

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

August 7, 2014

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, August 7, 2014, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio. Members Bystrom, Kieger and Turner were absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Member Corcoran reported three young men from boy scouts talked about getting their merit badge.

The new FLEA president, Allison Whittlef, introduced herself to the school board.

5. STUDENT ACHIEVEMENT:

Dr. Madsen thanked Jim Caldwell for stepping in the last part of last year as the interim principal at Linwood Elementary School. Principal Caldwell then shared with the board his vision for Linwood school. The mission includes: data driven dialogue, school climate should be of service to others, instituting a new homework policy, utilizing the school forest, staff development focus, reinstitute academic night, investigate what it is to be a green ribbon school, investigate becoming an environmental STEM school, applying for PBIS program, work toward going paperless.

Lino Lakes Community Problem Solving Team coach Lisa Sauer and six students reported on their project/problem which was diabetes awareness, research and teaching. The team took 3rd place at international competition in Iowa. The team thanked the community and school board for their support.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: community meetings, Arts in the Park, Fun Run in the Forest, settling union contracts, and attending the Minnesota School Board Association summer seminar. The board thanked community education for their hard work and the many fall classes they offer.

6. REPORTS:

City of Forest Lake – Member Theisen reported the city will be making improvements to parks, the compost site is still closed, the city center tour was July 14th and there will be community rooms available for public use, and the YMCA has not determined a location.

EMID – Member Morehead reported EMID is in the process of doing the executive director evaluation. They will meet again in August.

916 – Member Theisen reported on the new Karner Blue Education Center which serves learners with various learning challenges.

Superintendent's Report: Dr. Madsen reported she and members from staff and the police department attended a School Threat Management and Violence Prevention training sponsored by the Washington County Attorney's office, she attended the state superintendent conference this week, the new community education booklet is out and is celebrating 25 years of child care. The first day of school is September 2. The new School Connections is out and contains a lot of information including busing information, school testing dates, free and reduced lunch information and forms and activity fees. The Resource Fair Living on Less will be August 13 at Maranatha, elementary houses will be August 27th, and Growing TEFFLA at Waldoch Farms is September 18. Dr. Madsen quickly reviewed the new staff and leadership positions for this school year.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve Consent Agenda Items 7.1-7.3. The motion was seconded by Member Theisen. All members present voted aye and the motion carried.

7.1 Approved the Minutes of June 26, July 10 and July 29, 2014

7.2 Approved Classified Personnel:

Resignation:

- Rustad, Christina – C-Print Captionist II at Southwest Jr. High, effective July 23, 2014.

End of Employment:

- Bever Sr., James – School Bus Driver, effective July 21, 2014.

Recommendation of Employment:

- Smith, Christine – Health Office Assistant IV at Linwood Elementary, 6 hours per day and 37 weeks per year, effective August 22, 2014. (Open position)

Authorization of Transfer:

- Bebus, Nichol – from Health Office Assistant IV at St. Peter's Elementary, 3.5 hour per day and 35 weeks per year to Health Office Assistant IV at Forest Lake Elementary, 6 hours per day and 37 weeks per year, effective August 25, 2014. (Open position)
- Rundhaug, Pamella – from Cook Manager at Lakes International Academy to Cook Manager at Lakes International Academy Headwaters campus, 8 hours per day and 185 days per year, effective the 2014-15 school year. (Open position)
- Tyson, Debra – from Cook Helper/Long Hour at Lakes International Language Academy to Cook Helper/Long Hour at Lakes International Academy Headwaters campus, 6 hours per day and 180 days per year, effective the 2014-15 school year. (Open position)

Leave of Absence:

- Christenson, Bradley – Custodian at the Grounds/Maintenance Building, leave of absence from August 4, 2014 through November 4, 2014.

Additional Positions:

- Preschool Educator at the Early Childhood Family Center, 10-12 hours per week and 31 weeks per year, effective August 19, 2014. This additional position to be funded through Community Education.
- School Age Care Program Aide at the Central Learning Center Steps Ahead program, two positions, 15-25 hours per week and 40 weeks per year, effective at the beginning of the 2014-15 school year. This additional position to be funded through Community Education.
- School Age Care Program Aide at Wyoming Elementary Steps Ahead program, three positions, 15-25 hours per week and 40 weeks per year, effective at the beginning of the 2014-15 school year. This additional position to be funded through Community Education
- School Age Care Program Aide at Lino Lakes Elementary Steps Ahead program, two positions, 15-25 hours per week and 40 weeks per year, effective at the beginning of the 2014-15 school year. This additional position to be funded through Community Education.

7.3 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE:

Stang, Eric: Unpaid LOA for 2014-15

B. EMPLOYMENT:

1. Anderson, Jennifer S: 1.0 FTE effective start of 2014-15 school year
2. Boegeman, William: 1.0 FTE effective start of 2014-15 school year
3. Capocasa, Melissa: 1.0 FTE effective start of 2014-15 school year
4. Jansen, Mark: 1.0 FTE effective start of 2014-15 school year with dean stipend & 4 additional weeks
5. Sagehorn, Luci: 1.0 FTE effective start of 2014-15 school year
6. Solberg, Sydney: 1.0 FTE effective start of 2014-15 school year with 1/6th hour assignment

8. Donations: Member Corcoran moved, seconded by Member Theisen to adopt the resolution and accept with appreciation the following donations: \$469.87 from Steve Lafean, Forest Lake, Wells Fargo Employee Contribution program to Scandia Elementary for student enrichment programs; \$313 from Ron Haken, Forest Lake, to Community Ed – LINK for scholarships for participants; Freedom Concepts bike from Dawn & Nicholas Tomasko, Wyoming, to Special Education Dept to provide an opportunity to improve strength and balance for students; \$250 from First State Bank of Wyoming to Wyoming Elementary for parent handbook/calendar; \$647.74 from Kelly Carlson-Jagersma, Marine, to Scandia Elementary for student enrichment programs; \$718.23 from Knights of Columbus, Anthony Angelo, Forest Lake, Grand Knight #03657 to Community Education – LINK for LINK programs; \$1000 from Regents of the University of Minnesota, Minneapolis, to Scandia Elementary for student enrichment and activities; \$7384.60 from SEEF, Liz Tarlizzo, Scandia, to Scandia Elementary for technology upgrades; \$500 from Forest Hills United Methodist Church, Forest Lake to FLAS family support; \$150 from Jennifer and Brian Tolzmann, Forest Lake to FLAS family support. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 School Board Member Liaisons to Schools for 2014-2015 - Member Corcoran moved to Approve School Board Member Liaisons to Schools for 2014-15. The motion was 2nd by Member Morehead, all members present voted aye and the motion carried.
- 9.2 Approve 2014-16 Custodial, Maintenance and Laundry Employment Agreement - Member Corcoran moved to approve 2014-16 Custodial, Maintenance and Laundry Employment Agreement. The motion was 2nd by Member Theisen by roll call vote all members present voted aye and the motion carried.
- 9.3 Approve 2014-16 Mechanics Employment Agreement - Member Morehead moved to approve 2014-16 Mechanics Employment Agreement. The motion was 2nd by Member Corcoran, by roll call vote all members voted aye and the motion carried.
- 9.4 Approve 2014-2016 School Age Care (SAC) Agreement – Member Theisen moved to approve 2014-2016 School Age Care (SAC) Agreement. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.5 Approve 2014-2016 Bus Drives and Bus Aides Agreement – Member Morehead moved to approve 2014-2016 Bus Drivers and Bus Aides Agreement. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.6 Superintendent’s Future Contract – Written notification has been received from the superintendent requesting whether or not the School Board intends to offer a subsequent contract. Member Corcoran moved to enter into negotiations to offer the superintendent a new contract. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.7 Bond Discussion – As a reminder, the next school board meeting will be August 12 beginning at 8:05 pm. Each board member will report on the community meetings they attended. Bill Morris will be in attendance to give the survey results.

The August 13 school board meeting will begin at 6:00 pm. There will be further conversation and a decision on whether or not to go forward with a November election. Dr. Madsen has scheduled a meeting with MDE on August 14 as the deadline to submit the Review and Comment for a November vote is August 15th

Pat Overum passed out a three question scenario to board members to review. Dr. Madsen encouraged members to email any questions to her or Larry and they will get answers to them before next Tuesday’s meeting. She also asked for community meeting notes to be sent to Connie or Linda and they will be compiled and emailed to all and available at the next meeting.

10. NEW BUSINESS – No new business reported.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Corcoran moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:05 pm.

Rob Rapheal

President

Kathleen Bystrom

Clerk

School Building Liaisons for 2014-15

Building	School Board Member	District Administrator
Columbus Elementary	Gail Theisen, Karen Morehead	Julie Ohman
Forest Lake Elementary	Julie Corcoran, Erin Turner	Kelly Lessman
Forest View Elementary	Julie Corcoran, Erin Turner	Kelly Lessman
Lino Lakes Elementary	Dan Kieger, Rob Rapheal	Larry Martini
Linwood Elementary	Rob Rapheal, Kathy Bystrom	Larry Martini
Scandia Elementary	Julie Corcoran, Kathy Bystrom	Kelly Lessman
Wyoming Elementary	Karen Morehead, Gail Theisen	Jennifer Tolzmann
CLC - ALC	Julie Corcoran, Gail Theisen	Donna Friedmann
CME	Julie Corcoran, Gail Theisen	Jennifer Tolzmann
Century Junior High	Kathy Bystrom, Karen Morehead	Donna Friedmann
Sr. High School	Gail Theisen, Julie Corcoran	Julie Ohman
Southwest Junior High	Erin Turner, Rob Rapheal	Jennifer Tolzmann
Bus Garage	Karen Morehead, Dan Kieger	Larry Martini
STEP	Dan Kieger, Erin Turner	Kelly Lessman

Note: Superintendent will not be assigned a building, but will visit all buildings.

School Board Committees:

- Buildings & Grounds – Kathy, Julie, Gail
- Communications – Karen, Gail
- Finance – Julie, Dan, Rob
- Policy – Kathy, Erin
- Staff Welfare – Dan, Rob, Erin