

**INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota**

**SCHOOL BOARD MEETING
September 11, 2014**

School Board Committee meetings were held at 6 and 7 pm.

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Raphael at 8:04 pm on Thursday, September 11, 2014, at the School District Offices. At roll call the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Linda Madsen ex officio.

Southwest Jr. High School Principal Scott Geary introduced Kenny Newby, the new assistant principal, to the board.

4.0 CONSENT AGENDA– Member Kieger moved to approve agenda items 4.1-4.3. The motion was seconded by Member Theisen, all members voted aye and the motion carried.

4.1 Bills as of September 11, 2014

4.2 Classified Personnel

Resignation:

- Chilson, Cammille, School Bus Aide, effective August 26, 2014.
- Cummings, Tami, Payroll Specialist, effective September 23, 2014.
- Johnson, Lynda – Special Education Paraprofessional at Forest Lake Senior High, effective August 27, 2014.
- Melberg, Amy - Health Office Assistant at Century Junior High, effective September 5, 2014.
- Tessier, Laura Ann Wombacher – Early Childhood Family Education Paraprofessional at Central Learning Center, effective August 18, 2014.

End of Employment:

- Stephenson, Tara – Noon Duty Supervisor I at Lino Lakes Elementary, effective June 5, 2014.

Authorization of New Positions:

- Payroll Coordinator; General Benefits Level B-3-1, 52 weeks per year, 8 hours per day, effective September 23, 2014.
- Benefits Coordinator; General Benefits Level B-3-1, 52 weeks per year, 8 hours per day, effective September 23, 2014.

Recommendation of Employment:

- Benolken, Leslie – Substitute Bus Aide, effective August 26, 2014.
- Danielson, Danielle – Special Education Paraprofessional II at Linwood Elementary, 6 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- DeWidt, Rebecca – Special Education Paraprofessional at Southwest Junior High, 6 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- Dufresne, Nicholas – Rink Attendant at Sports Center, 3 days per week, effective September 1, 2014.
- Erickson, Shauna, Cook Helper/Short Hour at St. Peter’s Elementary, 2.5 hours per day, 5 days per week and 175 days per year, effective September 2, 2014.
- Gillespie, Chad – Rink Attendant at Sports Center, 3 days per week, effective September 1, 2014.
- Heppner, Shelley – Early Childhood Family Education Paraprofessional at Central Learning Center, 6 hours per week and 30 weeks per year, effective September 5, 2014.
- Knauf, Deborah – Steps Ahead Program Aide at Wyoming Elementary, 4.5 hours per day, 5 days per week, 40 weeks per year, effective September 2, 2014.
- Lehman, Mary Jo – Special Education Paraprofessional at Century Junior High, 6 hours per day, 5 days per week and 37 weeks per year, effective September 3, 2014.
- Locke, Sara – Early Childhood Family Education Paraprofessional at Central Learning Center, 6 hours per week and 30 weeks per year, effective September 5, 2014.
- Mertes, Brytanie – Steps Ahead Program Aide at Lino Lakes Elementary, 5 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Metty, Maria – Custodian at Forest Lake Senior High, 8 hours per day, 5 days per week and 52 weeks per year, effective August 27, 2014.

- Morgan, Julie – Sonic/School Age Care Program Aide at Wyoming Elementary, 2 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014
- Nally, Gena – Preschool Educator at Central Learning Center/Wargo Nature Center, 3.75 hours per day, 2 days per week, 31 weeks per year, effective August 19, 2014.
- Nelson, Cathy – School Age Care Program Aide at Forest Lake Elementary, 2 hours per day, 5 days per week and 40 weeks per year, effective September 2, 2014.
- Nelson, Cathy – Noon Duty Supervisor I at Forest Lake Elementary, 2 hours per day, 5 days per week and 37 weeks per year, effective September 2, 2014.
- Newcomb, Megan – Steps Ahead Program Aide at Central Learning Center, 5 hours per day, 5 days per week, 40 weeks per year, effective September 9, 2014.
- Norgard, Tammy – Cook Helper/Short Hour at Forest Lake Senior High, 3.5 hours per day, 5 days per week and 175 days per year, effective September 3, 2014.
- Roemhild, Angela – Substitute School Bus Driver, effective August 28, 2014.
- Roff, Julianne – Substitute School Bus Aide, effective August 27, 2014.
- Sager, Gary – Substitute School Bus Driver, effective August 22, 2014.
- Schneider, Graden – Zamboni Driver at Sports Center, 3 days per week, effective September 1, 2014.
- Tarlizzo, Elizabeth – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day, 5 days per week and 35 weeks per year, effective September 2, 2014.
- Trotto, Kristin – Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day, 5 days per week and 37 weeks per year, effective September 8, 2014.

Authorization of Transfer:

- Ice-Anderson, Melinda – from Cook Helper/Short Hour at Wyoming Elementary, 3 hours per day, 5 days per week and 175 days per year to Cook Helper/Long Hour at Southwest Junior High, 4 hours per day, 5 days per week and 178 days per year, effective September 8, 2014.

Change in Hours:

- Kelbe, Lori – from Cook Helper/Short Hour at Lakes International Language Academy, 3 hours per day, 5 days per week and 178 days per year to Cook Helper/Short Hour at 3 hours per day, 5 days per week and 175 days per year, effective September 15, 2014.

Additional Hours:

- Angelo, Tracy – from Media Assistant at Century Junior High, 5 hours per day, 5 days per week and 37 weeks per year to Media Assistant at Century Junior High, 8 hours per day, 5 days per week and 37 weeks per year, effective July 25, 2014.
- Hebeisen, Mary Jo – from Noon Duty Supervisor at Forest Lake Elementary, 2 hours per day, 5 days per week, 185 days per year, and Title I Paraprofessional 2.5 hours per day, 4 days per week, 132 days per year, to Noon Duty Supervisor at Forest Lake Elementary, 2 hour per day, 4 days per week and 2.25 hours per day, 1 day per week (Fridays), 185 days per year, and Title I Paraprofessional 2.5 hours per day, 4 days per week, 132 days per year, effective September 2, 2014.
- Kieger, Linda - from Noon Duty Supervisor I at Lino Lakes Elementary, 3 hours per day, 5 days per week and 37 weeks per year and Title I Paraprofessional, 3 hours per day, 5 days per week and 37 weeks per year to Noon Duty Supervisor I at Lino Lakes Elementary, 3 hours per day, 5 days per week and 37 weeks per year and Title I Paraprofessional, 3 hours per day, 4 days per week and 37 weeks per year, effective September 2, 2014.
- McMahan, Ann – from Cook Helper/Long Hour at Lino Lakes Elementary, 4 hours per day, 5 days per week and 175 days per year to Cook Helper/Long Hour Cashier, 6 hours per day, 5 days per week and 180 days per year at Southwest Junior High, effective September 4, 2014.
- Svardahl, Cindy - from Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day, 5 days per week and 37 weeks per year and Title I Paraprofessional, 3 hours per day, 5 days per week and 37 weeks per year to Noon Duty Supervisor I at Lino Lakes Elementary, 3 hours per day, 5 days per week and 37 weeks per year and Title I Paraprofessional, 2 hours per day, 4 days per week and 37 weeks per year, effective September 2, 2014.

- Wilcoxon, Debra – from Noon Duty Supervisor at Forest Lake Elementary, 2 hours per day, 5 days per week, 185 days per year, and Title I Paraprofessional 2.5 hours per day, 4 days per week, 132 days per year, to Noon Duty Supervisor at Forest Lake Elementary, 2 hour per day, 4 days per week and 2.25 hours per day, 1 day per week (Fridays), 185 days per year, and Title I Paraprofessional 2.5 hours per day, 4 days per week, 132 days per year, effective September 2, 2014.

Elimination of Positions:

- Payroll Specialist VI, effective September 23, 2014.
- Benefits Specialist VI, effective September 23, 2014.

4.3 Licensed Personnel

A. NON-CURRICULAR ASSIGNMENT (on non-contract status):

1. Anderson, Samantha: Soccer Boys Asst 7/8 (CEN)
2. Bresnahan, Dennis: Football Asst (SR)
3. Canopy, Erin: Volleyball Head 7 (SW)
4. Conley, Brian: Soccer Boys' Asst (SR)
5. Davis, Erin: Volleyball Asst 8 (SW)
6. Fick, John: Cross Country Girls' Head (SR)
7. Hause, Dana: Soccer Boys' Head 7/8 (CEN)
8. Holman, Daniel: Football Head 8 (SW)
9. Holmquist, Renee: .5 National Honor Society (SR)
10. Kemplin, Allan: .5 Football Asst 8 (SW)
11. Moore Jr, Bobby J: Football Asst 8 (SW)
12. Saltness, James: Football Head 8 (SW)
13. Stiner, Jeremy: Boys' Soccer Asst (SR)
14. Tilton, Brian: Football Asst 8 (SW)
15. Van Vleet, Jamie: .5 Football Asst 8 (SW)
16. Ward, Stephanie: .10 National Honor Society (SR)
17. Wilke, Sarah: Volleyball Asst 7 (SW)

B. EMPLOYMENT:

1. Diemert, Amber: 425 hours during the 2014-15 school year only contingent upon approval of the position below
2. Fernandez, Moises: 1.0 FTE effective start of 2014-15 school year
3. Hogan, Anna: 1.0 FTE effective start of 2014-15 school year
4. Howell, Shelly: 1.0 FTE effective start of 2014-15 school year

5. Huhnerkoch, Sara: up to a total of 550 hours per year effective starting on or about 9/5/14
 6. Jesmer, Amber: 1.0 FTE effective start of 2014-15 school year
 7. Johnson, Jenifer K: approximately 584 hours/year
 8. Murphy, Carmel: 1.0 FTE effective start of 2014-15 school year
 9. Steek, Ashley: approximately 457 hours/year
 10. Stemmann, Shelly: 1.0 FTE effective start of 2014-15 school year
- C. AUTHORIZATION OF ADDITIONAL TEACHING POSITIONS EFFECTIVE AT THE START OF THE 2014-15 SCHOOL YEAR, UNLESS OTHERWISE NOTED: 425-Hour Math/Reading Teacher @ Wyoming Elementary for the 2014-15 school year only (Amber Diemert)

5.0 OLD BUSINESS

5.1 Approve the "Maximum" Proposed Property Tax Levy Payable in 2015 – Member Corcoran moved to approve the "Maximum" Proposed Property Tax Levy Payable in 2015. The motion was 2nd by Member Bystrom. By roll call vote all members present voted aye and the motion carried.

5.2 World's Best Workforce Report – This will be on next month's agenda.

At 8:10 pm Member Turner moved, 2nd by Member Theisen to recess the regular meeting to go into closed session to discuss preliminary considerations of allegations against an employee. All members present voted aye and the meeting recessed. The closed meeting convened at 8:11 pm. Roll call was taken and all members were present.

At 8:48 pm the regular meeting was reconvened. Roll call was taken and all members were present.

As there was no further business, Member Turner moved to adjourn. The motion was seconded by Member Bystrom and the meeting adjourned at 8:49 pm.

Rob Rapheal

President

Kathleen Bystrom

Clerk