

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
SCHOOL BOARD MEETING

December 1, 2016

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The annual Truth-In-Taxation Hearing was held on December 1, 2016 at 6:03 pm. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Dr. Linda Madsen, ex officio. Member Gail Theisen was absent.

Director of Business Services, Lawrence Martini, presented the district's proposed tax levy followed by an opportunity for public questions and answers. There was no citizen input or questions from the audience.

At 6:25 pm Member Kieger moved to adjourn the hearing. The motion was seconded by Member Olson, all members present voted aye and the hearing was adjourned.

The meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, December 1, 2016, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Robert Rapheal, and Superintendent Linda Madsen, ex officio. Member Gail Theisen was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

There was no Listening Session due to the Truth-In-Taxation Hearing.

5. STUDENT ACHIEVEMENT:

Century Jr. High School Principal JP Jacobson updated the board on PBIS implementation and results, reading scores, last year's site goal, and three Century students spoke about WEB Orientation.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Community Education winter booklet coming out, the high school students fundraising walk at Mall of America, Anoka County Drug Prevention program, turkey bingo at Wyoming and Lino Lakes, Veterans Day program at the high school, 916 tour of Karner Blue Education Center, mattress fundraiser, speaking to high school students on Career Exploration Day, upcoming holiday concerts, hockey at the ice arena, basketball game opener is tomorrow night, attending the Delegate Assembly on Saturday, YMCA community board meeting, cost of bond voted on last November is coming in \$18 million dollars less than expected meaning less of a tax impact to citizens, and bids are coming in under budget.

6. REPORTS:

Communications Committee- Member Morehead reported the committee received the 2015-16 World's Best Workforce Report, discussed the new website header, there is a new Welcome Center at the district office for student enrollment or families can continue to go directly to the school if

they choose, the district will be transitioning to a new student information system over the summer.

Equity Alliance MN – Member Morehead reported they just received \$25K from the St. Paul Foundation and they continue to look for more funding, she asked the School Board to consider participating in “Culturally Responsive Leadership for School Board Members” which has been well received by various groups.

Buildings and Grounds – Member Olson reported the health clinic at the high school is open, concrete walls for the field house will be arriving soon, and the district has saved over \$18 million thus far in the Reshaping Opportunities for Success 2015-2020 project.

Staff Welfare Committee – Member Rapheal reported discussing budget reductions and staffing.

Finance Committee – Member Odegaard reported the audit review is done and results will be received in the next few weeks, talked about the FY 17 budget status and budget adjustments, the bond sale which equates to \$18 million in taxpayer savings, and the LED guaranteed energy savings contract.

City of Forest Lake – No report given.

916 – No report given.

Reshaping Opportunities for Success 2015-2020 – Business Director Lawrence Martini introduced Chad Rettke from Kraus Anderson who gave an update on what has been done, where we are at and what is coming up at seven elementary schools.

Superintendent’s Report: Dr. Madsen reported that holiday concerts are beginning, the holiday break will be December 26 through January 2 with school resuming January 3, there will be a reception beginning at 6:30 pm at the January 5 school board meeting to thank outgoing Board Member Dan Kieger for his service and to welcome incoming Board Member Jeff Peterson. February 25 is the Rotary Plunge and she encouraged organizations to participate. On November 30 seven Project SEARCH students were recognized by Governor Dayton and she and the students had an opportunity to have lunch with the governor at the capitol. Dr. Madsen concluded her report reading a letter to the School Board stating she is retiring and her last day will be June 30, 2017.

7. CONSENT AGENDA ITEMS: Member Morehead moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Odegaard. All members present voted aye and the motion carried.

7.1 Approved the Minutes of November 3 and 17, 2016

7.2 Approved the bills as of December 1, 2016

7.3 Approved Classified Personnel:

Resignation:

- Marleau, Hope – School Age Care Program Aide at Linwood Elementary, effective November 25, 2016.

Recommendation of Employment:

- Hansen, Johnna – Cook Helper/Short Hour at Century Jr. High, 3 hours per day and 175 days per year, effective November 28, 2016. (Open position)
- Priem, Kelly – School Age Care Site Manager at the Central Learning Center/Lino Lakes Elementary Steps Ahead, 8 hours per day and 52 weeks per year, effective November 28, 2016. (Open position)
- Richardson, Makayla – School Age Care Program Aide at the Central Learning Center Steps Ahead, 5 hours per day and 40 weeks per year, effective November 28, 2016. (Open position)
- Rompf, JoAnne – Noon Duty Supervisor I at Scandia Elementary, 2.5 hours per day and 35 weeks per year, effective November 9, 2016. (Open position)

Authorization of Transfer:

- Athen, Cynthia – Special Education Paraprofessional II at the Central Learning Center ECSE, from 17 hours per week and 35 weeks per year to 6 hours per day and 37 weeks per year, effective December 12, 2016. (Open position)

Leave of Absence:

- Anderson, Judith – School Age Care Assistant Site Manager/Program Aide at Forest Lake Elementary, leave of absence from October 24, 2016 through November 28, 2016.
- Doran, Pamela – Noon Duty Supervisor I at Wyoming Elementary, leave of absence from October 24, 2016 through November 28, 2016.
- Kavaloski, Jennifer – Health Office Assistant IV at Forest View Elementary, unpaid leave of absence on Tuesdays from January 10, 2017 through April 25, 2017.
- Spencer, Rachael – Noon Duty Supervisor I at Forest View Elementary, leave of absence from December 12, 2016 through January 30, 2017.

Additional Positions:

- Two Special Education Paraprofessional II positions, 6 hours per day and 37 weeks per year, one position at Southwest Jr. High and one position at Forest Lake Sr. High. These additional positions are due to the increase of special education enrollment.

## 7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Andresen, Robert: Asst Boys' Swim/Dive (SR)

2. Brischke, Andrea: Asst Girls' Basketball (SR)
3. Cardinal, Timothy: .64 Asst Wrestling (SR)
4. Conley, Brian: Girls' Basketball 9 (SR)
5. Cremisino, Daniel: Head Boys' Basketball (SR)
6. Dahmes, Benjamin: Wrestling 9 & .15 Asst Wrestling (SR)
7. Eckwright, Tyler: .35 Asst Drumline (SR)
8. Eidenschink, Brent: .64 Asst Wrestling (SR)
9. Fick, Benjamin: Asst Nordic Ski (SR)
10. Fitzgerald, Janna: .76 Asst Dance (SR)
11. Gaffy, Breanna: .75 Asst Girls' Hockey (SR)
12. Gaffy, Christian: Add'l .15 Asst Boys' Hockey (SR)
13. Henry, Kale: .60 Asst Boys' Basketball (SR)
14. Hoidal, Benjamin: Asst Boys' Basketball (SR)
15. Johnson, Deno: Head Nordic Ski (SR)
16. Keto, Kevin: Asst Boys' Basketball (SR)
17. Kolbow, Brent: .90 Asst Wrestling (SR)
18. Kolbow, Jordan: .90 Asst Wrestling (SR)
19. Kotys, Christopher: FPS (COL) & .50 Asst Gymnastics (SR)
20. Kunshier, Joseph: Head Wrestling (SR)
21. Matheson, Jacob: Elem Band (COL)
22. Munkelwitz, Lucas: Wrestling 9 & .15 Asst Wrestling (both SR)
23. Ostercamp, David: Asst Boys' Basketball (SR)
24. Pearson, James: Boys' Basketball 9 (SR)
25. Shimshock, Kelsey: Head Alpine Ski (SR)
26. Strehlow, Rachel: Math Masters (SC)
27. Wilson, Jeffrey: .43 Asst Weight Room (Winter) (SR)

**B. EMPLOYMENT:**

Fabyanske, Katie: 1.0 FTE effective 11/21/16

**C. RETIREMENT/RESIGNATION(S):**

Peterson, Amy: Resign effective on or about 11/23/16

8. Donations: Member Odegaard moved, seconded by Member Kieger to adopt the resolution and accept with appreciation the following donations: \$115.38 from Diane Peterson, \$30 from Kathleen Harrell, and \$45 from Angela Sederholm, FL, all through Wells Fargo Community Support to Wyoming Elementary for general education; \$500 Julie Traylor, Wyoming, to Wyoming Elementary for general education; 1988 Chevrolet pickup valued at \$2,000 from Dan Livingston, FL, and 1992 Dodge Colt valued at \$1,000 from Cliff Hill, Scandia, both to FLHS Auto Tech class for teaching and learning; \$5,000 from an anonymous donor to Wyoming Elementary for "Maker Space"; \$60 from Lakewood Chiropractic, FL, to Lino Lakes Elementary for school needs; \$3,311.49 from Full Court Club, FL to FLHS boys' basketball for payment of an assistant coach; \$6,898.93 from Blue Line Club, FL, to FLHS boys' hockey for payment of two assistant coaches. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Member Kieger moved to approve Student Sex Nondiscrimination Policy 421. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.2 Member Corcoran moved to approve Veterans Preference Policy 441. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried
- 9.3 Member Kieger moved to approve Wellness Policy 546. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.4 Member Morehead moved to approve New Course Proposal – Immersion Spanish 4. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.5 Member Kieger moved to approve New Course Proposal – Media & Technology Support (MATS) II. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.6 Member Morehead moved to approve Guaranteed Energy Saving Contract Related to LED Lighting Retrofits. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.7 Member Corcoran moved to Certify 2016 Property Taxes Payable in 2017. The motion was 2<sup>nd</sup> by Member Kieger, by roll call vote all members present voted aye and the motion carried.
- 9.8 Member Kieger moved approval of Budget Adjustments. The motion was 2<sup>nd</sup> by Member Odegaard, by roll call vote all members present voted aye and the motion carried.
- 9.9 Member Odegaard moved to approve a Reduction of \$2.5 million for 2017-2018. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.
- 9.10 Member Kieger moved to Recommend Award Forest Lake Elementary Asbestos Abatement to Dennis Environmental Operations. The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.11 Member Morehead moved Recommendation to Award Forest Lake Senior High School Architectural/Mechanical/Electrical Construction Bid Package No. 3. The motion was 2<sup>nd</sup> by Member Odegaard, by roll call vote all members present voted aye and the motion carried.

9.12 Member Corcoran moved to Re-examine and Explore Partnerships with the YMCA. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye and the motion carried.

9.13 Member Corcoran moved Consideration of Resolution for Discipline of a Probationary Teacher. The motion was 2<sup>nd</sup> by Member Odegaard, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS –

10.1 First Reading: Legislative Platform. This item will be put on the December 15 agenda for School Board action.

10.2 Member Corcoran moved to Authorize RFP's (Request for Proposals) for Employee Group Self Insured Medical Insurance and Group Self Insured Dental Insurance. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Odegaard moved, 2<sup>nd</sup> by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:51 pm.

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Rob Rapheal

President

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Gail Theisen

Clerk