

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**July 14, 2016**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:01 pm on Thursday, July 14, 2016 at the School District Offices. At roll call the following members were present: Julie Corcoran, Dan Kieger, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Linda Madsen ex officio. Members Karen Morehead and Gail Theisen were absent.

**3.0 CONSENT AGENDA ITEMS:**

Member Kieger moved to approve agenda items 3.1-3.4. The motion was 2<sup>nd</sup> by Member Odegaard, all members present voted aye and the motion carried. Member Corcoran acknowledged the retirement of Nancy DeMarais and thanked her for her years of service.

3.1 Approve Bills as of July 14, 2016

3.2 Approve Classified Personnel:

Retirement:

- DeMarais, Nancy – Community Education Administrative Assistant VI at the District Office, effective September 30, 2016 after 19 years of service.

Recommendation of Employment:

- Kavaloski, Jennifer – Health Office Assistant IV at Forest View Elementary, 6 hours per day and 37 weeks per year, effective August 23, 2016. (Open position)
- Nelson, Alexa – Community Education Marketing Coordinator at the Central Learning Center, 7 hours per day and 45 weeks per year, effective June 21, 2016. (Open position)

Authorization of Transfer:

- Blocher, Nancy – School Age Care Coordinator X, from 8 hours per day and 52 weeks per year to 4 hours per day and 52 weeks per year, effective July 5, 2016, (Pending approval of additional position/re-structure)
- Siefert, Nancy – from Assistant School Age Care Coordinator VIII, 8 hours per day and 42 weeks per year to School Age Coordinator X, 8 hours per day and 52 weeks per year, effective July 5, 2016. (Pending approval of additional position/re-structure)

Leave of Absence:

- Sterbentz, Carley – School Age Care Program Aide at the Central Learning Center Steps Ahead, leave of absence from August 13, 2016 through September 24, 2016.

Lay-off Status Due to Reduction of Position:

- Dagastino, Kathleen – ECFE Office Assistant II at the Central Learning Center, effective June 9, 2016. (Pending approval of reduction of position)

Additional Positions/Re-Structure:

- Additional School Age Care Coordinator X position at the Central Learning Center, 4 hours per day and 52 weeks per year, effective July 5, 2016. This would discontinue the Assistant School Age Care Coordinator VIII position of 8 hours per day and 42 weeks per year.
- Additional ECFE Office Assistant III position at the Central Learning Center, 4.5 hours per day and 32 weeks per year, effective the 2016-17 school year.

Reduction of Position

- ECFE Office Assistant II position at the Central Learning Center, 4.5 hours per day and 32 weeks per year, effective June 9, 2016.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Koch, Daniel: 415 LOA for 16-17
2. Mercer, Pamela: 415 LOA for approx dates: 1/3/17-6/9/17
3. Palmquist, Shalee: Unpaid LOA for approx dates: 8/29/16-10/14/16

B. NON-CURRICULAR ASSIGNMENT(S):

1. Caruso, Matthew: .33 Asst Boys' Lacrosse (SR)
2. Chelberg, Wendy: .5 Asst Synchronized Swim (SR)
3. Kowarsch, Jennifer: SADD (SW)

C. EMPLOYMENT:

1. Arvidson, Rick: 1.0 FTE effective 16-17
2. Ford, Zachary: 1.0 FTE effective 16-17
3. George, Anne: 1.0 FTE effective 16-17
4. Haight Hernandez, Kristin: 1.0 FTE effective 16-17
5. Mancini, Dominick: 1.0 FTE effective 16-17

