

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 27, 2013

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, June 27, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio. Kathy Bystrom and Karen Morehead were absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session – Gail Theisen and Erin Turner conducted the listening session and there were no visitors.

Forest Lake High School Assistant Principal, Jim Caldwell, spoke of the successful season for spring sports. Many teams and individuals participated at the state tournaments. Representatives from girls track, baseball and softball were present.

5. STUDENT ACHIEVEMENT:

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month including Lake Fest, basketball and football camps, Fun in the Forest, baseball games, dance camps, graduation and open houses, Track and Field day and the senior all night party.

6. REPORTS:

City of Forest Lake – Gail Theisen reported that the demolition at the Northland Mall site is complete and the designs for the new city hall can be viewed online, the local cable channels are in the process of renewing their access agreement.

EMID – Due to Member Morehead's absence there was no report.

Superintendent's Report: Dr. Madsen reported that the EMID superintendent has resigned and the executive director position has been posted, she offered thanks to the Forest Lake schools as well as the city and Chamber for working together in making Lake Fest a success this year, offered her congratulations to the players and coaches for another successful sports season, thanked the Forest Lake Police Department for asking staff to be part of the interview process in hiring a school resource officer, and reported that two full days were completed by the administrative staff one of which was dedicated to the crisis management policy. She went on to report the district is on target to purchase the sports center, the Lino Lakes YMCA has a Farmer's market every Thursday, the Forest Lake Arts in the Park is held every Tuesday evening, the YSB fundraiser TASTE! will be held at Stars and Strikes on July 18, the fundraiser Growing TEFFLA will be held September 19 and on September 27 the YSB will hold a Blue Jeans to Black Tie fundraiser at Vannelli's.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1-7.2. The motion was seconded by Member Theisen, all members present voted aye and the motion carried.

7.1 Approved the Minutes of May 30 and June 20, 2013.

7.2 Approved the bills as of June 27, 2013.

Member Kieger offered his thanks and congratulations to retiree's Jean Briggs and Donna Sobiech. Member Kieger moved to approve Consent Agenda Items 7.3-7.4. The motion was seconded by Member Turner, all members present voted aye and the motion carried.

7.3 Approved Classified Personnel:

A. Retirement:

1. Briggs, Jean – Special Education Paraprofessional II at Lino Lakes Elementary, effective June 6, 2013 after 18 years of service.

B. Resignation:

1. Lucas, Amanda – School Age Care Program Aide at Scandia Elementary, effective June 6, 2013.

C. Lay Off Status due to Reduction of Cued Speech Transliterator Positions:

1. Rachel, Mary Lou – Cued Speech Transliterator at Wyoming Elementary, effective June 6, 2013.
2. Schaffer, Nicolle – Cued Speech Transliterator at Wyoming Elementary, effective June 6, 2013.

D. Recommendation of Employment:

1. Buys, Kathryn – Administrative Assistant V at Columbus Elementary, 8 hours per day and 52 weeks per year, effective June 3, 2013. (Open position)
2. Christianson, Brian – Ice Arena Manager, 9 hours per day and 52 weeks per year, effective July 15, 2013. (Open Position)
3. Ihfe, Michelle – Substitute Calling System Office Assistant III at the District Office, 6 hours per day and 43 weeks per year, effective June 3, 2013. (Open position)
4. Weizengger, Melinda – School Age Care Registered Nurse, 3-10 hours per week and 52 weeks per year, effective May 28, 2013. (Open position)

E. Authorization of Transfer:

1. Olson, Jeanne – from Cook Helper/Short Hour at Lakes International Language Academy, 2.5 hours per day to Cook Helper/Short Hour at Forest Lake Sr. High, 3 hours per day and 175 days per year, effective August 22, 2013. (Open position)
2. Swan, Joelle – from Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year to Payroll Office Assistant IV at the District Office, 8 hours per day and 52 weeks per year, effective May 28, 2013. (Open position)

F. Leave of Absence

1. McGraw, Heather - School Bus Aide, leave of absence from May 28, 2013 through August 1, 2013.
2. Mead, Joan – Cook Manager at Central Learning Center, extend leave of absence from June 1, 2013 through June 10, 2013.

G. Additional Position:

1. Ice Arena Manager at the Hockey Arena/Fieldhouse, 8 hours per day and 52 weeks per year.

H. Additional Hours

1. Health Office Assistant IV position at Southwest Jr. High, from 6 hours per day to 8 hours per day and 39 weeks per year, effective the beginning of the 2013-2014 school year.
2. Van Keulen, Kimberly – from Special Education Office Assistant III at the District Office, 20 hours per week and 52 weeks per year to Special Education/Maintenance Office Assistant III at the District Office, 8 hours per day and 52 weeks per year, effective June 10, 2013. The increase in hours will support the Health and Safety Program and other buildings/grounds responsibilities.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Anderson, Jillian: Approximate Unpaid Child Care LOA from 10/11/13-11/21/13.
2. Christianson, Molly: Actual Child Care LOA from partial day on 5/30/13-6/7/13.
3. Lessard, Julie: Actual Child Care LOA from 5/13/13 - 1/2 day on 6/7/13.
4. Lovas, Abigail: 415 LOA for 2013-14 school year.

B. Non-Curricular Assignment (on non-contract status):

1. Heyer, Sharon: WEB Co-Advisor (SW).
2. Kaslow-Briggs, Alexandra: Jr High Jazz Band Director (SW).
3. Kaslow-Briggs, Alexandra: Jr High Band Director (SW).
4. Luukkonen, John: General Music Elem Choir (SC).
5. Luukkonen, John: General Music Elem Band (SC).
6. Malbraaten, Shannon: Elementary Yearbook (FL).

C. Retirement:

1. Sobiech, Donna: Retire end of 2012-13 school year (20 years).

D. Resignation

1. Beukema, Matthew: Resign effective 6/30/13.
2. Corrigan, Katie: Resign effective 6/7/13.
3. Duffy, Anna: Resign from ECFE effective 6/4/13.
4. Navara, Shayna: Resign from ECFE effective 6/6/13
5. Russo, Mark: Resign effective 6/14/13
6. Vetter, Scott: Resign effective immediately.

E. Change in FTE:

1. Kowarsch, Jennifer: From .5 FTE to 1.0 FTE.
2. Navara, Shayna: From .5 FTE to 1.0 FTE.

F. Employment:

1. Bierbaum, Hannah: 1.0 FTE, effective 2013-14 school year.
2. Bjork, Heidi: 1.0 FTE, effective 2013-14 school year.
3. Canopy, Erin: 1.0 FTE, effective 2013-14 school year.
4. Chrislock, Karyna: 1.0 FTE, effective 2013-14 school year.
5. Dreese, James: 1.0 FTE, effective 2013-14 school year.
6. Fisher, Carissa: 1.0 FTE, effective 2013-14 school year.

7. Frisch, Natalie: 1.0 FTE, effective 2013-14 school year.
8. Garcia-Bernabeu, Jose: 1.0 FTE, effective 2013-14 school year.
9. Knight, Julie: 1.0 FTE, effective 2013-14 school year.
10. Miklya, Anne: 1.0 FTE, effective 2013-14 school year.
11. Mulroy, Kimberly: 1.0 FTE, effective 2013-14 school year.
12. Olson, Katy: 1.0 FTE, effective 2013-14 school year.
13. Puff, Ellen: 1.0 FTE, effective 2013-14 school year.
14. Settambrino, Debra: 1.0 FTE, effective 2013-14 school year.
15. Ungerecht, Kelley: 1.0 FTE, effective 2013-14 school year.
16. Walther, Adam: 1.0 FTE, effective 2013-14 school year.
17. Wiberg, Heidi: 1.0 FTE, effective 2013-14 school year.

G. Additional Teaching Positions:

1. .5 EBD Teacher at Century Jr. High
2. .5 SLD Teacher at the Sr. High
3. 1.0 EBD/SLD Teacher at Southwest Jr. High

H. Change in Part-time Leave of Absence:

1. Rebecca M. Nelson - from .5 FTE leave of absence in 2012-13 to .4 FTE leave of absence in 2013-14.

8. DONATIONS: Member Turner moved, seconded by Member Kieger, to adopt the resolution and accept with appreciation the following donations: \$100 from Columbus Lions Club to Lino Lakes Elementary STEM School Community Problem Solving Team for trip to international competition; 30 laptop computers valued at \$2000 from BWBR Architects, St. Paul, to Forest Lake Senior High School for school technology use; \$277.05 from Steve LaFean, Wells Fargo Employee Contribution Program to Scandia Elementary for classroom activities and supplies; \$530.84 from Kelli Carlson-Jugersma, Wells Fargo Employee Contribution Program to Scandia Elementary for classroom activities and supplies; a viola from Laura Oberg-Hauser, Forest Lake, to Century Jr. High School orchestra program for student use.

9. OLD BUSINESS:

- 9.1 Second Reading to Move School Board Elections to Even Years: Member Kieger moved to approve Moving School Board Elections to Even Years. The motion was seconded by Member Theisen, by roll call vote all members voted aye and the motion carried. (Members Bystrom and Morehead were absent).
- 9.2 Because the School Board approved agenda item 9.1 there was no need to discuss or act on agenda item 9.2 - Adopt Resolution Establishing Absentee Voting Locations and Dates for Filing Affidavits of Candidacy.
- 9.3 Crisis Management Policy 538: Member Kieger moved to approve Crisis Management Policy 538. The motion was seconded by Member Corcoran, by roll call vote all members present voted aye and policy was approved. (Members Bystrom and Morehead were absent).
- 9.4 Recommendation to Approve 2013-2014 Budget: Member Kieger moved to approve the 2013-2014 Budget. The motion was seconded by Member Corcoran, by roll call vote all

members present voted aye and the 2013-2014 school year budget was approved. (Members Bystrom and Morehead were absent).

9.5 Set Sale Resolutions for Abatement Bonds:

1. Resolution authorizing issuance and sale of \$3,400,000 in bonds. Member Kieger moved to authorize issuance and sale of \$3,400,000 in bonds. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried. (Members Bystrom and Morehead were absent).

2. Resolution relating to property tax abatement for acquisition. Member Kieger moved to grant the property tax abatement for acquisition of ice arena and field house. The motion was seconded by Member Turner, by roll call vote all members present voted aye and the motion carried. (Members Bystrom and Morehead were absent).

3. Resolution approving abatement bonds following public hearing. Member Kieger moved to approve abatement bonds following public hearing. The motion was seconded by Member Turner, by roll call vote all members present voted aye and the motion carried. (Members Bystrom and Morehead were absent).

9.6 Certify School District Population. Member Kieger moved to certify the school district population as of June 17, 2013 of 46,248. The motion was seconded by Member Theisen, all members present voted aye and the motion carried. (Members Bystrom and Morehead were absent).

10. NEW BUSINESS: There was no new business reported.

11. CALENDAR DATES: The School Board reviewed upcoming calendar dates.

As there was no further business, Member Turner moved, seconded by Member Theisen, to adjourn. All members present voted aye and the meeting adjourned at 7:46 p.m.

Rob Rapheal President

Kathy Bystrom Clerk