

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
December 15, 2016

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:05 pm on Thursday, December 15, 2016 at the School District Offices. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

3.0 CONSENT AGENDA ITEMS:

Member Morehead moved to approve agenda items 3.1-3.2. The motion was 2nd by Member Theisen. All members present voted aye and the motion carried.

3.1 Approve Bills as of December 15, 2016

3.2 Approved Classified Personnel:

Resignation:

- LaRoue, Cody – Substitute School Bus Driver, effective November 16, 2016.
- Locke, Sara – ECFE Teacher Assistant II at the Central Learning Center, effective December 16, 2016.
- Mann, Martin – Custodian Night Lead at the Central Learning Center, effective December 30, 2016.
- O'Bryan, Carley – School Age Care Program Aide at Forest Lake Elementary, effective December 30, 2016.

Authorization of Transfer:

- Bruhjell, Jacqueline – from Special Education Health Care Specialist IV at Forest Lake Sr. High, 6.5 hours per day and 37 weeks per year to Health Office Assistant IV at Linwood Elementary, 6 hours per day and 37 weeks per year, effective December 1, 2016. (Open position)
- Davis, Kelsey – School Age Care Program Aide at Linwood Elementary, from 2 hours per day to 5 hours per day and 40 weeks per year, effective November 28, 2016. (Open position)
- Keis, Amy – from Noon Duty Supervisor I at Central Montessori Elementary, 2.5 hours per day and 35 weeks per year to Teacher Assistant/Noon Duty Supervisor II at Central Montessori Elementary, 5 hours per day, Teacher Assistant-2.5 hours per day, Noon Duty-2.5 hours per day and 37 weeks per year, effective December 5, 2016. (Open position)

- Weiss, James – from Custodian II, B shift at Forest Lake Sr. High to Pool Custodian III, B shift at Southwest Jr. High, effective November 28, 2016. (Open position)

Leave of Absence:

- Meyer, Patricia – Community Education Facility Scheduler V at the District Office, unpaid leave of absence from January 9, 2017 through January 20, 2017.
- Sonnek, Cynthia – School Bus Driver, leave of absence from September 21, 2016 through March 21, 2017.
- Waldron, Lauren – School Bus Driver, extend leave of absence from November 21, 2016 through December 31, 2016.

Additional Position:

- Payroll Office Assistant III at the District Office, 8 hours per day and 52 weeks per year. This additional position will be added as no additional expense to the General Fund.

Member Morehead moved to approve agenda item 3.3. The motion was 2nd by Member Corcoran. All members present voted aye and the motion carried.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Jenna: Unpaid LOA for approx dates: 5/8/17-6/9/17
2. McDonald, Samantha: Unpaid LOA for approx dates: 12/5/16-1/13/17
3. Werman Roche, Katie: Unpaid LOA for approx dates: 1/17/17-2/1/17

B. NON-CURRICULAR ASSIGNMENT(S):

1. Ackerman, Brianna: .5 Head/Asst Ski Club (SW)
2. Houle, Mitchell: .5 Head/Asst Ski Club (SW)
3. Jordahl, Alysha: Elem Music (LW)
4. Pinewski, Trevor: Asst Alpine Ski (SR)
5. Tungseth, Richard: .15 Asst Boys' Soccer (SR-15/16)
6. Vierra-Green, Cynthia: Head Ski Club (CEN)
7. Waskey, Richard: Asst Boys' Swim/Dive (SR)
8. Wethammer, Matt: .60 Asst Boy's Hockey (SR)

C. EMPLOYMENT:

1. Kimber, Susanne: ABE Teacher @ 7-13 hours per week & 47 weeks per year, effective on or about 12/5/16
2. Miller, Paulette: approx 29 days for the 2016-17 school year only & approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period, effective on or about 11/1/16
3. Noland, Stefani: Less Than 600-Hour Title I Teacher at Forest Lake Elem for the 2016-17 school year only, effective on or about 11/29/16
4. Stachowiak, Shannon: 1.0 FTE effective 12/6/16

D. AUTHORIZATION OF POSITION:

One Title I Teacher @ Columbus Elementary for approximately 29 days during the 2016-17 school year (Paulette Miller)

E. RETIREMENT/RESIGNATION(S):

Germanson, Darla: resign effective end of 16-17 school year (currently on 415 LOA)

4.0 OLD BUSINESS:

- 4.1 Member Kieger moved to Approve Legislative Platform as presented. The motion was 2nd by Member Olson. After discussion Member Theisen made a motion, 2nd by Member Morehead, to amend the wording on #3 to read "Include Forest Lake Area Schools in the list of districts eligible for Alternative Facilities Funding and/or provide other funding sources for facilities." All members voted aye and the wording was changed. There was no further discussion on the amended Legislative Platform. All members present voted aye on the revised Legislative Platform. The motion carried.
- 4.2 Update on Superintendent Search - A handout of short term needs, structure of process, board member roles and a timeframe calendar was passed out. After discussion it was decided that Members Corcoran and Theisen will contact search firms to present their services and cost to the Board. The Board will then assess if they want to move forward with a firm or do the work on their own.

Board Members Kieger, Rapheal and incoming Board Member Peterson will work on the model contract. Member Odegaard will work on the calendar and scheduling, and it was decided that a community survey will be addressed at a later date pending the decision of a search firm.

5.0 NEW BUSINESS

There was no New Business reported.

As there was no further business, Member Morehead moved to adjourn. The motion was 2nd by Member Olson. All members present voted aye and the meeting adjourned at 8:55 pm.

Rob Rapheal

President

Gail Theisen

Clerk