

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

May 3, 2018

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, May 3, 2018, at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Member Luke Odegaard was absent. The Board then stood for the Pledge of Allegiance.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: School Board Member Olson reported four attendees. They discussed how they could help the district at the legislature and received a presentation on the district EL program.

Green card speakers: Shereen Jensen spoke about last month's meeting and Angie Lundblad spoke about CME closing.

5. STUDENT ACHIEVEMENT:

Community Education Director McKinnon talked about Positive Happenings in Community Education and Early Childhood Coordinator Bethany Hardy spoke about Early Childhood Education.

Columbus Elementary Principal Neal Fox introduced five 6th grade students who gave their perspective of Positive Happenings at Columbus Elementary.

2018-2019 Middle School/High School Transition – Principals Jacobson and Caldwell reported on the secondary school transition. Mr. Jacobson spoke about the communication, student support, policies and practices that will take place at the Middle School. There will be three smaller schools (green team, blue team and tan team) within a large school giving students a small school experience with large school amenities. Each team will have one counselor and approximately 300 students. There will be a transition event in May and an open house in August.

Mr. Caldwell stated the high school start date for 9th and 10th graders will be September 4, and September 5 for 11th and 12th graders. Among other high school transitions: the High School will become a PBIS School, incoming 9th graders will have the same advisor for four years, Ranger Time will meet daily and students will have access to all teachers and, there will be two career days. There will be a high school site visit on May 10 for 9th graders and May 18 for 8th graders.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: Lino Lakes Carnival, 916 visit to Pankalo, 6th grade choir and orchestra concert, Bethel concert, high school spring play *And Then There Were None*, clothes drive at Southwest Jr. High, curriculum review, Festival of Cultures, FLEA end of year celebration, Linwood Carnival, Wyoming Gala, lacrosse games, NFL flag football events, prom, Lino PTO meeting, CME parent meeting and public hearing, final Wellness meeting, SEE at the Capitol. Big Rig day at ECFE on May 5, Indian Education has a program May 8, Retiree Recognition will be held on May 8, and the Pops Concert is May 11.

6. REPORTS:

Workshop/Conference Reports – Member Theisen reported attending the MSBA Officer Training in Maple Grove.

Communications – Member Olson reported they received a legislative update, FLAS Roundtable Event update, reviewed 2018-19 school calendar, talked about the Spring/Summer Community Education catalog.

916 –Member Olson reported they received a parent presentation on the need for dyslexia screening, intervention, and teacher training, and reviewed the budget and contract negotiations.

Equity Alliance MN –Member Morehead reported they continue to look for an executive director and will hire a search firm for this work, they are also looking for a program manager.

Policy – Member Theisen reported the committee discussed the Wellness Policy under New Business tonight.

Staff Welfare – Member Rapheal reported the committee received an enrollment update, legislative update, construction update and talked about the Middle School and High School transition.

Finance - Member Rapheal reported the committee talked about the FY18 budget, received a FY19 budget update and legislative update.

City of Forest Lake – Member Morehead reported the failed approval for the proposed mental health facility, a new city council representative was appointed and the city has contacted a search firm to find the next city administrator. Member Theisen reported volunteers are needed for the Mission of Families and more information can be found on the city website.

Buildings and Grounds – Member Peterson reported the committee received a project update, bond portfolio update, wrestling mats are to be replaced, lead testing is being completed in parts of the district, and snow delayed some work that was to be done.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini reported looking at ways to maximize tax dollars, district bond schedule indicates taxes are going down again, and construction is focusing in on Scandia Elementary and Lino Lakes Elementary.

Superintendent's Report – Dr. Massey thanked Mr. McKinnon for his presentation and the Community Education team for their work and also Mr. Fox for his leadership at Columbus Elementary. Dr Massey commented on the stellar work done by Mr. Jacobson and Mr. Caldwell.

Wyoming Elementary Principal Curt Slater was voted National Distinguished Principal of the Year through the Minnesota Elementary School Principal Association and will represent Minnesota at the National Conference. Mr. Slater was present and addressed the Board.

Spring season sports and events are under way and Dr. Massey congratulated Mr. Zimanske and the performers in the spring play for a job well done. The Senior Academic Awards and Hall of Fame induction is May 21, Hall of Fame reception is May 22, Retirement Recognition is May 8, Pops Concert is May 11, the Senior Picnic is May 22 and graduation is May 24.

7. CONSENT AGENDA ITEMS: Member Theisen pulled agenda 7.3 and Member Corcoran pulled agenda 7.4. Member Theisen moved to approve agenda items 7.1, 7.2 and 7.5. The motion was 2nd by Member Peterson. All members present voted aye. The motion carried.

7.1 Approved the Minutes of April 5, 19 and 26, 2018

7.2 Approved the bills as of May 3, 2018

7.5 Approve Superintendent Outside Employment – Instruction at University of Minnesota.

Member Theisen recognized retiree Renee Hansen and Member Corcoran wished Justin Sawyer well in his new position. Member Theisen moved, 2nd by Member Corcoran to approve agenda items 7.3 and 7.4. All members present voted aye. The motion carried.

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Percy, Autumn - School Age Childcare Program Aid at Linwood Elementary from 13.75 to 23.75 hours per week and 40 weeks per year, effective April 23, 2018
- Trotto, Kristin – from Noon Duty/Teacher Assistant the Central Montessori to Special Education Paraprofessional II at the Senior High, 30 hours per week and 37 weeks per year, effective April 30, 2018.

Additional/New Position(s):

- One Cook Manager V position at the Senior High School, effective September 4, 2018.
- Two Short Hour Cook Helper Positions, 17.5 hours per week and 35 weeks per year, effective September 4, 2018.
- One Long Hour Cook Helper Position, 20 hours per week and 35 weeks per year, effective September 4, 2018.
- Junior Program Aide positions to be hired as casual employees to work with the School Age Childcare, Sonic and Steps Ahead programs beginning June 1, 2018.

Change in Position(s):

- Short and Long Hour Cook Helper positions have an established a work year matching the number of student contact days, effective September 4, 2018.
- Early Childhood Office Assistant III position at the Central Learning Center from 35 hours per week and 39 weeks per year to include Payroll/Business Office support, 40 hours per week and 52 weeks per year, effective July 1, 2018.

Elimination of Position:

- One Cook Manager position at Southwest Junior High School, effective May 23, 2018.

End of Employment:

- Nelson, Maria – School Age Childcare Program Aid at Forest View Elementary, effective April 23, 2018.

Leave of Absence:

- Hebeisen, Mary Jo - Title One/Noon Duty Supervisor at Forest Lake Elementary from February 7 through 14, 2018.
- Hilton, Lindy – Custodian at Forest View and Wyoming Elementary Schools from April 24 through May 10, 2018.
- Willcoxon, Debra – Title One/Noon Duty Supervisor at Forest Lake Elementary from April 21 through 30, 2018.

New Position:

- Junior Program Aide positions to be hired as casual employees to work with the School Age Childcare, Sonic and Steps Ahead programs beginning June 1, 2018.

Recommendation of Employment:

- Bain, Latisha – Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective April 17, 2018.
- Kennedy, Joyce – School Bus Driver, 26.25 hours per week and 37 weeks per year, effective April 13, 2018

Resignations:

- Johnson, Megan – Special Education Paraprofessional at the Senior High, effective May 23, 2018.
- Larter, Mark – Custodian at the Senior High School, effective April 27, 2018.

Retirements:

- Hansen, Renee – Early Childhood Family Education Teacher Assistant at the Central Learning Center, effective June 30, 2018.
- Kleinhuizen, Anita – Special Education Paraprofessional at Forest Lake Elementary, effective May 23, 2018.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Braton, Corrine: Unpaid LOA for approx dates: 8/27/18-11/5/18
2. Christianson, Molly: Unpaid LOA for approx dates: 8/27/18-11/21/18
3. Leigh, Heidi: Unpaid Policy 415 LOA from Sr. High Dean position for 2018-19 sy
4. Link, Heidi: Unpaid Policy 415 LOA from Sr. High Dean position for 2018-19 sy

B. NON-CURRICULAR ASSIGNMENT(S):

1. Bell, Allix: Asst Girls' Lacrosse (SR)
2. Brown, Jenna: Head Girls' Lacrosse (SR)
3. Rugar, Carol: Head Jazz Band (CEN)
4. Rugar, Robert: Asst Jazz Band (CEN)
5. Sauer, David: Math Masters (FL)
6. Waddle, Calvin: Asst Boys' Lacrosse (SR)

C. EMPLOYMENT:

Stroeing, Alicia: 1.0 FTE effective 2018-19 sy

D. INCREASE IN FTE:

Tauzell, Ann: from .67 FTE to 1.0 FTE effective 2018-19 school year (staffing adjustment)

E. RETIREMENT(S)/RESIGNATION(S):

1. Hagen, Cheryl: resign effective end of 2017-18 sy
2. Plourde, Amanda: resign effective end of 2017-18 sy

8. Donations: Member Corcoran moved, 2nd by Member Olson, to adopt the resolution and accept with appreciation the following donations: \$75.00 from Hugo American Legion Post 620 to Forest Lake FFA for student organization account; Chromebooks from FLE/FVE PTA to Forest Lake Elementary valued at \$3,468.00; Two used Augmentative Communication Devices from Lynn Zeleny, Pine City, to FLAS Early Childhood Special Education valued at \$100.00; \$500.00 from TEFFLA to FLAS for 2018 Hall of Fame sponsorship; \$102.00 from FVE/FLE PTA to Forest View Elementary for student headphones; \$665.01 from FVE/FLE PTA to Forest View Elementary for the music department; \$1,400.00 from FVE/FLE PTA to Forest View Elementary for Chromebooks; \$2,442.98 from FLHS Football Boosters to FLHS football for Hudl video & editing; \$100.00 from Lino Lakes PTO to FLAS for Festival of Cultures; \$5,000.00 from Spring Lake Park Lions Club to FLAS Family Support for school supplies; drum pad from Kathy Wright, Wyoming, to Wyoming Elementary valued at \$25.00. All members present voted aye. The motion carried.

OLD BUSINESS:

- 9.1 Member Olson moved to approve Memorials for Deceased Students and Staff Policy 511. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Theisen moved to approve Discipline Policy 515. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

- 10.1 First Reading Wellness Policy 546. This item will be placed on the June 7 agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Peterson to adjourn. All members present voted aye and the meeting adjourned at 8:57 pm.

Rob Rapheal

President

Jill Olson

Clerk

Approved date: _____