

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

March 26, 2015

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, March 26, 2015, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and agenda item 9.5 was removed.

4. VISITORS:

Listening Session: Member Odegaard reported there were no visitors.

5. STUDENT ACHIEVEMENT:

Linwood Elementary – Principal Caldwell reported an excellent parent turn out at the Arts and Academics Fair, they will start PBIS training this summer and they are a Celebration eligible school. He introduced three Linwood students that reported on organizing the 1st Annual Love Our School Today Get L.O.S.T in a Book Read-A-Thon where they read over 18,000 minutes and raised over \$2000 to replace books, technology and gym equipment.

FLHS Principal Massey introduced danceline coach Cheryl Smoczyk and members of the danceline team. The team took 10th and 11th place at the state tournament, they were conference champions and earned academic all state. Wrestling coach Joe Kunshier introduced James Pleski who won the 145 lb AAA state championship.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: American Pride concert at Forest View, LINK program, EMID meeting, FFA program, Scandia PTO, state DECA competition, Columbus PTO meeting, FFA banquet, Lino Lakes PTO meeting, Forest View and Forest Lake PTO meetings, and attended the NSBA conference.

6. REPORTS:

Buildings and Grounds – Member Odegaard reported the committee discussed legislative happenings, solar energy opportunities, budget reductions, and facilities fees.

Communications – Member Theisen reported the communications department is in the process to update the district website, plans are moving ahead with messaging for the outside of district vehicles for the summer and fall, and progress is being made on the questions with the World's Best Workforce Survey that will go out sometime in April.

EMID – Member Morehead reported some districts are contemplating leaving EMID, they are reviewing policies, and are in the process of determining the future of EMID.

Finance – Member Corcoran reported discussing the budgeting process and budget reductions, they received a legislative update, talked about solar energy opportunities and group medical insurance RFPs.

Policy Committee – Member Olson reported reviewing the Teacher Facilities and Staff Meetings Policies, the Student Medication Policy, and Harassment and Violence Policy.

Staff Welfare Committee – Member Rapheal reported discussing budget reductions and received a legislative update.

City of Forest Lake – Member Theisen reported two outlots by the city center are going to be developed by Gaughan and the annual Firemen’s Ball will be March 28 at the American Legion.

916 – Member Theisen reported the group will meet next week.

Superintendent’s Report: Dr. Madsen reported that the Lake Fest committee is finalizing the schedule and sponsorship. This year, Lake Fest will run May 29 through June 5. Hall of Fame nominations will be accepted through next Tuesday and should be sent to the superintendent. The district continues to be excited about the growing secondary immersion program. The K-12 mentoring program, which has been sponsored by Fairview Lakes, will be partnering with the Forest Lake YMCA and FLAS as Fairview Lakes will phase out of the program in the next year or two. The Youth Service Bureau will train mentors. April 3 is Good Friday, April 4 is the Chamber Annual Legislative Breakfast at Famous Dave’s, April 10 is Festival of Cultures at the high school, April 17 is the Ranger Review and April 24 is the Bethel concert. Today was a difficult day with budget reductions.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Theisen. All members present voted aye and the motion carried.

7.1 Approved the Minutes of March 5 and 19, 2015

7.2 Approved the bills as of March 26, 2015

7.3 Approved Classified Personnel:

Resignation:

- Burrows, Katherine – Noon Duty Supervisor I at Lino Lakes Elementary, effective March 29, 2015.
- Halpaus, Jennifer – School Bus Driver, effective March 25, 2015.

Recommendation of Employment:

- Athen, Cynthia – Noon Duty Supervisor I at Central Montessori Elementary, 2.5 hours per day and 35 weeks per year, effective March 18, 2015. (Open position)
- Larsen, Amy – ECFE Office Assistant IV at the Central Learning Center, 8 hours per day and 46 weeks per year, effective March 30, 2015. (Open position)

Authorization of Transfer:

- Lenz, Lisa – Cook Helper/Long Hour at Columbus Elementary, from 4 hours per day to 5.5 hours per day and 180 days per year, effective March 23, 2015. (Open position)

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Burk, Terry: Continuation of Unpaid LOA for 2015-16
2. Harris, Larry (Tony): Continuation of Unpaid LOA from 4/1/15 - 6/8/15
3. Nicklason, Cheryl: Continuation of Unpaid LOA through 6/8/15

B. NON-CURRICULAR ASSIGNMENT:

1. Backes, Ronald: Track Asst Boys (SR)
2. Braton, Corrine: .5 Jr. Class/Prom Head/Asst (SR)
3. Brischke, Andrea: Golf Head Girls (SR)
4. Buck, John: Golf Head Boys (SR)
5. Cramer, Donald: Softball Asst (SR)
6. Cullen, Brittany: Yearbook Elem (FL)
7. Fick, John: Track Asst Girls (SR)
8. Forsythe, Daniel: Golf Asst Girls (SR)
9. Gravelle, Tal: Baseball Head (SR)
10. Henry, Kale: Baseball Asst (SR)
11. Jandrich, Esther: Track .21 Asst Boys & Track .22 Asst Girls (SR)
12. Johnson, Deno: Track Asst Boys (SR)
13. Kendrick, Paul: Track Head Boys (SR)
14. Lasiuta, Erin: Softball Asst (SR)
15. Lei, Quinmill: Lacrosse Asst Girls (SR)
16. Link, Heidi: .2 Lacrosse Asst Girls (SR)
17. Moberg, Alissa: .5 Swimming Synchronized Head/Asst (SR)
18. Patchin, Greg: Tennis Head Boys (SR)
19. Raaen, Philip: Tennis Asst Boys (SR)
20. Rodewald, Brittni: .5 Jr. Class/Prom Head/Asst (SR)
21. Ryan, Angela: Softball Head (SR)
22. Schiek, John: Softball Asst (SR)
23. Schugel, Matthew: Golf 9 Boys (SR)
24. Seipel, Krista: Lacrosse Head Girls (SR)
25. Storm, Gary: Baseball Asst (SR)
26. Swanberg, Christian: Track Asst Boys (SR)
27. Tuuri, Alexander: Lacrosse Head Boys (SR)
28. Underkoffler, Lawrence: Golf Head Boys 7/8 (SR)
29. Wilson, Jeffrey: Golf Asst Boys (SR)

C. RESIGNATION/RETIREMENT:

- Bindman, Jancyn: Resign effective end of 2014-15 school year.

8. Donations: Member Odegaard moved, seconded by Member Olson to adopt the resolution and accept with appreciation the following donations: \$120.00 to Wyoming Elementary for educational purposes from Wells Fargo Community Support, NJ; \$120.00 to Wyoming Elementary for educational purposes from Wells Fargo Foundation, NJ; Food valued at \$1000.00 for Century Jr. High staff at school conference from Forest Lake Home Care, Inc., Forest Lake; \$60 to Linwood Elementary from Wells Fargo Foundation – Educational Matching Gift Program, NJ; \$60 to Linwood Elementary from Wells Fargo Community Support Campaign, NJ; \$1120.80 to Scandia Elementary for student activities and supplies from Target, Take Charge of Education, Mpls; \$5000.00 to Forest View Elementary for iPad Mini's and iPad covers from Forest Lake/Forest View PTA. All members present voted aye and the motion carried.
9. OLD BUSINESS:
 - 9.1 Approve 2014-15 Budget Adjustments – Member Morehead moved to approve 2014-15 Budget Adjustments. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion passed.
 - 9.2 Award Medical Self-Insured Employee Group Insurances – Member Corcoran moved to Award Medical Self-Insured Employee Group Insurances to PreferredOne. The motion was 2nd by Member Kieger, by roll call vote all members present voted aye and the motion carried.
 - 9.3 Approve Resolution Establishing Precincts, Designating Polling Places and Designating Hours for Voting for School District Elections Not Held on the Day of a Statewide, County, or Municipal Election – Member Kieger moved to Approve Resolution Establishing Precincts, Designating Polling Places and Designating Hours for Voting for School District Elections Not Held on the Day of a Statewide, County, or Municipal Election. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.
 - 9.4 Approve Reductions of \$2 million for 2015-16 – Member Kieger moved to Approve Reductions of \$2 million for 2015-16 as distributed and to include costs associated with swim curriculum. The motion was 2nd by Member Theisen. Member Rapheal moved to amend the motion and remove the motion to cut the swim curriculum costs. The motion was 2nd by Member Odegaard, by roll call vote all members present voted aye and the motion carried. (2015-2016 Proposed Budget Cuts in official minutes book)
 - 9.6 Adopt Resolution for the Non-Renewal of Probationary Teachers – Member Kieger moved to Adopt Resolution for the Non-Renewal of Probationary Teachers. The motion was 2nd by Member Theisen by roll call vote all members present voted aye and the resolution was adopted. (Resolution in official minutes book)
 - 9.7 Approve Crisis Management Policy 538 – Member Kieger moved to Approve Crisis Management Policy 538. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.

- 9.8 Approve Discipline Policy 515 – Member Kieger moved to Approve Discipline Policy 515. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

The meeting recessed from 8:30-8:36 pm. When the meeting reconvened all members were present.

- 9.9 Second Reading: New Course Proposal – College in the Schools (CIS) Basic and Applied Statistics – Member Corcoran moved to Approve New Course Proposal –College in the Schools (CIS) Basic and Applied Statistics. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.10 Continued Aquatics Discussion - Administration is in the midst of gathering data. More questions were asked and board members encouraged the public to contact the superintendent, administration or board members with thoughts or ideas.

10. NEW BUSINESS –

- 10.1 Permission to Bid Milk Products for 2015-2016 – Member Kieger moved to give Permission to Bid Milk Products for 2015-16. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 10.2 First Reading: Harassment and Violence Policy 425. This will be put on the next agenda for School Board action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Morehead moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:48 pm.

Rob Rapheal President

Gail Theisen Clerk

FOREST LAKE AREA SCHOOLS 2015-2016 PROPOSED BUDGET CUTS

March 26, 2015

<u>CATEGORY / DESCRIPTION</u>	<u>AMOUNT</u>
Capital Outlay	
<ul style="list-style-type: none"> • Reduce Spending on roofing repairs • Reduce spending on parking lot repairs • Reduce spending on HVAC repairs 	\$335,000
Building & Grounds	
<ul style="list-style-type: none"> • Reduce spending on casual summer labor \$15,000 • Reduce outsourced grounds maintenance \$25,000 	\$40,000
PBIS Staff Development	
<ul style="list-style-type: none"> • Shift funding for Positive Behavior Interventions from general fund to federal special education 	\$25,000
Testing Materials and Charges	
<ul style="list-style-type: none"> • Reductions in elementary, secondary, and AP testing costs 	\$40,000
Textbooks	
<ul style="list-style-type: none"> • Reduction - \$50,000 elementary textbooks • Reduction - \$50,000 secondary textbooks 	\$100,000
Clerical	
<ul style="list-style-type: none"> • Cut Family Support/Equity assistant 	\$45,000
Other Curricular	
<ul style="list-style-type: none"> • Reduction - Curriculum Writing <ul style="list-style-type: none"> ◦ No funding for summer 2015 • Reduction - Curriculum Substitutes <ul style="list-style-type: none"> ◦ Minimal substitutes for Curriculum Review ◦ Department work during PD or PLC times for 2015-16 • Reduction - Conference Funding <ul style="list-style-type: none"> ◦ Limited funding for 2015-16 • Reduction - Curriculum Instructional Supplies • Reduction - Elem/Sec Workbooks 	\$60,000
Non-Title Allocations	
<ul style="list-style-type: none"> • Cut General Fund Expenditure to support non-title schools with intervention support 	\$100,000

Technology/Hardware Budget	\$25,000
• Reduction	
District Department Chairs / Elementary Building Chairs	\$80,000
• Positions cut for 2015-16; Leadership of district departments will fall to administrators for the year	
Curriculum Coordinator Adjustments	\$10,000
• Reduce positions from 3.0 to 2.0 FTE	
• Reconfigure Curriculum Department to include:	
◦ Director of Teaching and Learning; Assessment and Evaluation Coordinator; 2 Teaching and Learning Coordinators; Family Support Advocate; Administrative Assistant	
• Teaching and Learning Coordinators become 12-month employees outside of the teacher bargaining unit	
ALC / STRIVE Supervisory Change	\$30,000
• Shift STRIVE and ALC 9 teacher supervision from ALC Principal to Century and Southwest Principal	
• Shift \$30,000 from general fund to reserved ALC funding	
Communications	\$10,000
• Reduce print publication costs	
Elementary Reductions	
• 14.0 FTEs/11.0 FTEs \$700,000/\$550,000	\$800,000
• Other cuts include: building capital, media books, media supplies and repair, band capital, orchestra capital, spelling bee, general fund building allocation \$100,000	\$650,000
Secondary Reductions	\$450,000
• 8.00 FTEs (2.87 HS, .45 Southwest, 4.68 Century) \$400,000	
• Other cuts and reductions include: Yearbook Advisor, supply budget, AV budget, Media budget, Capital Outlay, IT Capital \$50,000	
Boundary Changes	
• Boundary changes were explored to even-out class sizes and potentially reduce sections at the elementary level. Various scenarios were considered. The goal of evening-out sections, theoretically, was achieved but sections were not reduced. Given that boundary changes can be complex, the trade-offs for evening-out class sections while realizing no cost savings does not warrant a boundary change proposal at this time.	

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota 55025
March 26, 2015

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE
TEACHING CONTRACTS OF THE FOLLOWING PROBATIONARY TEACHERS

Ahlbrecht, Rebecca
Austin, Katie
Baumeister, Dan
Bergerson, Leslie
Blohowiak, Carrie
Boskovich, Jennina
Cahoy, Brittany
Carter, Karen
Cooksey, Jonathan
Deng, Fang
Eggebraaten, Mary
Ehleringer, Lynne
Eiler, Sara
Fernandez, Moises
Fossey, Hannah
Harms, Joan
Haugen, Andrew
Hecker, Debra
Held, Deidre
Hirsch, Randall
Hjelmgren, Jennifer
Hoganson, Melissa
Holmes, Nicole
Jesmer, Amber (Title I Only)
Johnson, Breanna
Johnson, Jenifer N
Johnson, Michelle
Kirchberg, Kira
Kolbow, Brent
Kubitschek, Amber
Landherr, Lisa
Lizotte, Lisa
Mackereth, Amanda

Maki, Alyssa
Malone, Frank
McDowell, Suzanne
Miller, Paulette
Olson, Michele
Patrin, Rose
Pearl, Amber
Peter, Maureen
Phillips, Rachel
Piersak, Amy
Richter, Hayley
Rood, Anne
Scholl, Jan
Schommer, Brittney
Senger, Dorothy
Sokola, Amber
Stefan-Friberg, Janice
Stevensen, Danielle
Stratton, Sara Rose
Sumser, Adam
Sun, Li
Tye, Amy
Van Hoy, Sara
VanDrasek-Pai, Lucinda
Wert, Monica
Zarbok, Gina
Zentner, Randi

WHEREAS, the above named are probationary teachers in Independent School District No. 831.

BE IT RESOLVED, by the School Board of Independent School District No. 831, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contracts of the above named probationary teachers in Independent School District No. 831, are hereby terminated at the close of the current 2014-15 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their contracts as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

