

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

August 6, 2015

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, August 6, 2015, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Corcoran and Kieger reported no visitors.

5. STUDENT ACHIEVEMENT:

Southwest Jr. High Principal Geary talked about student achievement, supportive environments, and student transitions.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: YMCA groundbreaking, graduations, watching the development of the roundabouts and Safe Routes to School, Building the Future Together meeting, dance camp, basketball, Arts in the Park, performance of *Shrek*, movie in the park coming up on August 14, and the Charlie Brown statue is moving to the library.

Assessment and Testing Update – Dr. Lloyd Komatsu updated the board on the 2015 statewide assessment plan and the spring 2015 testing results.

6. REPORTS:

City of Forest Lake – Member Theisen reported the city council approved an anti-drug partnership with Washington County Sheriff's Department which helps to pay personnel costs for one officer. A budget meeting was held August 5 and budget meetings will continue every Wednesday in August at 6:30 pm. The National Night Out and Night to Unite was Tuesday August 4<sup>th</sup>, 3<sup>rd</sup> Annual YSB Run with Ranger 5K walk/run is coming up, EDA held a special planning meeting on August 4, annual Famous Fly-In will be August 15 from 7 am-4 pm.

916 – Member Theisen reported meeting on August 6 and approved the matrix of membership options, they had a presentation on the 916 equity and vision statement, received an update on Lake Elmo K-8 building and the Karner Blue learning environment, and approved the evaluation of Superintendent Hayes.

EMID – Member Morehead reported there was no meeting in July.

Affordable Care Act Update – Larry Martini gave the board an update which included history, timelines and employer shared responsibility rules.

Superintendent's Report: Dr. Madsen reported that the 2015-16 school year in-service will be August 25, the Chamber Luncheon will be August 26 at 11:30 at Running Aces and school board members are invited. All teachers return on August 31, elementary school open houses will be September 2<sup>nd</sup> and the secondary schools open house dates and time vary so please check the schools website. September 8 is the first day of school. Roundabout update: the trees have been cut down and work will continue into the fall with the true disruption beginning April 2016. Check the high school website to view the roundabout video. Bond update: The School Connections has been mailed out and it includes a bond article, another School Connections will be mailed the end of October and postcards will be mailed out as well. One page flyers are being created for open houses and for school websites, and maps will be posted in buildings indicating changes with the passing of the bond. Principals are working hard on plans for the year, student achievement, junior high consistency, and all student transitions. The Relay for Life and Paddle Board competition are this weekend, Blue Heron Days are August 14-16, Taco Daze at Scandia is September 12, Wyoming Stagecoach Days is September 12-13, Growing TEFFLA at Waldoch Farms is September 17, and homecoming is September 18<sup>th</sup>. October 2 is the Youth Service Bureau Black Tie to Blue Jean event.

Member Morehead stated the Community Education movie in the park is August 14.

Member Theisen reported the Forest Lake Police and Fire Department are having a blood drive on August 18 from 3-7:30 pm.

7. CONSENT AGENDA ITEMS: Member Kieger asked to pull agenda item 7.4. Member Kieger then moved to approve Consent Agenda Items 7.1, 7.2, 7.3, and 7.5. The motion was seconded by Member Corcoran. All members present voted aye and the motion carried. Member Kieger recognized Carol Nygaard and offered his thanks and congratulations. Member Kieger moved to approve agenda item 7.4. The motion was 2<sup>nd</sup> by Member Morehead. All members present voted aye and the motion carried.

7.1 Approved the Minutes of June 25 and July 9, 2015

7.2 Approved the bills as of August 6, 2015

7.3 Approved Classified Personnel:

Retirement:

- McKie, Sandra – Special Education Paraprofessional II at Southwest Jr. High, effective July 31, 2015 after 17 years of service.

Resignation:

- Baklund, Pamela – School Age Care Program Aide at Wyoming Elementary, effective July 17, 2015.
- Cameron, Kari – School Age Care Program Aide at Wyoming Elementary, effective August 7, 2015.
- Dickey, Thomas – Special Education Paraprofessional II at Forest Lake Sr. High, effective July 24, 2015.
- Forseth, Lori – Noon Duty Supervisor I at Lino Lakes Elementary, effective May 7, 2015.

- Knauff, Deborah – School Age Care Program Aide at Wyoming Elementary, effective August 7, 2015.
- Steeves, Kari – School Age Care Assistant Site Manager at Wyoming Elementary, effective July 31, 2015.
- Weizenegger, Melinda – School Age Care Nurse, effective August 26, 2015.

Recommendation of Employment:

- Julien, Stacey – Health Office Assistant IV at Columbus Elementary, 6 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)
- ◆ Siedow, Matthew – School Bus Mechanic, effective July 13, 2015. (Open position)
- Unzen, Sheila – Deaf Interpreter at Forest View Elementary, 7 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)
- Young, Kyle – Secondary Youth Planner V at the Central Learning Center, 25 hours per week for 35 weeks per year and 20 hours per week for 12 weeks per year, effective August 24, 2015. (Open position)

Authorization of Transfer:

- Barnes, Kerstin – from School Age Care Program Aide at Lino Lakes Elementary, 4.75 hours per day and 40 weeks per year to School Age Care Assistant Site Manager at Linwood Elementary, 3.75 hours per day and School Age Care Program Aide at Linwood Elementary, 2.75 hours per day and 52 weeks per year, effective August 31, 2015. (Open position)
- Hughes, Barbara – School Age Care Program Aide at Lino Lakes Elementary, from 5 hours per day to 2.5 hours per day and 40 weeks per year, effective September 8, 2015.
- Ihfe, Michelle – from Substitute Calling System Office Assistant III at the District Office, 6 hours per day and 43 weeks per year to Office Assistant IV at Southwest Jr. High, 8 hours per day and 39 weeks per year, effective August 31, 2015. (Open position)
- Martens, Aimee – from Payroll Office Assistant III at the district office, 7 hours per day and 52 weeks per year to Substitute/Absence Reporting Office Assistant III at the district office, 8 hours per day and 52 weeks per year, effective August 17, 2015. (Pending approval restructure of position below)

Leave of Absence:

- ◆ Davis, Jeffrey – Assistant to the Buildings & Grounds Supervisor, leave of absence from July 23, 2015 through September 3, 2015.
- ◆ Langston, Warren – School Bus Driver, leave of absence from June 24, 2015 through July 24, 2015.
- ◆ Peterson, Paul – School Bus Driver, leave of absence from July 1, 2015 through July 25, 2015.

Restructure of Positions:

- Special Education Office Assistant III at ECSE/STEP, 6 hours per day and 37 weeks per year, effective September 8, 2015. This position was a Special Education Paraprofessional II position at 8 hours per day and 37 weeks per year, which is now vacant. This proposal is to cut the special education paraprofessional position and create this office assistant position.
- With the vacant Substitute Calling System Office Assistant III position at the district office, 6 hours per day and 43 weeks per year, we propose at this time to restructure the duties of the Payroll Office Assistant III position at the district office, 7 hours per day and 52 weeks per year, to one position as Substitute/Absence Reporting Office Assistant III at 8 hours per day and 52 weeks per year.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Harris, Larry: Unpaid LOA for approximate dates: 8/31/15-1/1/16.
2. Nicklason, Cheryl: Unpaid LOA for approximate dates: 8/31/15-1/22/16

B. NON-CURRICULAR ASSIGNMENT(S):

1. Marsh, Cole: .59 Boys' Head 7/8 Lacrosse (SR)
2. Waddle, Calvin: .75 Boys' Head 7/8 Lacrosse (SR)

C. EMPLOYMENT:

1. Beaudry, Kari: 1.0 FTE, effective 2015-16 school year
2. Bode, Rachel: 1.0 FTE, effective 2015-16 school year
3. Brothers, Genise: 1.0 FTE, effective 2015-16 school year
4. Cahoy, Brittany: Rehire @ 1.0 FTE, effective 2015-16 school year
5. Ehleringer, Lynne: Rehire @ 1.0 FTE, effective 2015-16 school year
6. Hirsch, Randall: Rehire @ 1.0 FTE, effective 2015-16 school year
7. Hoganson, Melissa: Rehire @ 1.0 FTE, effective 2015-16 school year
8. Keto, Kevin: 1.0 FTE, effective 2015-16 school year
9. Peng, Daan: 1.0 FTE, effective 2015-16 school year
10. Ramsden, Kirsten: 1.0 FTE, effective 2015-16 school year
11. Schommer, Brittney: Rehire @ 1.0 FTE, effective 2015-16 school year
12. Zarbok, Gina: Rehire @ 1.0 FTE, effective 2015-16 school year

D. RESIGNATION(S)/RETIREMENT(S):

1. Betancourt, Shannon: Resign effective immediately
2. Nygaard, Carol: Retire effective immediately (36 years)

E. AUTHORIZATION OF POSITIONS

Twelve (12) 1.0 FTE ADSIS teaching positions

7.5 Agreement to Provide Special Education and Related Staffing

8. Donations: Member Odegaard moved, seconded by Member Kieger to adopt the resolution and accept with appreciation the following donations: \$100 from Target Corporation, Minneapolis, to Wyoming Elementary for general education; Books, whiteboards, office chair and bookshelves from Sandy Learned, Forest Lake, to Lino Lakes Elementary valued at \$600; \$50 from Target Corporation, Minneapolis, to Forest Lake ALC for student activities; \$200 from Target Corporation, Minneapolis, MN and \$35 from Honeywell Hometown Solutions, NJ, to Central Montessori for student activities; \$400 from Forest Hills United Methodist Church, FL, and \$200 from Faith Lutheran Church, FL to FLAS Family Support for district family rent payment; \$275 from Target Corporation, Mpls, to Linwood Elementary; \$159 from Wells Fargo Matching Gifts, St. Paul, to Wyoming Elementary for general education; \$60 from Wells Fargo Matching Gifts, St. Paul, to Linwood Elementary; \$668.89 from Forest Lake Knights of Columbus to Community Education – LINK for programs for adults with disabilities; \$408.50 from Kelli Carlson, Marine, \$446.94 from Steve Lafean, Scandia, and \$75 from Target Corporation, Mpls, to Scandia Elementary for student activities and enrichment; \$769.16 from Forest Lake Ski Team Boosters, to FLHS Alpine Ski Team for equipment from Reliable Racing for 2015-16 school year; Rice Industries, Lino Lakes, \$5000 to Southwest Jr. High Science Department and \$5000 to FLHS theatre program; \$175 from Target Corporation, Minneapolis, to Century Jr. High for general supplies; \$205.50 from Century PTO to Century Jr. High for 9<sup>th</sup> grade awards ceremony; \$372.69 from Taylors Falls Knights of Columbus to Community Education – LINK for developmentally disabled. All members present voted aye and the motion carried.

President Rapheal moved agenda item 9.4 to be up next.

9. OLD BUSINESS:

- 9.4 Morris Leatherman Survey Results: Mr. Bill Morris reported on the FLAS July 2015 residential survey results.

The meeting recessed at 9:11 pm. The meeting resumed at 9:27 pm. All members were present.

- 9.1 Determine School Board Member Liaisons to Schools for 2015-2016 – The school board members chose their school placements for 2015-16. Member Theisen moved to approve the new list and Member Kieger 2<sup>nd</sup> the motion. All members present voted aye and the motion carried.
- 9.2 Superintendent Evaluation Process – Members Theisen and Odegaard each presented ideas to transition to a new superintendent evaluation process. There will be more review of the options presented and discussion to follow.
- 9.3 High School Graduation Date Change for 2015-16 – Member Kieger made a motion to move the graduation date for 2016 from June 9 to June 10, 2016. The motion was 2<sup>nd</sup> by Member Olson. By roll call vote all members voted aye and the motion carried.

9.5 Member Kieger moved to approve the Resolution Determining the Necessity of Issuing General Obligation Bonds and Calling a Special Election Thereon. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS – No new business reported.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Olson moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:56 pm.

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Rob Rapheal                                  President

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Gail Theisen                                  Clerk