

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

September 7, 2017

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, September 7, 2017, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Jeff Peterson, Robert Rapheal, and Superintendent Steve Massey, ex officio. Members Luke Odegaard and Gail Theisen were absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Olson reported five attendees at the Listening Session.

Kate Luthner introduced herself to the School Board. Luthner is the new Vote Yes Chairperson.

5. STUDENT ACHIEVEMENT:

Forest Lake Elementary School Principal Kenny Newby thanked the community for the building updates and his staff for their work in preparing for this school year. Newby reported on Reteach and Enrich Target Time and FLE Video Newsletters.

Assessment and Testing Update – Dr. Lloyd Komatsu reported on the spring MCA results, and Teaching and Learning Director Diane Giorgi reported on the interactive teaching strategy being developed and implemented.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: touring Scandia Elementary, Lino Lakes Elementary and bus garage, new teacher welcome, volleyball and football games, teacher and staff meetings, playing pickleball on new Fenway courts, Community Education is offering new classes, the levy and bond work is coming together and work has begun to get information out to citizens.

6. REPORTS:

916 –No report due to Member Theisen’s absence.

Equity Alliance MN –Member Morehead reported a newsletter has been sent out, new team members were introduced, Joint Powers Agreement has been settled, and the board will meet in Forest Lake on October 18.

City of Forest Lake – Member Morehead reported the city is working on the budget and comprehensive plan.

Reshaping Opportunities for Success 2015-2020 – Business Director Larry Martini gave project updates with photos.

Superintendent's Report – Dr. Massey thanked Principal Newby, Director Giorgi and Dr. Komatsu for the information they presented. Staff appreciated the School Board presentation and keynote speaker and author Mark Scharenbroich at the staff in-service. Transportation staff is doing an outstanding job and we are working with FLPD and the city to monitor traffic between Century and the high school. Traffic plans are being adjusted to include a liaison officer on a rotating basis helping direct traffic on Goodview in the morning and students and parents are asked to use the access road on 210<sup>th</sup> Street. Dr. Massey gave an enrollment and bond & levy update and there are upcoming open houses at Columbus Elementary, Forest Lake Elementary, and the high school.

7. CONSENT AGENDA ITEMS: Member Peterson pulled agenda item 7.5. Member Morehead moved to approve agenda items 7.1 – 7.4. Member Peterson 2<sup>nd</sup> the motion and all members present voted aye. The motion carried.

7.1 Approved the Minutes of August 3 and 17, 2017

7.2 Approved the bills as of September 7, 2017

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Brenneman, Lynn – from Noon Duty to Special Education Paraprofessional at Forest View Elementary, 6 hours per day and 37 weeks per year.
- Dahly, Clare – Cook Helper from Wyoming to St. Peter's Elementary, 4 hours per day and 35 weeks per year.
- DeLong, Sharon – Cook Helper from St. Peter's to Columbus Elementary, 5.5 hours per day and 35 weeks per year
- Drury, Heidi - Special Education Paraprofessional II from Early Childhood to Wyoming Elementary effective August 21, 2017.
- Jensen, Dianne – from School Age Childcare Program Aide to Assistant Site Manager 6.5 hours per day and 52 weeks per year, effective August 21, 2017.
- Johnson, Lakeea – from Health Care Specialist IV at STEP to Health Office Assistant IV at Forest Lake Elementary, 6 hours per day and 37 weeks per year, effective September 6, 2017.
- McGraw, Melissa – Special Education Paraprofessional II from Lino Lakes Elementary to Southwest Junior High School, effective August 21, 2017.
- Medina, Shelly - Special Education Paraprofessional III from Wyoming Elementary to Century Junior High, effective August 21, 2017.
- Morgan, Julie – School Age Childcare Program Aide from 2 hours to 4 hours per day and 40 weeks per year, effective August 21, 2017.
- Sonnek, Ann – special Education Paraprofessional II from Century to the Senior High effective August 21, 2017.

- Thell, Laura – Long Hour Cook Helper from Senior High to Southwest Junior High, effective August 21, 2017.

Leave of Absence:

- Benolken, Leslie – School Bus Aide from August 21 through October 6, 2017.
- Davis, Mary – Cook Helper at Linwood Elementary from October 2 through 9, 2017.
- Jelinek, Mary – School Age Care Program Aide at Forest Lake Elementary from July 1 through August 21, 2017.
- Linell, Kim – School Bus Driver from August 24 – 30, 2017
- Ramberg, Connie – Administrative Assistant at District Office from August 28 through September 1, 2017
- Thell, Laura – Cook Helper at Southwest Junior High from August 28 through September 11, 2017.

New Position:

- Additional 2-hour School Age Childcare Program Aide position at Columbus Elementary.
- Additional 4-hour School Age Childcare Program Aide position at Linwood Elementary.
- Additional 4-hour School Age Childcare Program Aide position at Wyoming Elementary.

Recommendation of Employment:

- Allee, Angie – Cook Helper at Columbus Elementary, 17.5 hours per week and 35 weeks per year, effective August 23, 2017
- Andersen, Jennifer – Noon Duty Supervisor I at Columbus Elementary, 12.5 hours per week and 35 weeks per year, effective August 21, 2017.
- Anderson, Shannon – Early Childhood Special Education Paraprofessional at the Central Learning Center, 6 hours per day and 37 weeks per year, effective August 21, 2017.
- Baber, Donald – Bus Driver, 25 hours per week and 37 weeks per year, effective August 16, 2017.
- Bonnett, Molly – Career Resource Office Assistant IV at the Senior High, 8 hours per day & 37 weeks per year, effective August 21, 2017.
- Damon, Kari – Special Education Paraprofessional at Scandia Elementary, 6 hours per day and 37 weeks per year effective August 21, 2017.
- DeWolf, Theresa – Noon Duty at Wyoming Elementary, 12.5 hours per week and 35 weeks per year, effective August 21, 2017.
- Geretschneger, Sandra – Short Hour Cook Helper at Columbus Elementary, 15 hours per week and 35 weeks per year, effective August 21, 2017.

- Hawthorne, Ashley – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 35 weeks per year, effective August 21, 2017.
- Hekele, Emily - Noon Duty Supervisor at Forest View Elementary, 12.5 hours per week and 35 weeks per year, effective August 21, 2017.
- Hekele, Emily - SAC Program Aide at Forest View Elementary, 20 hours per week and 40 weeks per year, effective August 21, 2017.
- Jensen, Sierra - Special Education Paraprofessional II at Wyoming Elementary, 6 hours per day and 37 weeks per year, effective September 11, 2017.
- Johnson, Daniel - Special Education Paraprofessional II at Scandia Elementary, 6 hours per day and 37 weeks per year, effective August 21, 2017.
- Khambata, Barbara – Early Childhood Family Education Teaching Assistant II at the CLC and Columbus Elementary 23.42 hours per week and 31 weeks per year, effective August 28, 2017.
- Keesling, Keith – School Bus Driver, 25 hours per week and 37 weeks per year, effective August 17, 2017.
- Lasch, Karl – Special Education Paraprofessional II at Southwest Junior High, 6 hours per day and 37 weeks per year, effective September 8, 2017.
- Nakazawa, Kyoko – Noon Duty Supervisor at Lino Lakes Elementary, 10 hours per week and 35 weeks per year, effective August 21, 2017.
- Oseth, Jennifer – Special Education Paraprofessional II at Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective August 24, 2017.
- Pepin, Erin – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 35 weeks per year, effective August 28, 2017.
- Peterson, Nicole – School Age Childcare Program Aide at Lino Lakes Elementary, 23.75 hours per week and 40 weeks per year.
- Plum, Elaine – Special Education Paraprofessional II at Southwest Junior High, 6 hours per day and 37 weeks per year, effective August 21, 2017.
- Renner, Leah – Bus Driver, 25 hours per week and 37 weeks per year, effective August 14, 2017.
- Riva, Linda – Cook Helper at Scandia Elementary, 3 hours per day & 35 weeks per year, effective August 21, 2017.
- Seim, Mackenzie - Special Education Paraprofessional II at the Senior High, 30 hours per week and 37 weeks per year, effective September 5, 2017.
- Vogel, Nancy – Cook Helper at Southwest Junior High, 3 hours per day and 35 weeks per year, effective August 28, 2017.

Resignation:

- Athen, Cynthia – Special Education Paraprofessional II at the Senior High, effective August 16, 2017.
- Fiedler, Shannyn - Special Education Paraprofessional II at Forest View Elementary, effective June 8, 2017.

- Gribbin, Sara – Special Education Paraprofessional II at Southwest Junior High, effective June 8, 2017.
- Joesting, Pat – Early Childhood Family Education Teacher Assistant, effective August 25, 2017.
- Keck, Laura – SAC Program Aide at Forest View Elementary, effective August 25, 2017.
- Lindberg, Angela – Health Office Assistant IV at Forest Lake Elementary, effective September 8, 2017.
- Millette, Gina – Cook Helper at Columbus Elementary, effective June 8, 2017.
- Plum, Elaine – Special Education Paraprofessional II at Southwest Junior High, effective September 8, 2017.
- Winter, Debra – Noon Duty Supervisor at Lino Lakes Elementary, effective June 8, 2017.

#### 7.4 Approved Licensed Personnel:

##### A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Flaherty, Nicole: unpaid LOA for approximate dates: 8/14/17 - 9/26/17

##### B. NON-CURRICULAR ASSIGNMENT(S):

1. Alm, Sherri: Head Volleyball (SR)
2. Bethke Jr, Darvin (Butch): Asst Volleyball (SR)
3. Buck, John: Asst Football (SR)
4. Christensen, Nicole: Asst Volleyball (SR)
5. Cole, Trevor: Hmong Club (SR)
6. Graves, Richard: Asst Football (SR)
7. Hall, Sean: Asst Girls' Soccer (SR)
8. Jantsch, Garrett: Asst Football (SR)
9. Lasiuta, Erin: Volleyball 9 (SR)
10. Matheson, Jacob: Asst Pep Band (SR)
11. Matzdorf, Larry: Asst Football (SR)
12. Palke, Laura: Volleyball 9 (SR)

##### C. EMPLOYMENT:

1. Bergerson, Leslie: Title I at less than 600 hours for 17-18 school year only & approve Agr to Resume Teaching Services & Agr to Extend Probationary Period
2. Czynscon, Carrie: 1.0 FTE effective 17-18 school year
3. Flaherty, Nicole: 1.0 FTE effective 17-18 school year
4. Goetsch, Hallie: 1.0 FTE effective 17-18 school year
5. Graves, Richard: 1.0 FTE effective 17-18 school year
6. Henry, Sarah: Title I at less than 600 hours for 17-18 school year only

7. Jantsch, Garrett: 1.0 FTE effective 17-18 school year
8. Jesmer, Amber: 1.0 FTE effective 17-18 school year
9. Kohler, Kasey: 1.0 FTE effective 17-18 school year
10. Ladig, Jessica: 1.0 FTE w/extra hour assignment effective 17-18 school year
11. Patrin, Rose: 1.0 FTE effective 17-18 school year
12. Ringaman, Kerri: Title I at less than 600 hours for 17-18 school year only
13. Tostrud, Elsa: 1.0 FTE effective 17-18 school year
14. Vorce, Nicole: 1.0 FTE effective 17-18 school year

D. RETIREMENT/RESIGNATION(S):

1. Johnson, Deno: Resign from Head Nordic Ski Coach
2. Rotramel, Kara (ABE): Resign effective on approx 9/6/17

E. AUTHORIZATION OF ADDITIONAL POSITION(S):

1. One Title I Teacher @ Forest Lake Elementary for less than 600 hours during the 17-18 school year (Leslie Bergerson)
2. One Title I Teacher @ Linwood Elementary for less than 600 hours during the 17-18 school year (Sarah Henry)
3. One Title I Teacher @ CME for less than 600 hours during the 17-18 school year only (Kerri Ringaman)

F. NON-RENEWAL OF COACHING ASSIGNMENT(S)

Johnson, Deno: Head Boys' Cross Country Coach at the end of the current season

Member Peterson had questions on Consent Agenda item 7.5 Approve Kiesling Detachment Request. Superintendent Massey gave background information. Member Morehead made a motion to approve agenda item 7.5, the motion was 2<sup>nd</sup> by Member Corcoran. Discussion followed. Member Rapheal voted aye. Members Corcoran, Morehead, Olson, and Peterson voted no. The motion failed.

8. Donations: Member Corcoran moved, 2<sup>nd</sup> by Member Olson to adopt the resolution and accept with appreciation the following donations: \$250.00 from Wyoming Elementary PTA and \$250.00 from First State Bank of Wyoming to Wyoming Elementary for parent handbook/calendar; \$643.00 from Knights of Columbus, FL, to Community Education LINK Program; printer from Forest View Elementary PTA to Forest View Elementary Publishing Room valued at \$549.95; \$161.55 from Diane Peterson, North Branch, \$35.00 from Kathleen Harrell, Roseville and \$70.00 from Christopher Timmons, Lindstrom, to Wyoming Elementary for general education; flute from Patricia Anderson, FL, to Forest View Elementary band program valued at \$45.00; recliner from Margie Stein, Scandia, to FLHS for student need valued at \$100.00; backpacks/school supplies from Fairview Employees, Wyoming, to Wyoming Elementary valued at \$400.00; \$100.00 from Jo Zimmerman, FL, \$50.00 from Stephen Zimmerman, FL, \$100.00 from Donald and Gail Theisen,

FL, \$200.00 and \$500.00 from Faith Lutheran Church, FL, \$500.00 from Forest Lake Lions Club and \$418.40 from Hosanna Lutheran Church, FL, to FLAS to purchase school supplies. All members present voted aye and the motion carried.

OLD BUSINESS:

Member Morehead made a motion to approve the Proposed 2017-2018 School Board Meeting Dates. The motion was 2<sup>nd</sup> by Member Corcoran, all members present voted aye. The motion carried.

Member Peterson moved to Approve Tax Levy Calendar. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

First Reading: Approve Agreement with Balance Point Strategy, SBC to Conduct an Annual Review of the District’s Health Plan. This will be placed on the next regular board agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Corcoran moved, 2<sup>nd</sup> by Member Peterson to adjourn. All members present voted aye and the meeting adjourned at 8:22 pm.

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Rob Rapheal

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President

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Jill Olson

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Clerk