

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
June 18, 2015

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:00 pm on Thursday, June 18, 2015 at the School District Offices. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Linda Madsen ex officio. Member Gail Theisen was absent.

3.0 CONSENT AGENDA ITEMS:

Member Kieger moved to approve Consent Agenda items 3.1- 3.4. The motion was 2nd by Member Corcoran, all members present voted aye and the motion carried.

3.1 Approve the bills as of June 18, 2015

3.2 Approve Classified Personnel:

Resignation:

- Bracht, Diana – School Age Care Assistant Site Manager at Linwood Elementary, effective June 5, 2015.
- Napoli, Beth – Noon Duty Supervisor I at Scandia Elementary, effective June 5, 2015.
- Parker, Dina – Special Education Paraprofessional II at the Central Learning Center ECSE, effective June 4, 2015.
- Peterson-Smoczyk, Cheryl – Early Childhood Support Manager at the Central Learning Center, effective June 30, 2015.
- Wedger, Shannon – Special Education Paraprofessional II at Forest View Elementary, effective July 24, 2015.

Recommendation of Employment:

- ◆ Fitzsimons, Steven – Custodian, B shift at the Central Learning Center, effective June 8, 2015. (Open position)
- Meyer, Kelly – School Age Care Program Aide at the Central Learning Center Steps Ahead, 4.5 hours per day from June 8, 2015 through August 8, 2015 only. (Pending approval of additional position)
- ◆ Plaster, Angela – Substitute School Bus Driver, effective May 29, 2015.

Authorization of Transfer:

- ◆ Davis, Mary – from Cook Helper/Long Hour at Century Jr. High, 4 hours per day and 178 days per year to Cook Helper/Long Hour at Linwood Elementary, 6 hours per day and 180 days per year, effective August 27, 2015. (Open position)

- ◆ Omodt, Penney – Cook Manager at the Central Learning Center, from level VI (B23) to level V (B22), effective July 1, 2015. This change is due to no longer having the Meals on Wheels program at the Central Learning Center.
- Smith, Christine – Health Office Assistant IV from Linwood Elementary to Scandia Elementary, 6 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)

Authorization of Transfer (continued):

- Taylor, Angelle – from Special Education Health Care Specialist IV at Forest Lake Sr. High, 6 hours per day and 37 weeks per year to Health Office Assistant IV at the Area Learning Center/Central Montessori Elementary, 8 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)

Leave of Absence:

- Schulz, Michele – Special Education Paraprofessional II at Forest View Elementary, leave of absence from May 29, 2015 through June 5, 2015.

Additional Position:

- School Age Care Program Aide at the Central Learning Center Steps Ahead program, 4.5 hours per day from June 8, 2015 through August 28, 2015 only.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Potthoff, Kathryn: 415 LOA for 2015-16
2. Tanke, Leah: 415 LOA for 2015-16
3. Vetter, Barbara: Unpaid LOA for approximate dates: 11/13/15-11/25/15 & then .5 unpaid LOA for approximate dates: 11/30/15-12/23/15

B. NON-CURRICULAR ASSIGNMENT(S):

1. Biljan, Crystal: Gen Music Elem (CME)
2. Kaslow-Briggs, Alexandra : Gen Music Elem (WY/COL)
3. Scholl, Jan: Gen Music Elem (FL)

C. EMPLOYMENT:

1. Graff, Kimberly: 1.0 FTE, effective 15-16 school year
2. Matel, John: 1.0 FTE, effective 15-16 school year
3. McCoy, Karen: 1.0 FTE, effective 15-16 school year

D. RESIGNATION(S)/RETIREMENT(S):

1. Solberg, Sydney: Resign effective end of 2014-15 school year
2. Stark, Kyle: Resign effective end of 2014-15 school year

3.4 Review of MSHSL “Why We Play” training video

The video can be viewed at:

<https://www.youtube.com/watch?v=ukJS8H8JIVo&feature=youtu.be>

4.0 OLD BUSINESS:

- 4.1 There was a report from Staff Welfare Committee. Based on the school board members’ evaluation and feedback of the superintendent, Member Corcoran recommended that the superintendent receive 100% pay for performance for the 2014-2015 school year. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye.

5.0 NEW BUSINESS:

- 5.1 First Reading: Health and Safety Policy #308 - This will be placed on a future agenda for school board action.
- 5.2 First Review: Health and Safety Budget - This will be placed on a future agenda for school board action.
- 5.3 First Review: NEMISD 916 Health and Safety Budget Resolution – This will be placed on a future agenda for school board action.

As there was no further business, Member Corcoran moved to adjourn. The motion was 2nd by Member Olson. All members present voted aye and the meeting adjourned at 6:21 pm.

Rob Rapheal

President

Gail Theisen

Clerk