

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

October 3, 2013

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, October 3, 2013, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Gail Theisen, Erin Turner and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and one change was made. After the closed session there may be potential action on purchasing the ice arena so this item was added to the agenda. Member Kieger moved, Member Turner seconded and all members present voted aye.

4. VISITORS:

Listening session: Members Rapheal and Turner reported there were no visitors.

5. STUDENT ACHIEVEMENT:

Positive Happenings: School Board Members reported on the many school programs and events they have attended the past month including homecoming week events, visiting the transportation department, agriculture council meeting, volleyball game, Yellow Ribbon campaign, TEFFLA event, the MOST launch, Black Tie to Blue Jeans event, Powder Puff game, comments from parents expressing a great transition from LILA to SW, and football games.

Senior High School – Dr. Massey, along with Matt Howard from YSB and SRO Jon Glader, reported on the MOST campaign. The MOST campaign partnership involves FL Area Partnership with Families, CONNECT, and FLAS.

ALC/CME/STEP – Kelly Lessman showed a six minute video highlighting the teaching at the ALC/CME and the STEP program. The video showed the positive behaviors at CME, the ALC portion highlighted the CIS math class and how the kids view it as being very positive and the ALC agriculture class helped in transforming the landscape in front of their building. The STEP program has 23 enrolled students, and Project SEARCH site will be at Fairview in Wyoming.

6. REPORTS:

Buildings and Grounds Committee – Member Theisen reported the completion of summer projects including indoor air quality at the high school, the new tennis courts, resurfacing of the Century track, sidewalk repair at various buildings and discussion of facilities task force timelines and cost findings coming before the school board on October 10.

Communications Committee – Member Corcoran reported they discussed the updates on facility work, looked at the Hugo commercial, reviewed the Hall of Fame booklets and the fall School Connection mailer.

Finance Committee – Member Kieger reported there was facility task force discussion, talked about the audit status and 2013-2014 budget update with more information to follow on each, and the levy amount will on the December agenda with more information to come on future agenda's.

Policy Committee – Member Turner reported three policies were reviewed and all are on the agenda tonight for first readings.

Staff Welfare Committee – Member Turner reported listening to the presentation of district 916 and the various services available, the structure of the organization and the options available to members and non-members.

City of Forest Lake – Member Theisen reported the mayor has appointed a new city council member, there was groundbreaking of the new city center facility and Kraus Anderson will be the construction manager, MnDOT sent out a letter about two new roundabouts which are predicted to start in 2016 and Fenway fields are getting matching money, approved by the city, of 14K to get the main field repaired.

EMID – Member Morehead reported attending a personnel meeting and an office manager has been hired to assist the new executive director.

Superintendent's Report: Dr. Madsen recognized Member Bystrom receiving a Community Health award and Dr. Massey receiving the 16th annual Educational Leadership award at the state level, high school teacher John Buck was named state golf coach of the year and Tim Newcomb was named speech coach of the year. The Homecoming game is tomorrow night at 7 pm, October 10 is school board and committee meetings, October 12 is school board work session from 8 am to noon, October 24th is the Wine Event for YPartners at Waldoch Farms from 7-9 pm. In celebration of manufacturing week there will be tours and a lunch at the high school on October 22 from 10:30 am to 1 pm. There will be a Veteran's Day ceremony at the high school on November 11 at 10 am, a commercial has been made (and was shown at the school board meeting) highlighting the educational opportunities in the Forest Lake Schools and can be found at the city of Hugo website and the FLAS website.

7. CONSENT AGENDA ITEMS: Member Theisen moved to approve Consent Agenda Items 7.1-7.5. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried. Member Kieger asked to pull agenda item 7.3 to acknowledge the retirement of Joy Cook and to thank her for her service to the district.

7.1 Approved the Minutes of September 5 and September 17, 2013.

7.2 Approved the bills as of October 3, 2013.

7.3 Approved Classified Personnel

Retirement:

- Cook, Joy – Food Services Supervisor at the Central Learning Center, effective February 3, 2014 after 11 years of service.

Recommendation of Employment:

- Abel, Michelle – Title I Paraprofessional/Noon Duty Supervisor II at Wyoming Elementary, Title I-2.5 hours per day, 4 days per week, 32 weeks per year and Noon Duty-2.5 hours per day, 5 days per week, 37 weeks per year, effective September 3, 2013. (Open position)
- Bombard Wiener, Amber – Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year, effective September 30, 2013. (Open position)

- Hekele, Kimberly – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective September 24, 2013. (Open position)
- House, Lori – Cook Helper/Short Hour at Forest Lake Sr. High, 3 hours per day and 175 days per year, effective September 16, 2013. (Open position)
- Lutz, Denise – Cook Helper/Short Hour at Forest Lake Sr. High., 3 hours per day and 175 days per year, effective September 16, 2013. (Open position)
- Marazzo, Alfred – Substitute School Bus Driver, effective September 19, 2013.
- Voge, Dawn – Title I Paraprofessional II at Wyoming Elementary, 3.5 hours per day, 4 days per week and 35 weeks per year, effective September 9, 2013. (Open position)

Authorization of Transfer:

- Hoff, Patricia – from Title I/Noon Duty Supervisor II at Lino Lakes Elementary, 6.5 hours per day to Special Education Paraprofessional II at Lino Lakes Elementary, 6 hours per day and 37 weeks per year, effective September 24, 2013. (Open position)
- Strand, Kathleen – from Special Education Paraprofessional II at Columbus Elementary, hours per day to Special Education Paraprofessional II at Southwest Jr. High, 6 hours per day and 37 weeks per year effective September 30, 2013. (Open position)

Leave of Absence:

- Suess, Carolyn – Special Education Paraprofessional II at Forest Lake Sr. High, unpaid leave of absence from October 4, 2013 through October 14, 2013.
- Thill, Lisa – Cook Helper/Long Hour at Century Jr. High, unpaid leave of absence from October 2, 2013 through October 11, 2013.

Additional Positions:

- Special Education Paraprofessional II at Forest Lake Elementary, 6 hours per day and 37 weeks per year. This additional position to be paid for in part through special education dollars.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE:

1. Brandt, Maureen: unpaid child care LOA from approximately 11/6/13 (half day) - 12/19/13
2. Mihm, Stephanie: unpaid child care LOA for approximately 158 days during the 2013-14 school year

B. NON-CURRICULAR ASSIGNMENT (on non-contract status):

1. Adams, Ryan: .25 WEB Advisor & .25 WEB Asst (SW)
2. Doe, Gina: WEB Advisor (CEN)
3. Eng, Gina: .5 Elem Yearbook Advisor (LW)
4. Erpelding, Ashley: .25 WEB Advisor, .25 WEB Asst & .5 Student Council Asst (SW)
5. Heyer, Sharon: .25 WEB Advisor & .25 WEB Asst (SW)
6. Holman, Daniel: Football Head 7 (CEN)

7. Kowarsch, Jennifer: SADD Advisor (SW)
8. Lauret, Candice: .5 Elem Yearbook Advisor (LW)
9. Piersak, Amy: .5 Girls' 7th/8th Soccer Asst (CEN)
10. Stark, Kyle: .25 WEB Advisor, .25 WEB Asst & .5 Student Council Asst (SW)
11. Stubfors, Charles: Football Asst (SR)
12. Walsh, Savannah: .5 WEB Asst (CEN)
13. Zumwalde, Barry: Summer Marching Band Director (SR/CEN/SW)

C. AUTHORIZATION OF ADDITIONAL POSITION(S):

ESL teacher @ approximately 12 hours per week, 13-14 school year only

D. AUTHORIZATION OF TRANSFER:

Pearl, Amber: from .42 FTE Title I teacher at Linwood Elementary to 1.0 FTE Grade 1 teacher at Linwood Elementary, effective 9/23/13

E. EMPLOYMENT:

1. Ehleringer, Lynne: .42 FTE Title I for 13-14 school year on voucher basis
2. Genaw, Jill O: .42 FTE Title I for 13-14 school year on voucher basis, and approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
3. Haugen, Andrew: 1.0 FTE effective 13-14 school year
4. Harms, Joan: .42 FTE Title I for 13-14 school year on voucher basis, and approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
5. Spiegel Rosman, Nancy: Long-Term Substitute Contract for 172 days
6. Wert, Monica: .42 FTE Title I for 13-14 school year only on voucher basis

7.5 Adopted Resolution Approving Application for Grant to MSHSL Foundation

8. DONATIONS: Member Turner moved, seconded by Member Kieger, to adopt the resolution and accept with appreciation the following donations: School supplies valued at \$300 from Fairview Lakes Regional Medical Center to Linwood Elementary kids in need; \$5960 from Scandia Elementary Enrichment Foundation for 2-Juno Sound Systems for classrooms and iPad 2's; \$2797.41 from Target-Take Charge of Education to Scandia Elementary for student enrichment and activities; \$1137 from Scandia Marine Lions to Scandia Elementary to provide 3rd grade students with a dictionary for Word-A-Day; Toshiba laptop valued at \$325 from Bjorklund Companies in Isanti to Mrs. Bjorklund's classroom at Wyoming Elementary for classroom, teacher and student use; \$2488.36 from Scandia PTO to Scandia Elementary for a study island for students in grades 3-6; tools valued at \$250 from Erv Radtke, Mounds View, for student use in the FLHS industrial tech department machine classes; \$2921.34 from Target Take-Charge to Wyoming Elementary; \$508 from Ron Haken, Forest Lake to Community Education – LINK scholarships, \$100 from Vahit Anafarta, Forest Lake to FLAS children in need.

All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Amend School Board Member Liaisons to Schools – After discussion, Member Theisen asked to be added to Lino Lakes Elementary School as a School Board Liaison. All members present voted aye and the motion carried.

- 9.2 Special Education and other Programming – Member Morehead moved, seconded by Member Kieger, to approve the district become a member of the NE Metro Intermediate School District 916 effective November 2013. By roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 First Reading of Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414 – This item will be placed on the next agenda for further review and action. No changes recommended at this time
- 10.2 First Reading of Family and Medical Leave Policy 428 – This item will be placed on the next agenda for further review and action. No changes recommended at this time
- 10.3 First Reading of Mandated Reporting of Child Neglect of Physical or Sexual Abuse Policy 522 – Changes were made as recommended by MSBA. This item will be placed on the next agenda for further review and action.

11. CALENDAR DATES: The School Board reviewed communications and upcoming calendar dates. There will be a PACER event at FLHS media center on October 24th sponsored by FLAS Special Education to support parents and their special education children in their transition of moving on to a new school. The Community Education Ranger Review Variety Show will be April 4th and 5th.

At 8:25 pm Member Kieger moved, seconded by Member Corcoran, to recess the regular meeting to go into closed session to discuss the ice arena. All members present voted aye and the meeting recessed.

The closed meeting convened at 8:35pm. Roll call was taken and all members were present.

At 8:48 pm, the regular meeting was reconvened. Roll call was taken and all members were present.

Member Kieger moved, seconded by Member Turner, to direct the Superintendent and Business Manager to pursue the purchase of the FLAAA Sports Center and Ice Arena using a “Lease Purchase” or “Certificates of Participation” financing tool, which is subject to the approval of the MDE, and, further, to authorize the Superintendent and Business Manager to execute any and all documents necessary to complete the transaction. By roll call vote, Members Corcoran, Kieger, Morehead, Rapheal, Theisen and Turner voted aye, and Member Bystrom voted no. The motion carried.

Member Morehead moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:52 pm.

Rob Rapheal

President

Kathleen Bystrom

Clerk