearing date for concurrent internal revenue code hearing. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 10.7 Bus Lease Renewals and Eight New Leases – Member Kieger moved to approve the bus lease renewals and eight new leases. The motion was seconded by Member Corcoran, by roll call vote all members voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 9:05 pm Member Bystrom moved, seconded by Member Corcoran, to recess the regular meeting to go into closed session to discuss negotiations strategy with Forest Lake Education Association. All members voted aye and the meeting recessed. The closed meeting convened at 9:15 pm. Roll call was taken and all members were present.

At 9:28 pm the regular meeting was reconvened. Roll call was taken and all members were present.

At 9:29 pm Member Kieger moved, seconded by Member Turner, to recess the regular meeting to go into closed session to discuss student expulsion. All members voted aye and the meeting recessed. The closed meeting convened at 9:30 pm. Roll call was taken and all members were present.

At 9:35 pm the regular meeting was reconvened. Roll call was taken and all members were present. Member Kieger moved, seconded by Member Turner to pass the resolution regarding the student expulsion. A roll call vote was taken and all members voted aye.

Member Turner moved, seconded by Member Theisen, to adjourn. All members present voted aye and the meeting adjourned at 9:37 p.m.

Rob Rapheal

President

Kathy Bystrom

Clerk