

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 3, 2016

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, March 3, 2016 at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Amy Dickenson spoke on behalf of FLEA and reported the members approved the QComp plan and appreciate the professional development and school board support they are receiving.

Listening Session: Member Theisen reported there were two students from CIS Political Science class, and Mark and Steve Anderson from Vinco, Inc.

5. STUDENT ACHIEVEMENT:

Superintendent Madsen announced Julie Ohman is retiring the end of this school year. She highlighted Julie's career at Forest Lake Schools and thanked her for her service to the district.

Community Education Director Julie Ohman reported on the results of the survey that was sent out to those that take community education classes. Community Education staff were in attendance and two community members spoke of the value and significance of the programs offered.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: school play, Lakers hockey game, athletic events, talent show, Wyoming, Forest View and Forest Lake Elementary carnival, scholarship and financial aid night at the high school, Project SEARCH, Linwood PTA meeting, parent meeting for cluster gifted/talented students, SAC program for STEAM presentation, swim meet, drumline meet, conferences, girls' state hockey tournament, caucuses, reveal on the Washington County Library System Strategic Plan, solar project presentation, and Columbus Elementary will be having their 40<sup>th</sup> year all staff reunion on April 28<sup>th</sup>.

6. REPORTS:

Communications – Member Morehead reported the committee discussed the March 31 Reshaping Opportunities for Success 2015-2020 open house at the high school, how to best solicit names for both Halls of Fame, creating historical records that show our history of school board members, superintendents, principals, etc., discussed the newly formatted Emergency Procedures flip-cards and posters for display in all buildings and the upcoming Festival of Cultures on April 8.

EMID – Member Morehead reported they are working through new procedures and policies and are now working with partnerships.

Policy – Member Olson reported they wrapped up discussion on the Standing Committee Policy and started discussion on Crisis Management and Harassment and Violence Policy.

Staff Welfare – Member Odegaard reported talking about the 2016-17 budget and the cuts that are involved with that, updated on the Reshaping Opportunities for Success 2015-2020 and the meetings taking place, received updated visuals of the secondary campus which will be on display at the open house on March 31, the St. Michael-Albertville district is going to try lead a bill to get equitable funding for similarly funded districts and they asked us to join them in this effort.

City of Forest Lake – Member Kieger reported an open house will be held on March 15 from 5-7 pm at the Forest Lake City Center regarding the roundabout on Highways 61 and 97. There has been a rearrangement of meeting dates at the city council and planning and zoning. The schedule will be brought up later this evening.

Finance – Member Kieger reported receiving a bond update and budget adjustment and both are on tonight's agenda, received legislative update and talked about the St. Michael-Albertville school district effort.

916 – Member Theisen reported receiving a presentation by Dan Naidicz on the new special education assessment center and a newly formed consultation team and are looking into a possible elementary assessment center, talked about the joint purchasing contract usage, went over retirements, finalized a letter that releases 916 from the joint powers of Valley Crossing and that will be the last year 916 is running Valley Crossing. They will officially be owned by South Washington County.

Buildings & Grounds – Member Corcoran reported receiving a bond update and a secondary campus review.

Reshaping Opportunities for Success 2015-2020 – Larry Martini gave a PowerPoint presentation. He stated the secondary budget testing is complete, the high school Indoor Air Quality Project Phase III is scheduled to begin this spring and Forest Lake and Forest View bids are under review. Lino Lakes, Scandia, Wyoming, Columbus and Linwood design activities and meetings with staff and administration are under way. Elementary construction is slated for the summers of 2016-2018. Upcoming city council meetings: March 14, and 21, and April 4. March 23 is a Planning and Zoning meeting. March 31 from 6-7:30 pm is a project open house in the high school media center.

Lee Meyer from DLR Group and Andy Faulkner from ICS gave project overviews of Southwest, Century (7-8 building) and the high school (9-12).

Superintendent's Report: Dr. Madsen reported that many project meetings are happening and she thanked all those working on this as we continue moving forward. There has been much success with winter sports/ activities and those students who were scheduled to be here tonight are at the boys' basketball game and will be at the May school board meeting. The interview date for director of teaching and learning is March 30 and director of community education will be April 13. Spring break is next week, the open house at the high school is March 31 from 6-7:30 pm, April 1 and 2 Hosanna Lutheran

Church is sponsoring Feed My Starving Children mobile pack, April 8 is Festival of Cultures, LakeFest will be June 3-10, and graduation is June 10.

#### 7. CONSENT AGENDA ITEMS:

Member Kieger pulled agenda item 7.4 and Member Morehead pulled agenda item 7.5. Member Morehead moved approval of agenda items 7.1-7.3. The motion was 2<sup>nd</sup> by Member Kieger. All members present voted aye and the motion carried.

Member Morehead thanked Julie Ohman for her service to the district. Other board members then also thanked Julie.

Member Morehead moved to approve Consent Agenda Item 7.4. The motion was 2<sup>nd</sup> by Member Kieger. All members present voted aye and the motion carried.

Member Morehead thanked Jennifer Tolzmann for her work on the Achievement and Integration Budget.

Member Morehead moved approval of agenda item 7.5. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the motion carried.

7.1 Approved the Minutes of February 4 and 18, 2016

7.2 Approved the bills as of March 3, 2016

7.3 Approved Classified Personnel:

##### Resignation:

- Fisher, Katie – Early Childhood Support Manager at the Central Learning Center, effective February 26, 2016.
- Kelbe, Lori – Cook Helper/Short Hour at Lakes International Language Academy/HW, effective March 11, 2016

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##### End of Employment:

- Anderson, Roger – Substitute School Bus Aide, effective February 23, 2016.
- Redinger, Susan – Title I Paraprofessional II at Forest View Elementary, effective June 5, 2015.

##### Recommendation of Employment:

- Ebeltoft, Amy – Special Education Health Care Specialist IV at ECSE/Wyoming Elementary, 6 hours per day and 37 weeks per year, effective February 24, 2016. (Open position)
- Maloney, John – Substitute School Bus Driver, effective February 11, 2016.
- Moriarity, Joseph – School Age Care Program Aide at Central Montessori Elementary, 3 hours per day and 40 weeks per year, effective February 3, 2016. (Open position)

Authorization of Transfer:

- Goodsell, Brenda – from Cook Helper/Short Hour at Forest Lake Sr. High, 3.5 hours per day and 175 days per year to Cook Helper/Long Hour at Lino Lakes Elementary, 4 hours per day and 178 days per year, effective February 29, 2016. (Open position)
- Holt, Shanna – Special Education Paraprofessional II, from Century Jr. High to Forest View Elementary, 6 hours per day and 37 weeks per year, effective March 15, 2016. (Open position)
- Ledvina, Julie – Cook Helper/Short Hour at Forest Lake Sr. High, from 3 hours per day to 3.5 hours per day 3.25 hours per day and 175 days per year, effective February 22, 2016. (Open position)
- Reely, Jan – from Accounts Payable Office Assistant IV at the District Office to Accounts Payable Specialist VI at the District Office, effective February 22, 2016. (Open position)
- Stachowski, Terrance – from Custodian, B shift at Forest Lake Sr. High to Custodian, B shift at Southwest/STEP, effective February 22, 2016. (Open position)

Leave of Absence:

- Brandel, Jennifer – Cook Helper/Short Hour at Columbus Elementary, unpaid leave of absence from February 16, 2016 through March 7, 2016.
- Carlson, Joyce – School Bus Driver, leave of absence from February 1, 2016 through February 12, 2016.
- Coleman, Renee – Special Education Paraprofessional II at Columbus Elementary, unpaid leave of absence for the 2016-2017 school year.
- Garrity, Thomas – School Bus Driver, leave of absence from February 18, 2016 through April 13, 2016.
- Jankowski, Mark – Noon Duty Supervisor/School Age Care Program Aide at Forest View Elementary, unpaid leave of absence from May 9, 2016 through May 27, 2016.
- Miller, Sherry – Custodian at Wyoming Elementary, extend leave of absence from February 25, 2016 through August 31, 2016.
- Peterson, Colleen – School Bus Aide, extend leave of absence from February 10, 2016 through March 9, 2016.
- Remington, Kimberly – School Bus Driver, extend leave of absence from February 1, 2016 through February 22, 2016.
- Rongitsch, Teresa – School Bus Driver, leave of absence from February 10, 2016 through February 17, 2016.

Additional Position:

- Community Education Marketing Coordinator at the Central Learning Center, 7 hours per day and 45 weeks per year. This additional position to be paid for by Community Education.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Gooder, Melissa: Unpaid LOA as needed between 12/9/15 and the end of the 2015-16 school year.

2. Soden, Holly: Unpaid LOA for approximate dates: 10/27/15-6/10/16

**B. RELEASE FROM CONTRACT:**

1. Hill, Judy: Last day of employment end of day March 31, 2016

**C. NON-CURRICULAR ASSIGNMENT(S):**

1. Braton, Corrine: .6 Asst Synchronized Swim (SR)
2. Brischke, Andrea: Head Girls' Golf (SR)
3. Davison, Laura: Head Synchronized Swim (SR)
4. Erichsrud, Chad: .5 Head/Asst Adapted Athletics (SR)
5. Gravelle, Tal: Head Baseball (SR)
6. Jordahl, Alysha: Choir Gen Music Elem (CME)
7. Lasiuta, Erin: Asst Softball (SR)
8. Schugel, Matthew: Boys' Golf 9 (SR)
9. Underkoffler, Lawrence: 7/8 Head Boys' Golf (SR)
10. Wilson, Jeffrey: Asst Boys' Golf (SR)
11. Zimanske, Craig: Head Spring Play & .4 Asst Spring Play (SR)

**D. RETIREMENT:**

1. Ohman, Julie: Last day of employment June 30, 2016 (35 years)

7.5 FY 2017 Achievement and Integration Budget

8. Donations: Member Odegaard moved, seconded by Member Kieger to adopt the resolution and accept with appreciation the following donations: \$50.00 from Bongard Corporation, FL to Columbus Elementary to purchase classroom magazine subscriptions; office/classroom supplies from Office Depot/Office Max, FL, valued at \$600.00 to Forest View Elementary for student and staff use; \$1,159.62 from Rob Beynon, Wyoming, to FLHS Alpine team for partial coach bus to Biwabik, MN; puzzles, whiteboard and chairs from Lynn Zeleny, Pine City to ECSE Program for ECSE instruction; \$26.00 from Wells Fargo Community Support, St. Paul to Century Jr. High for general school support; \$1,509.30 from Target Corporation, Minneapolis to Century Jr. High to support the school and students; Playdough cutters and foam stickers, valued at \$13.25 from Sarah Lecka, Stacy, to Linwood Elementary for ECFE art. The following vehicles were donated to FLHS Automotive Technology/Auto Skills Program for teaching and learning: 2001 Olds Bravada from Terry Betsch, North Branch, 1994 Volvo from James Hipp, Wyoming, 1994 GMC K1500 from Charles Benson, Scandia, 1998 Dodge from Robert Feidt, Wyoming, 1998 Dodge Ram from Kim & Todd Vanneste, Forest Lake, 2003 Ford valued at \$1,000.00 from Steve & Molly Schoessow, East Bethel, 1996 Chevy Pickup – GM4 valued at \$1500.00 from Phillip Meers, Marine St. Croix.

The following items were donated to ISD 831 for Classified In-Service on February 15, 2016: 1 case cheese omelets & 2 cases cinnamon rolls valued at \$146.24 from Chris Essler, Upper Lakes Distributors, Cloquet; 1 case of apples valued at \$35.00 from Bill Fisher, Bix Produce Company, St. Paul; 4 oz juice cups valued at \$53.60 from Dale Davis, Lands Best, Hopkins; coffee mug &

Starbucks gift certificate and other small gift certificates a \$45 value from Dave Drolson, Ameriprise Financial, FL; GoJo donated 4-\$50 Visa gift cards, Dalco 2 Twins & 2 Wild tickets, KaiVac 24 Microfiber towels; Rubbermaid – Golf shirt & 1 dz golf balls, Pro Team-Workshop Vac, Unger Window Cleaning Kit, Tennant 4 t-shirts, Diversey 6 coffee mugs, Golf Umbrella, Georgia Pacific 2 gym bags, Binoculars, Mini Light, Umbrella all valued at \$1,265.00 from Jack Loughrey, Dalco, New Brighton; Starbucks gift basket \$45.00 value from Dave Purdy, Wealth Management, FL; Voya backpack \$40.00 value from Andre Lanka, Voya, Minneapolis; 3-\$25 Target gift cards from Brian Peterson, PreferredOne, Golden Valley; 10-\$5.00 gift cards from Joe Morin, SFM, Bloomington; electric toothbrush \$25 value from Kelly Petkovsek, Delta Dental, Eagan; \$25 Hallmark gift certificate from Scott Revenig, Vital Work Life, Minneapolis; \$25.00 Visa gift card from Chris Klein, Horace Mann, FL. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Member Kieger moved Approval of Bullying Prohibition Policy 541. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.2 Member Kieger moved Approval of Discontinuance of Summer School Attendance – Non Resident Students Policy 521. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.3 Member Theisen moved Approval of Q-Comp for 2016-2017 School Year. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.4 Member Kieger moved Approval of Reimbursement Resolution Relating to Bond Proceeds. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.5 Member Kieger moved Approval of Resolution Authorizing Sale of General Obligation Bonds and Setting Sale Date of Said Bonds. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.6 Member Corcoran moved to approve Mid-Year Budget Adjustments. The motion was 2<sup>nd</sup> by Member Theisen, all members present voted aye and the motion carried.
- 9.7 Member Rapheal moved Approval of Standing Committees Policy 116 with the changes as they are in the board packet. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote Members Kieger, Corcoran, Rapheal, Morehead, Olson and Odegaard voted aye. Member Theisen voted no. The motion carried.

10. NEW BUSINESS –

10.1 First Reading: Crisis Management Policy 538. This item will be placed on the next agenda for board action.

10.2 First Reading: Harassment and Violence Policy 425. This item will be placed on the next agenda for board action.

10.3 Member Kieger moved Permission to Bid Century Penthouse Wall Repairs. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

Member Morehead introduced the new city council liaison, Rich Weber. Member Corcoran announced the boys lost the basketball game 47-37.

As there was no further business, Member Morehead moved, 2<sup>nd</sup> by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:32 pm.

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Rob Rapheal

President

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Gail Theisen

Clerk