

INDEPENDENT SCHOOL DISTRICT NO. 831

Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING

September 3, 2015

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:01 p.m. on Thursday, September 3, 2015 at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, and Superintendent Linda Madsen, ex officio. Member Gail Theisen was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Morehead and Rapheal reported parents voiced concern about policies and procedures and a visitor presented his building commissioner services.

5. STUDENT ACHIEVEMENT:

Forest Lake Principal Steve Massey reported 1600 students will start at the high school this fall. He highlighted results of the AP and ACT scores from last year's seniors and reviewed the 11 AP programs offered. He also discussed "Ranger U" which offers seven areas of study.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: sporting events, school open houses, 10th grade orientation, welcoming teachers back to school and the Chamber sponsored luncheon, bond work, Costa Rica presentation by AP biology students and Mr. Leventhal.

6. REPORTS:

Due to Member Theisen's absence there was no City of Forest Lake or 916 report.

EMID – Member Morehead reported the October EMID meeting will be in Forest Lake and will present on how we are using integration funding.

Superintendent's Report: Dr. Madsen reported that teachers arrived on Monday and concluded their in-service today. We have 45+ new teachers this year mostly due to LOA, resignation, retire, ADSIS grant funding, etc. She thanked the Chamber of Commerce for sponsoring the teacher luncheon, elementary schools open houses were September 2nd and all were well attended. September 8 is the first day of school and fall sports practice and

competition have begun. She thanked Carolyn Carr Latady for distributing school supplies to families. Rangers Supporting Rangers is growing and will be in all schools this year to serve families in need and Acqua Restaurant is donating part of their Sunday earnings to that group. September 9 is the Safety Skills Presentation by the Wetterling Foundation, September 12 is Linwood Family Fun Day and Scandia Taco Daze, Wyoming Stagecoach Days are September 11-13, September 17 is the Growing TEFFLA event at Waldoch Farms, September 18 is homecoming and October 2 is the Youth Service Bureau Black Tie Blue Jean event at Vannellis.

7. CONSENT AGENDA ITEMS: Member Kieger moved to approve Consent Agenda Items 7.1, 7.2 and 7.4. The motion was seconded by Member Morehead. All members present voted aye and the motion carried. Member Kieger thanked Patty Mathews for her service. Member Morehead thanked James Wolske for his service. Member Kieger moved to approve Consent Agenda Item 7.3. All members present voted aye and the motion carried.

Member Kieger moved to reconsider agenda item 7.4. Member Corcoran 2nd the motion. All members present voted aye and the motion carried.

Member Kieger moved to approve agenda item 7.4. Member Morehead 2nd the motion. After discussion, all members present voted aye and the motion carried.

7.1 Approved the Minutes of August 6 and 20, 2015

7.2 Approved the bills as of September 3, 2015

7.3 Approved Classified Personnel:

Retirement:

- ◆ Mathews, Patty – School Bus Driver after 25 years of service.
- ◆ Wolske, James – Substitute School Bus Driver, effective September 14, 2015.

Resignation:

- ◆ Burke, Kimberly – Cook Helper/Long Hour at Forest Lake Sr. High, effective August 17, 2015.
- Lofgren, Shannon – Noon Duty Supervisor I at Forest View Elementary, effective August 19, 2015.
- Meysembourg, Linnae – School Age Care Program Aide at the Central Learning Center, effective August 20, 2015.
- Nicklason, Lindsay – School Age Care Program Aide at Lino Lakes Elementary, effective August 18, 2015.
- Palmer, Stevi – School Age Care Assistant Site Manager at Forest View Elementary, effective September 4, 2015.

Recommendation of Employment:

- ◆ Devine, Rebecca – Substitute School Bus Driver, effective August 20, 2015.
- Felten, Sarah – Noon Duty Supervisor I at Wyoming Elementary, 2.5 hours per day and 35 weeks per year, effective September 8, 2015. (Open position)
- Heather Caron – School Age Care RN Nurse at the elementary schools, 8-10 hours per week and 52 weeks per year, effective August 20, 2015. (Open position)
- Hummel, Roberta – Special Education Office Assistant III at ECSE/STEP, 6 hours per day and 37 weeks per year, effective September 1, 2015. (Open position)
- Jankowski, Mark – School Age Care Program Aide at Forest View Elementary, 4 hours per day and 40 weeks per year, effective September 8, 2015. (Open position)
- Leatherman, Jacqueline – Noon Duty Supervisor I at Wyoming Elementary, 2.5 hours per day and 35 weeks per year, effective September 8, 2015. (Open position)
- Pixley Mills, Laura – School Age Care Assistant Site Manager at Linwood Elementary, 3.75 hours per day and School Age Care Program Aide at Linwood Elementary, 2.75 hours per day and 52 weeks per year, effective August 31, 2015. (Open position)
- Slaughter, Kristin – School Age Care Program Aide at Wyoming Elementary Steps Ahead, 5 hours per day and 40 weeks per year, effective September 8, 2015. (Open position)
- Willette, Kelly – Noon Duty Supervisor I at Columbus Elementary, 2 hours per day and 35 weeks per year, effective September 8, 2015. (Open position)
- ◆ Yost, Daniel – Substitute School Bus Driver, effective August 20, 2015.

Authorization of Transfer:

- Athen, Cynthia – from Noon Duty Supervisor I at Central Montessori Elementary, 2.5 hours per day and 35 weeks per year to Special Education Paraprofessional II at ECSE, 17 hours per week and 35 weeks per year, effective September 8, 2015. (Open position)
- Graetz, Marcia – from Title I Paraprofessional/Noon Duty Supervisor II at Forest View Elementary, 5 hours per day and 37 weeks per year to Teacher Assistant/Noon Duty Supervisor II at Forest View Elementary, Teacher Assistant-2 hours per day, Noon Duty-2 hours per day for 37 weeks per year, effective September 8, 2015.
- Haines, Katrina – from Title I Paraprofessional/Noon Duty Supervisor II at Wyoming Elementary, 4.5 hours per day and 37 weeks per year to Special Education Paraprofessional II at Wyoming Elementary, 6 hours per day and 37 weeks per year, effective August 27, 2015. (Open position)
- Jarosz, Stacey – from Title I Paraprofessional/Noon Duty Supervisor II at Forest View, 4.5 hours per day and 37 weeks per year to Teacher Assistant/Noon Duty Supervisor II at Forest View Elementary, Teacher Assistant-1 hours per day, Noon Duty-2 hours per day for 35 weeks per year, effective September 8, 2015.
- Larsen, Amy – from ECFE Office Assistant IV at the Central Learning Center, 8 hours per day and 46 weeks per year ending September 4, 2015 to Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year, effective September 8, 2015. (Open position)
- Trotto, Kristin – from Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day to Noon Duty Supervisor I at Columbus Elementary, 2.5 hours per day and 35 weeks per year, effective September 8, 2015. (Open position)

7.4 Approved Licensed Personnel:

- A. UNPAID LEAVE OF ABSENCE (LOA):
Fletcher, Christy: Unpaid LOA for approximate dates: 2/25/16 - 4/1/16

- B. NON-CURRICULAR ASSIGNMENT(S):
 - 1. Conley, Brian: Asst Boys' Soccer (SR)
 - 2. Erpelding, Ashley: Jr High Co-Head/Asst WEB (SW)
 - 3. Fenne, Whitney: Asst Girls' Soccer (SR)
 - 4. Heyer, Sharon: Jr High Co-Head/Asst WEB (SW)
 - 5. Hodges, Jaysin: Head Football 8 (SW)
 - 6. Koehn, Matthew: Head Boys' Soccer (SR)
 - 7. Stiner, Jeremy: Asst Boys' Soccer (SR)

- C. EMPLOYMENT:
 - 1. Banks, Rebekah: 1.0 FTE, effective 2015-16 school year
 - 2. Barrientos, Raquel: 1.0 FTE, effective 2015-16 school year
 - 3. Baumeister, Daniel: Rehire @ 1.0 FTE, effective 2015-16 school year
 - 4. Henry, Sarah: Title I @ less than 600 hours for the 2015-16 school year only
 - 5. Kapping, Anne: 1.0 FTE, effective 2015-16 school year
 - 6. Kipp, Deborah: 1.0 FTE, effective 2015-16 school year
 - 7. Kolden, Jacob: 1.0 FTE, effective 2015-16 school year
 - 8. Kubitschek, Amber: rehire @ 1.0 FTE, effective 2015-16 school year
 - 9. McMackins, Sara: 1.0 FTE, effective 2015-16 school year
 - 10. Melle, Kimberly: 1.0 FTE, effective 2015-16 school year
 - 11. Miller, James: 1.0 FTE, effective 2015-16 school year
 - 12. Nygaard, Carol: Title I @ 370 hours for the 2015-16 school year only and approve Agreement to Resume Teaching Services
 - 13. Sue-Hughes, Chandra: 1.0 FTE plus 1/6 assignment, effective 2015-16 school year
 - 14. Zentner, Randi: Rehire @ 1.0 FTE, effective 2015-16 school year

- D. RESIGNATION(S)/RETIREMENT(S):
 - 1. Callander, Heather: Resign effective 8/21/15
 - 2. Christopherson, Mary: Resign effective immediately
 - 3. DeRaad, Anna: Resign effective immediately
 - 4. Endthoff, Ruth, Resign effective immediately
 - 5. Finke, Ryan: Resign effective immediately

E. AUTHORIZATION OF POSITION(S):

1. 1.0 FTE Title I @ Forest View Elem for the 2015-16 school year only (Pending)
2. Less than 600-hour Title I @ Linwood for the 2015-16 school year only (Sarah Henry)
3. .5 FTE Title I @ Linwood Elem for the 2015-16 school year only (Pending)
4. 370-hour Title I @ St. Peter's for the 2015-16 school year only (Carol Nygaard)
5. 1.0 FTE Teacher @ Forest View Elementary
6. 1.0 FTE Teacher @ Columbus Elementary

8. Donations: Member Odegaard moved, seconded by Member Corcoran to adopt the resolution and accept with appreciation the following donations: \$500 from Julie Traylor, Wyoming, to Wyoming Elementary for educational purposes; 250 sheets of poster board valued at \$125 from Taymark, White Bear Lake, to Wyoming Elementary for educational use; school supplies valued at \$100 from Coon Lake Community Center, Wyoming, to Linwood Elementary for children that need; 26 iPad mini's valued at \$7000.00, from Lino Lakes Elementary PTO to Lino Lakes Elementary for student instruction; \$910.72 from Forest Lake/Forest View PTA to Forest View Elementary for iPad covers, charging cart, and prizes for kindergarten meet and greet. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Long Term Facilities Maintenance Revenue Plan Approval – Member Kieger moved to approve the Long Term Facilities Maintenance Review Plan. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.2 Approve Proposed 2015-16 School Board Meeting Dates – Member Kieger moved to approve the Proposed 2015-16 School Board Meeting Dates September 2015-June 2016. The motion was 2nd by Member Corcoran, all members present voted aye and the motion carried.
- 9.3 Approve Tax Levy Calendar – Member Morehead moved to approve the Tax Levy Calendar. The Truth in Taxation Hearing will be December 3 at 6:00 pm. The motion was 2nd by Member Kieger, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS – No new business reported.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Corcoran moved, seconded by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 7:45 pm.

Rob Rapheal President

Gail Theisen Clerk