

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**March 16, 2017**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by Clerk Jill Olson at 8:00 pm on Thursday, March 16, 2017 at the School District Offices. At roll call the following members were present: Julie Corcoran, Luke Odegaard, Jill Olson, Jeff Peterson, Gail Theisen, and Superintendent Linda Madsen, ex officio. Members Rob Rapheal and Karen Morehead were absent.

**3.0 REPORTS**

Member Odegaard gave a superintendent search update. The School Board met with Amy Fullenkamp-Taylor from MSBA on March 4 to discuss interview questions. Interviews will take place on April 10 and 11. The application deadline is March 27 with individual Board members reviewing candidates April 3-7. Names are private until finalists are determined.

Ross Tillman and Ryan Goodman from Bolton & Menk presented their work to date and are gathering input into future planning for intersection alternatives of TH97 and Goodview. The project management team is Forest Lake city staff, Forest Lake Area Schools and MnDOT. The project need: safety issues, skewed intersection, and important pedestrian crossing location. The presentation ended with potential funding sources and next steps.

**4.0 CONSENT AGENDA ITEMS:**

Member Theisen pulled agenda item 4.2. Member Odegaard moved, 2<sup>nd</sup> by Member Peterson to approve agenda items 4.1, 4.3, 4.4 and 4.5. All members present voted aye and the motion carried.

- 4.1 Approve Bills as of March 16, 2017
  
- 4.3 Approve Licensed Personnel:
  - A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Anderson, Kristin - unpaid LOA for approx dates: 3/27/17 - 6/9/17
2. Degeest, Michele: unpaid 415 LOA for 2017-18 sy
3. Fletcher, Christy: .5 unpaid LOA for 2017-18 sy
4. Haschig, Ann: unpaid LOA for approx dates: 8/16/17 - 8/25/17
5. Nelson, Alyssa: unpaid 415 LOA for 2017-18 sy

B. NON-CURRICULAR ASSIGNMENT(S):  
LeMire, Rebecca: .8 Softball 9 (CEN/SW)

C. EMPLOYMENT:  
Michel, Afton: 1.0 FTE effective 3/13/17

D. RETIREMENT/RESIGNATION(S):

1. Geiger, Carol: retire effective end of 2016-17 sy (22 years)
2. McMorrow, Kathleen: retire effective end of 2016-17 sy (41 years)

4.4 FY18 FLAS Achievement & Integration Budget

4.5 FLAS Achievement & Integration Plan 2017-2020

Member Theisen congratulated the retirees and thanked them for their service to the district. Member Theisen moved to approve agenda item 4.2. The motion was 2<sup>nd</sup> by Member Corcoran, all members voted aye and the motion carried.

4.2 Approved Classified Personnel:

Retirement:

- Carufel, Connie – Special Education Paraprofessional III at Forest Lake Sr. High, effective June 9, 2017 after 28 years of service.
- Meyer, Patricia – Community Education Facility Scheduler V at the District Office, effective May 5, 2017 after 16 years of service.

- Peterson, Paul – School Bus Driver, effective May 31, 2017 after 26 years of service.
- Spence, Rebecca – Administrative Assistant to the Director of Administration & Human Resources VII at the District Office, effective at the end of the day May 5, 2017 after 36 years of service.

Resignation:

- Spencer, Rachael – Noon Duty Supervisor I at Forest View Elementary, effective February 16, 2017.

End of Employment:

- Aguirre, Richard – School Bus Driver, effective March 1, 2017.

Recommendation of Employment:

- Brennehan, Lynn – Noon Duty Supervisor I at Forest View Elementary, 2 hours per day and 35 weeks per year, effective February 27, 2017. (Open position)
- Jackson, Naomi – Noon Duty Supervisor I at Columbus Elementary, 2.5 hours per day and 35 weeks per year, effective February 21, 2017. (Open position)
- Lessard, Timothy – Special Education Paraprofessional II at ECSE, 6 hours per day and 37 weeks per year, effective February 13, 2017. (Open position)
- McClellan-Berens, Candyce – C-Print Captionist/Special Education II at Southwest Jr. High, 6.5 hours per day and 37 weeks per year, effective February 27, 2017. (Open position)
- Thoeny, Keith – Custodian, B shift at Century Jr. High, effective March 1, 2017. (Open position)

Authorization of Transfer:

- Holmberg, Heather – from Custodian, B shift at Century Jr. High to Custodian, B shift at Scandia Elementary, effective March 1, 2017. (Open position)

Leave of Absence:

- Heinsch, Amber – School Bus Driver, leave of absence from February 15, 2017 through February 28, 2017.
- Lenz, Lisa – Cook Helper/Long Hour at Columbus Elementary, leave of absence from February 28, 2017 through April 10, 2017.
- McGraw, Melissa – Special Education Paraprofessional II at Columbus Elementary, leave of absence from February 21, 2017 through March 2, 2017.

Additional Positions:

- ASL Interpreter for the Deaf/Hard of Hearing at Forest Lake Sr. High, 7 hours per day and 37 weeks per year, effective the 2017-18 school year.
- C-Print Captionist/Special Education II at Forest Lake Sr. High, 6.5 hours per day and 37 weeks per year, effective the 2017-18 school year.

5.0 OLD BUSINESS:

Member Theisen moved to Recommend Award Century Penthouse Wall Repairs to Palmer West Construction accepting the base bid and deducting alternate #2. The motion was 2<sup>nd</sup> by Member Corcoran, by roll vote all members present voted aye. The motion carried.

Member Odegaard moved to Award Medical and Dental Self-Insured Employee Group Insurances. The motion was 2<sup>nd</sup> by Member Corcoran, by roll vote all members present voted aye and the motion carried. Medical will continue with PreferredOne and Dental will continue with Delta Dental.

6.0 NEW BUSINESS

There was no New Business reported.

As there was no further business, Member Theisen moved to adjourn. The motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye and the meeting adjourned at 8:47 pm.

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Rob Rapheal

President

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Jill Olson

Clerk