

**INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota**

**SPECIAL SCHOOL BOARD MEETING  
February 22, 2017**

February 20-24 is School Board Recognition Week and Superintendent Madsen thanked the Board members for the important work that they do for the school district.

A Special School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:01 pm on Wednesday, February 22, 2017, at the School District Offices. At roll call the following members were present: Karen Morehead, Jill Olson, Jeff Peterson, Rob Rapheal and Gail Theisen. Members Luke Odegaard and Julie Corcoran were absent. Member Corcoran arrived at 6:41 pm.

Amy Fullenkamp-Taylor and Sandy Novak from MSBA reviewed: stakeholder input information, hiring criteria, vacancy brochure, search timeline process, and next steps.

Member Morehead made a motion to approve the vacancy brochure with the changes detailed and the ability for final approval from a single board member, designated as Rob Rapheal, to make the final approval. The motion was 2<sup>nd</sup> by Member Theisen. By roll call vote all members present voted aye. The motion carried.

Member Peterson made a motion to use the earlier approved hiring criteria for advertising in the brochure and to create the interview questions. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the motion carried.

There was discussion of the superintendent search timeline and process and the next steps of the hiring process.

As there was no further business, Member Morehead moved to adjourn. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the meeting adjourned at 7:17 pm.

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Rob Rapheal

President

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Jill Olson

Clerk