

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

February 1, 2018

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, February 1, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Robert Rapheal, and Superintendent Steve Massey, ex officio. Members Julie Corcoran and Gail Theisen were absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: School Board Member Olson reported four visitors attended the Listening Session.

Music instructors and participants spoke about the SEC Music Festival that took place in Stillwater on January 29.

5. STUDENT ACHIEVEMENT:

Wyoming Elementary School Principal Curt Slater talked about Wyoming Wildcats Engaged in Learning. Mr. Slater talked about site goals, curriculum for success, and displayed 3D printing products made by Wyoming students.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: a tour of the Career and Tech Center at 916, MSBA Convention, basketball and hockey games, SEC concert, PTO meeting, Marnita's Table, Equity Alliance, Human Trafficking seminar, Pathway to Apprenticeship, and Linwood Community Conversation.

6. REPORTS:

Workshop/Conference Reports – Members Olson and Morehead talked about sessions they attended at the MSBA Convention.

Communications – Member Olson reported the Lakes Area Expo will take place on March 24, reviewed Community Conversations, and received a legislative and communication education update.

916 –Member Olson reported the board received an equity update, watched a documentary about children's mental health, and learned about upcoming summer workshops.

Equity Alliance MN –Member Morehead reported the board had the election of officers, received the audit and legislative report, approved the executive director contract for year two, accepted a letter from Inver Grove Heights stating they will extend their membership, and received an update on Reimagine MN.

Policy – Member Peterson reported the committee discussed the Website Accessibility Policy, the Harassment and Violence Policy, and talked about adding emails to the student directory for the Student Records Policy.

Staff Welfare – Member Rapheal reported the committee received a legislative update, a budget and staff planning update, a construction update, and had a referendum review.

Finance - Member Odegaard reported the committee reviewed the FY18 budget.

City of Forest Lake – Member Morehead handed out a 2018 schedule of committee and council meetings, there are upcoming community conversations and there is an interim city administrator.

Buildings and Grounds – Member Peterson reported the committee received a bond project update, an update on the Highway 35 summer project, an update on the Southwest pool lighting needs and drain repair, and an update on minor issues at Forest Lake, the bus garage, and high school.

Reshaping Opportunities for Success 2015-2020 – Chad Martin from Martin Pevzner and Mark DuBois from Kraus Anderson gave updates on Lino Lakes, Scandia and Linwood Elementary Schools.

Superintendent’s Report – Dr. Massey thanked Principal Slater for his presentation and the entire Wyoming team for their work, he thanked Chad from Martin Pevzner Engineering and Mark from Kraus Anderson for their work, and he thanked district music instructors for their work. Dr. Massey offered his condolences to the family of Columbus Elementary student Alan Geisenkoetter. Community Conversations started on Tuesday at the Linwood Senior Center and there are five upcoming meetings, and he acknowledged the reciprocal teaching training the elementary and secondary staff received on Monday.

7. CONSENT AGENDA ITEMS: Member Morehead pulled agenda item 7.4. Member Peterson moved to approve agenda items 7.1-7.3 and 7.5. The motion was 2nd by Member Olson. All members present voted aye. The motion carried.

7.1 Approved the Minutes of January 4 and 18, 2018

7.2 Approved the bills as of February 1, 2018

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Berry, Jenny – Noon Duty to Noon Duty/Teacher General Assistant split position, 15 hours per week and 35 weeks per year, effective January 30, 2018.
- Weber, Brenda – Noon Duty/Teacher General Assistant split position, 15 hours to 20 hours per week and 35 weeks per year, effective January 30, 2018.

Leave of Absence:

- Lamberta, Catherine – Cook Helper at the Senior High from January 17 through 24, 2018.
- Madison, Shelley – Special Education Paraprofessional II at the STEP Program from January 16 through March 2, 2018.
- Morett, Terry – School Bus Driver from January 17 through February 7, 2018.
- Nelson, Maria – School Age Childcare Program Aide at Forest View Elementary from January 8 through 12, 2018.
- Terry, Michael – School Bus Driver from October 4, 2017 through May 24, 2018.

Recommendation of Employment:

- Geving, Tristen – Office Assistant III at Early Childhood Special Education, 30 hours per week and 37 weeks per year, effective January 23, 2018.
- Lyzhof, Jean – Short Hour Cook Helper at Columbus Elementary, 15 hours per week and 35 weeks per year, effective January 30, 2018.
- McKern, Tamara – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective January 18, 2018.
- Millette, Gina – Payroll Office Assistant III at the District Office, 40 hours per week and 52 weeks per year, effective January 17, 2018.
- Slattery, Michelle – Youth & Adult Program Planner, 40 hours per week and 47 weeks per year, effective January 16, 2018.
- Zerwas, Catherine – Health Office Assistant IV at St. Peter's Elementary, 20 hours per week and 35 weeks per year, effective January 12, 2018.

Resignations:

- Nelson, Gretchen – School Bus Driver, effective January 31, 2018.

- 7.5 Approved Member Gail Theisen to replace Member Luke Odegaard as representative to Equity Alliance MN

Member Morehead recognized the retirees and thanked them for their years of service. Member Morehead moved to approve agenda item 7.4. The motion was 2nd by Member Peterson. All members present voted aye. The motion carried.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Groh, Michelle: Unpaid 415 LOA for 2018-19 sy
2. Kolbow, Brent: Unpaid LOA for approximate dates: 1/23/18-2/12/18
3. Tanke, Leah: Unpaid 415 LOA for 2018-19 sy

B. NON-CURRICULAR ASSIGNMENT(S):

1. Ackerman, Brianna: Head Ski Club (SW)

2. Baumeister, Daniel: .5 Asst Ski Club (SW)
3. Johnson, Kelly R: Asst Ski Club (CEN)
4. Lauer, Amber: .5 Asst Ski Club (SW)
5. Matheson, Jacob: Jazz Band (SW)
6. Stein, Ruthie: .3 Head Speech (CEN/SW)
7. Vierra-Green, Cynthia: Head Ski Club (CEN)

C. RETIREMENT(S)/RESIGNATION(S):

1. Kendrick, Paul: retire effective end of 2017-18 sy (34 years)
2. Smith, Mark: retire effective end of 2017-18 sy (30 years)
3. Tietje, Larry: retire effective end of 2017-18 sy (36 years)

D. SEPARATION AGREEMENT

Chanak, Michelle

8. Donations: Member Odegaard moved, 2nd by Member Olson to adopt the resolution and accept with appreciation the following donations: \$5,000 from Hallberg Family Foundation, FL, to ISD 831 hockey program for Zamboni maintenance or other equipment needs; \$200 from Scandia Marine Lions, to Scandia Elementary for negative lunch balances; \$300 from Mary McGuire, Hugo, to Wyoming Elementary for students unable to pay for school lunch; \$150 from Forest Hills United Methodist Church, FL, to FLAS to assist district family; \$1,800 from Anonymous, to FLAS Family Support for grocery gift cards for family in need; \$2,500 from Krech, O'Brien, Mueller & Associates, Inver Grove Heights, \$2,500 from Martin-Pevzner Engineering, Bloomington, \$5,000 from DLR Group, Omaha, NE, and \$5,000 from ICS Consulting, Inc., Blaine, to FLAS for staff attendance at the School Redesign Conference; \$150 from Farrah McPhee, FL, to FLAS School Age Care in honor of Judy Anderson, for supplies; \$306.61 from Blue Line Club, FL, to FLHS boys hockey team for partial payment of two coach bus trips. All members present voted aye and the motion carried.

OLD BUSINESS:

- 9.1 Member Olson moved to approve Bullying and Prohibition Policy 541. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Morehead moved to approve Crisis Management Policy 538. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.3 Member Peterson moved to approve Employee Right To Know – Exposure to Hazardous Substances Policy 411. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.
- 9.4 Member Peterson moved to Recommend Award Linwood Elementary School Bid (Building Demolition, Addition, Interior Remodel, HVAC Upgrades, Site Improvement work). The

motion was 2nd by Member Odegaard, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

- 10.1 First Reading: Use of Student Records Policy 505. This will be placed on the next regular board agenda for board action.
- 10.2 First Reading: Harassment and Violence Policy 425. This will be placed on the next regular board agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Odegaard to adjourn. All members present voted aye and the meeting adjourned at 8:08 pm.

Rob Rapheal President

Jill Olson Clerk

Approved date: _____