

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**August 18, 2016**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:00 pm on Thursday, August 18, 2016 at the School District Offices. At roll call the following members were present: Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Linda Madsen ex officio. Member Julie Corcoran was absent. Member Gail Theisen arrived at 6:05 pm

**3.0 CONSENT AGENDA ITEMS:**

Member Morehead moved to approve agenda items 3.1-3.4. The motion was 2<sup>nd</sup> by Member Olson, all members present voted aye and the motion carried.

3.1 Approve Bills as of August 18, 2016

3.2 Approve Classified Personnel:

Resignation:

- Brandt, Susan – Noon Duty Supervisor I at Lino Lakes Elementary, effective June 9, 2016.
- Ebeltoft, Amy – Health Office Assistant IV at Linwood Elementary, effective August 9, 2016.
- Gregory, Sara – Special Education Paraprofessional II at Wyoming Elementary, effective August 10, 2016.
- Kampschroer, Patrick – Substitute School Bus Driver, effective July 31, 2016.
- Jankowski, Karla – Noon Duty Supervisor I at Scandia Elementary, effective August 4, 2016.
- Krengel, Laura – School Age Care Assistant Site Manager at Forest View Elementary, effective August 26, 2016.
- Ledvina, Julie – Cook Helper/Short Hour at Forest Lake Sr. High, effective July 31, 2016.
- Luhman, Diane – Administrative Assistant V at the Area Learning Center, effective August 12, 2016
- Wallin, David – School Bus Driver, effective August 1, 2016.

Recommendation of Employment:

- Rothmeyer, Kaitlin – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective September 9, 2016. (Open position)
- Zollinger, Shaliece – C-Print Captionist II at Southwest Jr. High, 6.5 hours per day and 37 weeks per year, effective September 6, 2016. (Open position)

Authorization of Transfer:

- Behm, Curtis - from Custodian II, B shift to Custodian Weekend Coordinator III, A shift at Forest Lake Sr. High, effective August 22, 2016. (Open position)
- Carnes, Mark - from Custodian II, B shift to Custodian Weekend Coordinator III, B shift at Forest Lake Sr. High, effective August 21, 2016. (Open position)
- Gaffney, Emily – School Age Care Program Aide at Lino Lakes Elementary, from 5.25 hours per day to 2.5 hours per day and 40 weeks per year, effective September 6, 2016.
- Raykowski, June - from Custodian II, A shift to Custodian Weekend Coordinator III, A shift at Forest Lake Sr. High, effective August 22, 2016. (Open position)
- Ulvin, John – from Custodian II, B shift to Custodian Weekend Coordinator III, B shift at Forest Lake Sr. High, effective August 21, 2016. (Open position)
- Vincent, Matthew – School Age Care Program Aide from Linwood and Wyoming Elementary, 15.5 hours per week to Wyoming Elementary, 2 hours per day and 40 weeks per year, effective September 6, 2016.

Leave of Absence:

- Olson, Rhonda – Cook Helper/Long Hour at Lino Lakes Elementary, leave of absence from September 6, 2016 through November 1, 2016.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Blum, Kimberly: 415 LOA for 16-17

B. EMPLOYMENT:

1. Anderson (Kritzeck), Kathryn: 1.0 FTE effective 16-17 school year
2. Baxter, Karin: 1.0 FTE effective 16-17 school year
3. Gruendemann, Rachel: 1.0 FTE effective 16-17 school year
4. Hallstrom, Megan: 1.0 FTE effective 16-17 school year
5. Harden, Holly: 1.0 FTE effective 16-17 school year
6. Hardy, Bethany: Early Childhood Programs Coordinator, effective 8/5/16, pending approval of Early Childhood Programs Coordinator Agreement dated 8/5/16 - 6/30/17
7. Haschig, Ann: 1.0 FTE effective 12/7/16, with 3 ext weeks starting 17/18 school year
8. Henry, Sarah: less than 600 hours for 2016-17 school year only
9. Hieserich, Sarah: 1.0 FTE plus 1/6 extra class assignment, effective 16-17 school year

10. Kolbow, Brent: 1.0 FTE effective 16-17 school year
11. Kovar, Nicole: 1.0 FTE plus 1/6 extra class assignment, effective 16-17 school year
12. Mancuso, Nicole: 1.0 FTE effective 16-17 school year
13. Nesler, Anna: 737942 FTE effective 16-17 school year
14. O'Meara, Heather: ABE teacher @ approx 570 hrs/year
15. Roberts, Jacob: 1.0 FTE effective 16-17 school year
16. Scherber, Kristina: 1.0 FTE effective 16-17 school year
17. Shimshock, Kelsey: 1.0 FTE effective 16-17 school year
18. Valbuena, Tracey: .5 FTE effective 16-17 school year
19. Walstrom, Robin: 1.0 FTE effective 16-17 school year
20. Zak, Beth: 1.0 FTE effective 16-17 school year

C. RETIREMENT(S)/RESIGNATION(S):

1. Cox, Mary - retire effective 12/26/16
2. DePoint, James: resign effective end of 15-16 school year
3. Stevensen, Danielle: resign effective end of 15-16 school year

D. AUTHORIZATION OF NEW POSITION(S):

.42 FTE Title I @ Linwood for 2016-17 school year only (Sarah Henry)

- 3.4 Approve Early Childhood Program Coordinator Agreement August 5, 2016 – June 30, 2017

4.0 OLD BUSINESS:

Recommendation to Award Forest Lake Senior High School Structural Construction, Bid Package No. 2. - Mr. Andy Faulkner from ICS Consulting was present to review the bid package and answer questions. Member Morehead moved to Award Forest Lake Senior High School Structural Construction, Bid Package No. 2. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye and the motion carried.

5.0 NEW BUSINESS: There was no new business reported.

As there was no further business, Member Olson moved to adjourn. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the meeting adjourned at 6:14 pm.

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Rob Rapheal

President

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Gail Theisen

Clerk