

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

September 1, 2016

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, September 1, 2016, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

The meeting agenda was reviewed and it was noted that agenda item 10.1 under New Business was added.

4. VISITORS:

Listening Session: Members Rapheal and Theisen reported two visitors attended the Listening Session.

5. STUDENT ACHIEVEMENT:

CME/ALC/CLC Principal Kelly Lafean and Dean of Students Mark Jansen passed out brochures for the Central Montessori Elementary School and the Forest Lake Area Learning Center to show the education options for families. They discussed their collaboration with other district buildings, alternative learning support for students, and credit recovery options for ALC students. The principals and deans at the secondary level are working together for seamless dual enrollment options at the ALC and the high school, and they will be collaborating with FLHS to start an extended day program at the YMCA for qualified students.

Mr. Jansen said the ALC is a MAP (Minnesota Alternative Programs) School and he takes students to the state capitol once a year to meet with legislators to talk about alternative education.

Dr. Lloyd Komatsu gave the board an Assessment and Testing Update. Dr. Komatsu reviewed the spring MCA test results for Forest Lake students along with state averages. He looked at students doing less well and those doing above state averages to monitor academic growth and to make sure all students continue to accelerate and to do well.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: back to school open houses, tour of high school construction project, backpack give away, football scrimmage, Arts in the Park, and new teacher luncheon.

6. REPORTS:

Equity Alliance MN – Member Morehead reported they continue to look for grants.

City of Forest Lake – No report given.

916 – Member Theisen reported 916 is in transition and meetings will be switching to the 2nd Wednesday of the month.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini gave a project update and stated all buildings will be opening next week without children being displaced. Construction is underway for an onsite clinic at the high school to be operational mid-November. He reviewed the summer and fall 2017 work, summer 2018 and 2019 work, and gave a MnDOT roundabout construction update. The roundabouts and pedestrian bridge will be operational on September 2 with both roundabout lanes opening by the end of September.

Superintendent's Report: Dr. Madsen commented on all the building and work completed since the November election and she appreciated the great team of building professionals and staff. The Forest View open house was held outdoors but will be ready for school to begin on Tuesday. Growing TEFFLA will be at Waldoch on September 15 from 5-8 pm, the Youth Service Bureau fund raiser Black Tie to Blue Jean event will be at Vannellis on September 23 from 6-10 pm.

Sixty new teachers began with the district on August 23, and all teachers returned on the 29th. The Chamber of Commerce and over 50 local businesses welcomed new teachers at a luncheon and Dr. Madsen thanked the Chamber and Ted Blank for his work putting this together.

Elementary open houses were Wednesday night and there was great attendance by families. Open houses at the secondary level have occurred and were also well attended.

The district (with use of grant monies) and many community partners provided over 400 backpacks with supplies to families. Families were urged to register ahead of time but we are still taking calls and filling those requests.

School starts on Tuesday.

Athletic Director Aaron Forsythe was on hand to talk about fall sports. Forsythe stated fall activities started a few weeks ago and the high school varsity teams are already in competition. The 7-8 transition to Community Education and FLAAA is going very well with increased participation in volleyball and soccer, and they are maintaining a competitive schedule as has been in the past.

If you will be attending varsity events at the high school, please enter through Door 9. Overflow parking for heavily attended events will continue to be at Century.

7. CONSENT AGENDA ITEMS: Member Kieger pulled agenda item 7.3 and moved to approve Consent Agenda Items 7.1, 7.2, 7.4, and 7.5. The motion was seconded by Member Morehead. All members present voted aye and the motion carried.

- 7.1 Approved the Minutes of August 4 and 18, 2016
- 7.2 Approved the bills as of September 1, 2016
- 7.4 Approved Licensed Personnel:
 - A. NON-CURRICULAR ASSIGNMENT(S):
 - 1. Alm, Sherri: Head Volleyball (SR)
 - 2. Bethke Jr, Darvin (Butch): Asst Volleyball (SR)
 - 3. Brett, Amanda: Asst Girls' Swim/Dive (SR)
 - 4. Buck, John: Asst Football (SR)
 - 5. Christensen (Tetrault), Nicole: Asst Volleyball (SR)
 - 6. Cleary, Matthew: Asst Football (SR)
 - 7. Conley, Brian: Asst Boys' Soccer (SR)
 - 8. Dahmes, Benjamin: Asst Football (SR)
 - 9. Elliot, Richard: .5 Head/Asst Girls' Soccer (SR)
 - 10. Fenne, Whitney: Asst Girls' Soccer (SR)
 - 11. Fick, John: Head Girls' Cross Country (SR)
 - 12. Fidler, Thad: Football 9 (SR)
 - 13. Gutterman, Michele: Asst Girls' Soccer (SR)
 - 14. Hansen, Amanda: .5 Head/Asst Girls' Soccer (SR)
 - 15. Hodges, Jaysin: Football 9 (SR)
 - 16. Holman, Daniel: .80 Football 9 (SR)
 - 17. Johnson, Cortney: .5 Asst Volleyball (SR)
 - 18. Johnson, Deno: Head Boys' Cross Country (SR)
 - 19. Jones, Kimberly: Head Girls' Swim/Dive (SR)
 - 20. Jurasin, Joseph: Asst Football (SR)
 - 21. Lasiuta, Erin: Volleyball 9 (SR)
 - 22. Lindberg-Kendrick, Janelle: Asst Girls' Cross Country (SR)
 - 23. Lindgren, Katie: Asst Volleyball (SR)
 - 24. Matzdorf, Larry: Asst Football (SR)
 - 25. Palke, Laura: Volleyball 9 (SR)
 - 26. Piersak, Amy: .15 Asst Girls' Track (SR-15/16)
 - 27. Porter, William: Asst Football (SR)
 - 28. Raaen, Philip: Asst Girls' Tennis (SR)
 - 29. Shortly, Ian: 2nd Asst Girls' Tennis (SR)
 - 30. Shortly, Violet: Head Girls' Tennis (SR)
 - 31. Smith, Mark: Asst Boys' Cross Country (SR)
 - 32. Swanberg, Devin: Asst Football (SR)
 - 33. Swendiman, Scott: .5 Asst Football (SR)
 - 34. Thomsen, Alexis: Asst Girls' Swim/Dive (SR)

35. Tomas, Joseph: Head Boys' Soccer (SR)
36. Walsh, Savannah: Head 7/8 Girls' Tennis (SR)
37. Ward, Nicholas: Asst Football (SR)
38. Wilson, Jeffrey: Head Football (SR)

B. EMPLOYMENT:

1. Berg, Lisa: .5 FTE Long-Term Substitute Contract from 9/12/16-1/13/17 & Approve Agreement to Resume Teaching Services
2. Boss, Alissa: 1.0 FTE plus 1/6 extra class assignment, effective 16-17 school year
3. Brumbaugh, Katherine: 1.0 FTE effective 16-17 school year
4. Landherr, Lisa: 1.0 FTE effective 16-17 school year
5. LeMire, Rebecca: 1.0 FTE effective 16-17 school year
6. Lepinski, Samantha: 1.0 FTE effective 16-17 school year
7. McDonald, Samantha: less than 600 hours for 2016-17 school year only
8. Mulrooney, Patrick: 1.0 FTE effective 16-17 school year
9. Musbach, Martin: 1.0 FTE plus 1/6 extra class assignment, effective 16-17 school year
10. Nygaard, Kierstin: 1.0 FTE effective 16-17 school year
11. Peterson, Janae: 1.0 FTE effective 16-17 school year
12. Pitzl, Amber: 1.0 FTE effective 16-17 school year
13. Plourde, Amanda: 1.0 FTE plus 1/6 extra class assignment effective 16-17 school year

C. RESIGNATION/RETIREMENT:

1. Butler, Angela: resign effective end of 15-16 school year
2. Potthoff, Kathryn: resign effective end of 15-16 school year

D. AUTHORIZATION OF NEW POSITION(S):

1. Less than 600 hours Title I @ Forest View for 2016-17 school year only (Samantha McDonald)
2. 1.0 Kindergarten Position @ Forest View

7.5 Uniform Federal Grant Guidance

Member Theisen moved to approve Consent Agenda item 7.3. The motion was 2nd by Member Corcoran, by roll call vote Members Corcoran, Morehead, Odegaard, Olson, Rapheal and Theisen voted aye. Member Kieger abstained.

7.3 Approved Classified Personnel:

Resignation:

- Dougherty, Kay – Cook Helper/Long Hour at Linwood Elementary, effective August 22, 2016.
- Hollenkamp, Holly – Noon Duty Supervisor I at Forest Lake Elementary, effective August 22, 2016.
- Jensen, Kelly – School Age Care Program Aide, effective August 26, 2016.
- Korby, Veronica – Special Education Paraprofessional II at Forest Lake Sr. High, effective August 22, 2016.
- Lundblad, Angela – Preschool Educator at the Early Childhood Family Center, effective August 23, 2016.
- Olson, Lori – Health Office Assistant IV at Columbus Elementary, effective August 15, 2016.
- Peterson, Paula – Noon Duty Supervisor I at Wyoming Elementary, effective August 23, 2016.
- Smith, Khristeen – Cook Helper/Short Hour at Scandia Elementary, effective August 23, 2016.

Recommendation of Employment:

- Anderson, Darrell – School Bus Driver, 5.5 hours per day and 37 weeks per year, effective July 22, 2016
- Jacobson, Heather - Preschool Educator at the Early Childhood Family Center, 33 hours per week and 31 weeks per year, effective August 29, 2016.
- Larson, Brenton – Technology Support Specialist VI at Century Jr. High, 8 hours per day and 41 weeks per year, effective August 18, 2016. (Open position)
- Leete, Frederick – School Bus Driver, 5.5 hours per day and 37 weeks per year, effective July 20, 2016.
- Mathews, Patty – Substitute School Bus Aide, effective August 19, 2016.
- Olson, Mary Beth – Preschool Educator at the Early Childhood Family Center, 7.25 hours per week and 31 weeks per year, effective September 7, 2016.
- Woolley, Dennis – School Bus Driver, 7.5 hours per day and 37 weeks per year, effective July 21, 2016.

Authorization of Transfer:

- Bruggeman, Ashley – Preschool Educator at the Early Childhood Family Center, from 495 hours per year and 143 days per year to 35.5 hours per week and 31 weeks per year, effective September 12, 2016.
- Drury, Heidi – from Title I Paraprofessional II at Linwood Elementary, 2.5 hours per day and 35 weeks per year to Special Education Paraprofessional II at Linwood Elementary, 6 hours per day and 37 weeks per year, effective September 6, 2016. (Open position)
- Hermanson, Amber – from Noon Duty Supervisor I at Linwood Elementary, 2 hours per day and 35 weeks per year to Special Education Paraprofessional II at

- Linwood Elementary, 6 hours per day and 37 weeks per year, effective September 6, 2016. (Open position)
- Kemplin, Deanna – Special Education Paraprofessional II from Linwood Elementary to Columbus Elementary, 6 hours per day and 37 weeks per year, effective August 23, 2016. (Open position)
 - Kieger, Linda – Special Education Paraprofessional II, from Forest Lake Elementary to Century Jr. High, 6 hours per day and 37 weeks per year, effective August 23, 2016.
 - Larsen, Amy – Noon Duty Supervisor I at Lino Lakes Elementary, from 2 hours per day to 3 hours per day and 35 weeks per year, effective September 6, 2016. (Open position)
 - Locke, Sara – ECFE Teacher Assistant at the Early Childhood Family Center, from 7 hours per week to 13 hours per week and 31 weeks per year, effective September 12, 2016.
 - Meyers, Kelley - Special Education Paraprofessional II, from Forest Lake Elementary to Century Jr. High, 6 hours per day and 37 weeks per year, effective August 23, 2016.
 - Onasch, Shelia – from School Age Care Program Aide at Forest View Elementary, 5 hours per day and 40 weeks per year to School Age Care Assistant Site Manager at Forest View Elementary, 6.5 hours per day and 52 weeks per year, effective August 29, 2016. (Open position)
 - Percy, Rebecca - Special Education Paraprofessional II, from Forest Lake Elementary to Wyoming Elementary, 6 hours per day and 37 weeks per year, effective August 23, 2016.
 - Sklavenitis, Jessica – from Cook Helper/Short Hour at Lakes International Language Academy, 3 hours per day and 175 days per year to Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective September 6, 2016. (Open position)
 - Thell, Laura – Cook Helper/Long Hour, from Lakes International Language Academy to Forest Lake Sr. High, 6 hours per day and 178 days per year, effective September 6, 2016.
 - Wollan, Nicolle – Administrative Assistant V, from Forest View Elementary to the Area Learning Center, 8 hours per day and 52 weeks per year, effective August 25, 2016.

Leave of Absence:

- Hipp, James – Special Education Paraprofessional II at Forest Lake Sr. High, unpaid leave of absence from September 6, 2016 through January 20, 2017.

Additional Positions:

- Child Care Program Specialist at the Central Learning Center, 4 hours per day and 52 weeks per year, effective September 1, 2016. This new position to be paid for by Community Education.

- School Age Care Program Aide at Lino Lakes Elementary Steps Ahead, 25 hours per week and 40 weeks per year. This additional position to be paid for by Community Education.

Change of Hours for Previously Approved Additional Position:

- ECFE Office Assistant III at the Central Learning Center, from 4.5 hours per day and 32 weeks per year to 4 hours per day and 32 weeks per year.

8. Donations: Member Odegaard moved, seconded by Member Theisen to adopt the resolution and accept with appreciation the following donations: school supplies from Coon Lake Community and Sr. Center, Wyoming, to Linwood Elementary to help support children unable to purchase supplies; school supplies and backpacks valued at \$500.00, \$29.00 in cash and a \$10.00 Walmart gift card from FLPD to FLAS Family Support to provide for students and families in need; \$410.08 from Taylors Falls Knights of Columbus – Council 15227 to FLAS Community Education LINK program for opportunities for adults with disabilities; \$134.61 from Diane Peterson and \$35.00 from Kathleen Harrell to Wyoming Elementary for education; \$52.50 from Angela Sederholm, FL, to Wyoming Elementary for education; \$300.00 from American Legion Auxiliary – Post 225, Forest Lake, to Forest Lake and Forest View Elementary Schools to purchase items needed for students and staff; school supplies valued at \$300.00 from Allina Health, Forest Lake, to FLAS for back to school backpacks; \$3150.00 from FL Football Booster Club to FLHS football team for payment of 70 maroon football pants; \$15.00 from Judy Lifgren of Chisago City and \$50.00 from Pat and Gordy Anderson of Scandia to FLAS Community Education, in honor of Julie Ohman, to assist with fees for a child to participate in community education.

The following donated items were for the new teacher In-Service on August 30: 1 case blueberry scone dough – valued at \$39.00 from Upper Lakes Foods, Cloquet; 5 cases of yogurt – valued at \$90.00 from Baker Sales Co., Minneapolis; 2 cases of cinnamon roll dough – valued at \$56.00 from Baker Boy Food Service, Sartell; and 3 cases of orange juice – valued at \$37.00 from Golden Valley Mgt., Minneapolis. All members voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Approve 2017-2018 and 2018-2019 School Calendars - Member Kieger moved to Approve the 2017-2018 and 2018-2019 School Calendars. The motion was 2nd by Member Theisen, by roll call vote Members Corcoran, Kieger, Odegaard, Olson, Rapheal, Theisen voted aye. Member Morehead voted no. The motion carried.

Member Morehead left the meeting at 8:22 pm.

- 9.2 Proposed 2016-2017 School Board Meeting Dates - Member Corcoran moved to approve Proposed 2016-2017 School Board Meeting Dates. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.3 Approve Tax Levy Calendar – Administration recommended conducting the Truth in Taxation Hearing at 6:00 pm on December 1, 2016 prior to the Regular School Board Meeting. The School Board can act to certify the final adopted property tax levy later the same evening. Member Theisen moved to Approve Tax Levy Calendar. The motion was 2nd by Member Kieger, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS –

- 10.1 TH97 and 8th Street/Goodview Avenue Intersection Control Evaluation Study Proposal. The school district, MnDOT and the city will partner for the study. This item will be placed on the next agenda for board action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Corcoran moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:27 pm.

Rob Rapheal

President

Gail Theisen

Clerk