

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**January 19, 2017**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:03 pm on Thursday, January 19, 2017 at the School District Offices. At roll call the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Linda Madsen, ex officio.

**3.0 CONSENT AGENDA ITEMS:**

Member Theisen pulled agenda item 3.3. Member Olson moved to approve agenda items 3.1-3.2. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the motion carried.

3.1 Approve Bills as of January 19, 2017

3.2 Approved Classified Personnel:

Retirement:

- Neeser, Maryann – ECFE Teacher Assistant II at the Central Learning Center, effective January 20, 2017 after 5 years of service.

Resignation:

- Kissner, Dean – School Bus Driver, effective January 6, 2017.

Recommendation of Employment:

- Jelinek, Mary – School Age Care Program Aide at Forest Lake Elementary, 2 hours per day and 40 weeks per year, effective January 3, 2017. (Open position)
- Quast, Timothy – Substitute School Bus Driver, effective December 28, 2016.
- Ryan, John – Custodian, B shift at Forest Lake Sr. High, effective January 12, 2017. (Open position)
- Samec, Lisa – Special Education Paraprofessional II at Forest Lake Sr. High, 6 hours per day and 37 weeks per year, effective January 9, 2017. (Open position)

Authorization of Transfer:

- Gaffney, Emily – School Age Care Program Aide at Lino Lakes Elementary, from 2.5 hours per day to 4.75 hours per day and 40 weeks per year, effective January 3, 2017. (Open position)
- Hummel, Roberta – from Special Education Office Assistant III at ECSE, 6 hours per day and 37 weeks per year to Payroll Office Assistant III at the District Office, 8 hours per day and 52 weeks per year, effective January 30, 2017. (Open position)

Leave of Absence:

- Buys, Kathryn – Administrative Assistant V at Columbus Elementary, leave of absence from March 2, 2017 through March 17, 2017.
- Goiffon, Beth – Special Education Paraprofessional II at ECSE, leave of absence from December 5, 2016 through January 9, 2017.
- Lenz, Lisa – Cook Helper/Long Hour at Columbus Elementary, extend leave of absence from January 9, 2017 through January 12, 2017.

Member Theisen congratulated Heide Muhs on her retirement. Member Theisen moved, 2<sup>nd</sup> by Member Olson to approve agenda item 3.3. All members present voted aye and the motion carried.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Tara L: 415 LOA for 17-18 school year
2. Blake, Ashley: Unpaid LOA for approx dates: 8/24/17 - 9/1/17
3. Groh, Michelle: 415 LOA for 17-18 school year
4. Kowarsch, Jennifer: Unpaid LOA for approx dates: 1/3/17 - 1/13/17
5. Papke, Katherine: Continuation of 415 LOA for 2017-18

B. RETIREMENT/RESIGNATION(S):

Muhs, Heide: retire effective end of 16-17 school year (25 years)

C. EMPLOYMENT:

Wirth, Ashley: 1.0 FTE effective 1/9/17

