

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**

**SPECIAL SCHOOL BOARD MEETING**  
**March 4, 2017**

A Special School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:30 am on Saturday, March 4, 2017, at the School District Offices. At roll call the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, and Rob Rapheal. Member Gail Theisen arrived at 8:32 am.

Amy Fullenkamp-Taylor from MSBA reviewed the superintendent search timeline and process, and protocol and process for superintendent position interviews.

Amy will finalize the interview questions discussed and they will come before the Board for final approval.

MSBA will deliver all completed applications to the district office by March 31 for individual School Board members to come in and review between April 3 and 7. At the April 8, 2017 School Board meeting finalists will be determined for interviews on April 10 and 11. The interview start time may change to 5:30 pm depending on the number of finalists. Interviews are scheduled for one hour. MSBA will have prescreened candidates they feel best represent what the district is looking for in a superintendent and will have run background checks on them.

Member Corcoran left the meeting at 10:00 am

As there was no further business, Member Peterson moved to adjourn. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the meeting adjourned 10:05 am.

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 Rob Rapheal

President

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 Jill Olson

Clerk