

INDEPENDENT SCHOOL DISTRICT NO. 831  
 Forest Lake, Minnesota  
 REGULAR SCHOOL BOARD MEETING  
 September 5, 2013

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, September 5, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Erin Turner was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Bystrom and Morehead reported the Food Service was present and discussed negotiations.

5. STUDENT ACHIEVEMENT:

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month including many open houses and the all-staff kickoff on August 27<sup>th</sup>. Some attended the MSBA Summer Seminar which had excellent topics to choose from and great information was presented. The Chamber of Commerce sponsored a new teacher luncheon; Forest Lake FFA was 2013 Champion at the Minnesota State Fair for Landscape Design and Construction.

Community Education director, Julie Ohman presented a PowerPoint “Celebrating 40 years and valuing our partnerships with the community.” October 22 Community Education will be hosting an educational summit at the CLC in the Strive Room. It is open to all community members that prepare children for kindergarten and CEU’s are available. April 4 and 5, 2014 will be the Ranger Review (variety show) featuring school faculty and staff talent, entertainment, and skits.

6. REPORTS:

City of Forest Lake – Gail Theisen reported there is a vacancy on the city council due to a resignation. The roundabout changed to single lane on August 15, and the Farmers’ Market runs through September 14.

EMID – Karen Morehead reported an executive director has been hired and has met with the EMID Advisory Committee, Perpich is taking over Crosswinds for one year and Roseville is taking over Harambee. EMID no longer has governance of the two schools.

Superintendent’s Report: Dr. Madsen reported the first day of school went smoothly. She thanked the FL Police Department for being the key note speakers and giving their insight of the school crisis plan at the faculty and staff in-service. She thanked them for their time and their partnership with the school district. An elementary school has already had their first fire drill and the police liaison communicated with Dr. Madsen suggestions for improvement. The Facility Task Force continues to meet on various components of the plan to combine 7-8<sup>th</sup> grade at Century, house 9-12<sup>th</sup> grade at the high school, move the CLC to Southwest and tear down the CLC, and make upgrades at elementary schools. Members of the Task Force will be at all PTA meetings in

September to discuss the plan and Dr. Madsen continues to meet with staff to give information. Administration is on track to bring a final report to the school board at the October 10<sup>th</sup> meeting. October 12<sup>th</sup> is a school board work session, September 7<sup>th</sup> is Linwood Family Fun Day, Scandia Taco Daze is September 6-8, September 19<sup>th</sup> is the Growing with TEFFLA fundraiser at Waldoch Farms from 6-8 pm, September 27 Youth Service Bureau is having their Black Tie to Blue Jean fundraiser at Vannelli's, October 4<sup>th</sup> is Homecoming, October 24<sup>th</sup> is the Wine Event for YPartners at Waldoch Farms.

Linda will send the board members current liaisons to schools with this being an agenda item September 17<sup>th</sup>.

7. CONSENT AGENDA ITEMS: Member Bystrom moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Kieger, all members present voted aye and the motion carried. Member Turner was absent.

7.1 Approved the Minutes of August 1 and August 15, 2013.

7.2 Approved the bills as of September 5, 2013.

7.3 Approved Classified Personnel:

A. Resignation:

1. Anderson, Antoninette – School Age Care Program Aide at Forest View Elementary, effective September 3, 2013.
2. Anderson, Patricia – Noon Duty Supervisor I at Scandia Elementary, effective August 23, 2013.
3. Baklund, Pamela – Noon Duty Supervisor I at Linwood Elementary, effective September 30, 2013.
4. Hefta, Susan – Special Education Paraprofessional II at Southwest Jr. High, effective September 16, 2013.
5. Jarvis, Mary – School Bus Driver, effective August 22, 2013.
6. Karan, Jonna – Special Education Paraprofessional II at Columbus Elementary, effective August 1, 2013.
7. Kyle, Susan – Noon Duty Supervisor I at Scandia Elementary, effective August 23, 2013.
8. Madden, Erin – Title I Paraprofessional/Noon Duty Supervisor II at Wyoming Elementary, effective August 16, 2013.
9. Medek, Lisa – Administrative Assistant at Forest Lake Sr. High – litigation settlement dated September 5, 2013.
10. Route, Jennifer – Special Education Paraprofessional II at STEP, effective August 29, 2013.
11. Tarantino, Timothy – Custodian Maintenance Mechanic VII at Forest Lake Sr. High, effective September 11, 2013.
12. Vollmer, Nancy – Cook Helper/Long Hour at Linwood Elementary, effective August 12, 2013.

B. End of Employment During Probation Period:

1. Anfinson, Benjamin – Interpreter of the Deaf/Hard of Hearing at Wyoming Elementary, effective July 26, 2013.

C. End of Employment Due to Elimination of Position

1. Valentin, Molly – Behavior Intervention Specialist V at Forest View Elementary, effective June 6, 2013.
- D. Recommendation of Employment
1. Arcand, Gale – School Bus Driver, 5 hours per day and 175 days per year, effective September 3, 2013.
  2. Benson, Charles - School Bus Driver, 5 hours per day and 175 days per year, effective September 3, 2013.
  3. Bergeron, Patricia – Noon Duty Supervisor I at Columbus Elementary, 2.5 hours per day and 35 weeks per year, effective September 3, 2013. (Open position)
  4. Caddy, Linda – Mentor/Curriculum Support, 10-20 hours per week for the 2013-2014 school year, effective July 1, 2013. (Pending approval of additional position).
  5. DeMarais, Theresa – Noon Duty Supervisor I at Central Montessori Elementary, 2.5 hours per day and 35 weeks per year, effective September 3, 2013. (Open position)
  6. Dennis, Michael – Technology Support Specialist VI at Century Jr. High, 8 hours per day and 41 weeks per year, effective August 1, 2013. (Open position)
  7. Duffy, Joan – Interpreter of the Deaf/Hard of Hearing at Wyoming Elementary, 7 hours per day and 37 weeks per year, effective September 3, 2013. (Open position)
  8. Johnson, Heather – Health Office Assistant IV at Forest Lake Sr. High, 8 hours per day and 39 weeks per year, effective August 19, 2013. (Open position)
  9. Miller, Cynthia – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective September 3, 2013. (Open position)
  10. Nagle, Michael - School Bus Driver, 5 hours per day and 175 days per year, effective September 3, 2013.
  11. Napoli, Beth – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective September 3, 2013. (Open position)
  12. Redepenning, Ann – Special Education Paraprofessional II at Lino Lakes Elementary, 6 hours per day and 37 weeks per year, effective September 3, 2013. (Open position)
  13. Redinger, Susan – Title I Paraprofessional II at Wyoming Elementary, 3.5 hours per day, 4 days per week and 35 weeks per year, effective September 9, 2013. (Open position)
  14. Smith, Kaye – Substitute School Bus Aide, effective September 3, 2013.
  15. Smith, Khristeen – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective September 3, 2012. (Open position)
- E. Reinstate Employment From Lay-off Status:
1. Rachel, Mary Lou – Cued Speech Transliterater VI at Wyoming Elementary, 7 hours per day and 37 weeks per year, effective September 3, 2013.
- F. Authorization of Transfer:
1. Haines, Katrina – from Noon Duty Supervisor I at Central Montessori, 2.5 hours per day and 35 weeks per year to Title I Paraprofessional/Noon Duty Supervisor II at Wyoming Elementary, Title I-2.5 hours per day, 4 days per week, 32 weeks per year and Noon Duty-3.5 hours per day, 5 days per week, 37 weeks per year, effective September 3, 2013. (Open position)
  2. Palmer, Stevi – from School Age Care Program Aide at Forest View Elementary, 4 hours per day and 40 weeks per year to School Age Care Assistant Site Manager at Forest View Elementary, 6.5 hours per day and 40 weeks per year, effective August 26, 2013.

3. Siems, Judith – from Cued Speech Transliterator VI at Columbus Elementary, 7 hours per day and 37 weeks per year to Special Education Paraprofessional II at Wyoming Elementary, 6 hours per day and 37 weeks per year, effective September 3, 2013. This transfer is due to the reduction of Cued Speech Transliterator position and seniority within the Deaf Interpreter collective bargaining unit.
4. Welch, Deborah – from Cook Helper/Short Hour at Forest Lake Sr. High, 3.5 hours per day and 175 days per year to School Bus Driver, 5 hours per day and 175 days per year, effective September 23, 2013.

G. Leave of Absence:

1. Stachowski, Terrance – Custodian at Scandia Elementary, leave of absence from July 23, 2013 through August 9, 2013.

H. Additional Positions:

1. Five School Age Care Assistant Site Manager positions, 3.5 hours per day and 52 weeks per year. These additional positions to be paid for by Community Education funds.
2. Five School Age Care Assistant Site Manager positions, 3 hours per day and 52 weeks per year. These additional positions to be paid for by Community Education funds.
3. Mentor/Curriculum Support – 10-20 hours per week for the 2013-2014 school year, effective July 1, 2013.
4. Special Education Paraprofessional II at Southwest Jr. High, 6 hours per day and 37 weeks per year. This additional position to be funded in part through state special education dollars.

I. Additional Hours:

1. Kapfer, Doreen – Health Office Assistant IV at the Central Learning Center, from 6.5 hours per day to 8 hours per day and 37 weeks per year, effective September 3, 2013.
2. Rustad, Christina – C-Print Captionist Special Education II at Southwest Jr. High, from 6 hours per day to 6.5 hours per day and 37 weeks per year, effective September 3, 2013. This position is funded in part through state special education funds.
3. Strand, Kathleen – Special Education Paraprofessional II from 5 hours per day at Forest Lake Sr. High to 6 hours per day and 37 weeks per year at Columbus Elementary, effective September 3, 2013. These additional hours to be funded in part through state special education funds.

J. Reduction of Hours:

1. Hill, Sharon – Special Education Health Care Specialist IV from 7.5 hours per day at Wyoming Elementary to 7 hours per day and 37 weeks per year at Forest Lake Sr. High, effective September 3, 2013. This reduction is the result of changing needs of students with disabilities.
2. Schleicher, Lori – from Special Education Paraprofessional III at STEP, from 7 hours per day to 6 hours per day and 37 weeks per year, effective September 3, 2013. This transfer is due to the reduction of a Special Education Paraprofessional III position and seniority within the FLAEP bargaining unit.

7.4 Approved Licensed Personnel:

A. Unpaid Leave of Absence:

1. Lurken, Kelli: Approximate dates: Portion of day on 12/13/13 - 1/16/14

2. Mold, Brittany: Approximate dates: Portion of day on 2/12/14 - 6/6/14.

B. Non-Curricular Assignment (on non-contract status):

1. Albright, Bryan: Soccer Boys' Head 7-8 (CEN)
2. Anderson, Shawn: Football Asst (SR)
3. Bethke, Darvin (Butch): Volleyball Asst (SR)
4. Bethke, Kristina: Volleyball Head 8 (SW)
5. Canopy, Erin: Volleyball Asst 7 (SW)
6. Conley, Brian: Soccer Boys' Asst .875 (SR)
7. Elliot, Richard: Soccer Girls' Head .5 & Asst .5 (SR)
8. Hansen, Amanda: Soccer Girls Head .5 & Asst .5 (SR)
9. Hildahl, MacKenzie: Girls' Swim/Dive Asst .5 & Girls' Swim/Dive 7/8 Head .5 (SR)
10. Jackomino, Bradley: Football Asst 8 (SW)
11. Johnson, Lynda: Volleyball Asst 8 (SW)
12. Johnson, Michelle: Volleyball Asst 7 (CEN)
13. Jones, Gustav: Girls' Swim/Dive Asst .5 & Girls' Swim/Dive 7/8 Head .5 (SR)
14. Kubicek, Shannon: Volleyball Head 7 (CEN)
15. Luukkonen, John: Summer Marching Band Asst Director (SW)
16. Miller, Amy: Soccer Head Girls 7/8 (CEN)
17. Moberg, Alissa: Girls' Swim/Dive Head 7-8 (SR)
18. Moore, Bobby, Jr: Football Head 7 (CEN)
19. Nameny, Heather: Volleyball Co-Head/Asst 8 (CEN)
20. Saltness, James: Football Head 7 (CEN)
21. Schultz, David (Trip): Football Asst 8 (SW)
22. Shaw, Tony: Football Head 8 (SW)
23. Sieracki, Jennifer: Volleyball Co-Head/Asst 8 (CEN)
24. Stiner, Jeremy: Soccer Asst Boys .875 (SR)
25. Stricherz, Jacob: Football Asst (SR)
26. Swanberg, Devin: Football Asst (SR)
27. Tungseth, Rick: Soccer Asst Boys .25 (SR)
28. Uttke, Chris: Football Asst (SR)
29. VanVleet, Jamie: Football Asst 7 (CEN)
30. Wilke, Sarah: Volleyball Head 7 (SW)

C. Resignation:

1. Guzy, Melissa: Resign effective 8/27/13.

D. Change in FTE

1. Deng, Fang: from .75 FTE to 1.0 FTE.
2. Noha, Danielle: from .5 FTE to 1.0 FTE.
3. Zarbok, Gina: from .5 FTE to 1.0 FTE

E. Authorization of Positions:

1. 6.0 FTEs Elementary Teachers
2. 10.0 FTEs Literacy Intervention and 3.0 FTEs Math Intervention Teachers for the 2013-14 and 2014-15 school years. Positions are paid in part through State Special Ed funds and approved through the Alternative Delivery of Specialized Instructional Services (ADSIS) application process.
3. Title I Teaching Positions: 11 @ less than 600 hours, 1 @ .5 FTE & 1 @ 1.0 FTE

## F. Employment

1. Anderl, Jennifer: Long-Term Substitute 8/26/13-12/23/13
2. Austin, Katie: 1.0 FTE effective 13-14 school year.
3. Beattie, Caroline: 1.0 FTE effective 13-14 school year.
4. Bergerson, Leslie: .42 FTE Title I for 13-14 school year on voucher basis, and approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
5. Bindman, Jancyn: .8 FTE effective 13-14 school year.
6. Blom, Alesha: 1.0 FTE effective 13-14 school year.
7. Brackins, Michael (Michelle) .5 effective 13-14 school year.
8. Brierley, Kristina: 1.0 FTE effective 13-14 school year.
9. Budig, Bridget: 1.0 FTE effective 13-14 school year.
10. Clarke, Kayla: Early Childhood @ 711 hours effective 13-14 school year.
11. D'Aloia, Jeanne: 1.0 FTE effective 13-14 school year.
12. Davis, Leslie: 1.0 FTE effective 13-14 school year.
13. DeRaad, Anna: Early Childhood @ 840 hours effective 13-14 school year.
14. DiCosimo, Alisha: 1.0 FTE effective 13-14 school year.
15. Eggebraaten, Mary: 1.0 FTE effective 13-14 school year.
16. Fischer, Katie: 1.0 FTE effective 13-14 school year.
17. Guptill, Rachel: 1.0 FTE effective 13-14 school year.
18. Held, Deidre: 1.0 FTE effective 13-14 school year.
19. Hogan, Christine: 1.0 FTE effective 13-14 school year.
20. Hoganson, Melissa: 1.0 FTE effective 13-14 school year.
21. Johnson, Breanna L: 1.0 FTE effective 13-14 school year.
22. Johnson, Jennina: 1.0 FTE effective 13-14 school year.
23. Kolbow, Brent: .68 FTE effective 13-14 school year.
24. Lange, Krista: 1.0 FTE effective 13-14 school year.
25. Lauer, Amber: 1.0 FTE effective 13-14 school year.
26. Legrey, Joshua: 1.0 FTE effective 13-14 school year.
27. Luskey, Kristin: 1.0 FTE effective 13-14 school year.
28. Malone, Frank: 1.0 FTE effective 13-14 school year.
29. Martin-Baxter, Elizabeth: 1.0 FTE effective 13-14 school year.
30. Meyer, Rachel: 1.0 FTE effective 13-14 school year.
31. Miller, Paulette: .42 FTE Title I for 13-14 school year on voucher basis, and approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
32. Osen, Katherine: 1.0 FTE effective 13-14 school year.
33. Pagel, Kyle: 1.0 FTE effective 13-14 school year.
34. Peter, Maureen: 1.0 FTE effective 13-14 school year.
35. Phillips, Rachel: 1.0 FTE effective 13-14 school year.
36. Rood, Anne: 1.0 FTE effective 13-14 school year.
37. Sarne, Stephanie: Long-Term Substitute 8/26/13-12/23/13.
38. Schommer, Brittney: .42 FTE Title I for 13-14 school year on voucher basis.
39. Sokola, Amber: 1.0 FTE effective 13-14 school year.
40. Thompson, Kari: 1.0 FTE effective 13-14 school year.
41. Vinzant, Amanda: 1.0 FTE effective 13-14 school year.
42. Walsh, Penny: Early Childhood @ 231 hours effective 13-14 school year.

8. DONATIONS: Member Corcoran moved, seconded by Member Theisen, to adopt the resolution and accept with appreciation the following donations: \$250 from Wyoming Elementary PTA to Wyoming Elementary for parent handbook/calendar. All members present voted aye and the motion carried. Member Turner was absent.
9. OLD BUSINESS:
- 9.1 Approve Annual Report on Curriculum, Instruction and Student Achievement – Member Kieger moved, seconded by Member Corcoran to approve the Annual Report on Curriculum, Instruction and Student Achievement. All members present voted aye and the motion carried. Member Turner was absent.
- 9.2 Set Truth in Taxation Hearing Date – Member Kieger moved, seconded by Member Theisen to approve the date of the Truth in Taxation hearing of December 5<sup>th</sup> at 6:00 pm in conjunction with the scheduled school board meeting. In lieu of the hearing there will be no Listening Session. All members present voted aye and the motion carried. Member Turner was absent.
- 9.3 QComp Plan Approval – Member Morehead moved, seconded by Member Kieger to approve the QComp plan of August 28, 2013 for implementation in 2014-2015. By roll call vote all members present voted aye and the motion carried. Member Turner was absent.
10. NEW BUSINESS: None
11. CALENDAR DATES: The School Board reviewed communications and upcoming calendar dates. Wyoming Stagecoach Days is September 13-15.

At 7:35 pm Member Morehead moved, seconded by Member Theisen to recess the regular meeting to go into closed session to discuss FLEA, Food Service, Interpreters, Para Professionals and Technology Specialists' negotiation parameters. All members present voted aye and the meeting recessed. Member Turner was absent.

The closed meeting convened at 7:47 pm. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Rapheal, and Theisen were present. Member Turner was absent.

At 7:55 pm, the regular meeting was reconvened. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Rapheal, and Theisen were present. Member Turner was absent.

At 7:57 pm Member Kieger moved, seconded by Member Corcoran to recess the regular meeting to go into closed session to discuss the ice arena. All members present voted aye and the meeting recessed. Member Turner was absent. The closed meeting convened at 7:58 pm. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Rapheal, and Theisen were present. Member Turner was absent.

At 8:08 pm the regular meeting was reconvened. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Rapheal, and Theisen were present. Member Turner was absent.

Member Bystrom moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:10 pm.

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 Rob Rapheal

President

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 Kathleen Bystrom

Clerk