

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**August 16, 2018**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 6:01 pm on Thursday, August 16, 2018 at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Dr. Steve Massey, ex officio.

**3.0 CONSENT AGENDA ITEMS:**

Member Morehead moved approval of agenda items 3.1 – 3.4. The motion was 2<sup>nd</sup> by Member Olson. All members present voted aye and the motion carried.

3.1 Approved Bills as of August 16, 2018

3.2 Approved Classified Personnel:

Authorization of Transfer:

- Bain, Latisha – From Special Education Paraprofessional at Forest Lake Elementary to Deaf/Blind Intervener at the Forest Lake Area Middle School, 32.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Berry, Jenny - General Teacher Asst/Noon Duty Supervisor at Forest View Elementary from 15 to 10 hours per week and 35 weeks per year, effective September 4, 2018.
- Collins, Joyce Darlene – from Title One Assistant/Noon Duty Supervisor at Central Montessori, 17.5 hours and 35 weeks per year to Forest View Elementary, 20 hours per week and 35 weeks per year, effective September 4, 2018.
- Hill, Kimberly – from Noon Duty Supervisor/General Teacher Assistant at Central Montessori to Noon Duty/Title 1 Assistant at Linwood Elementary, 25 hours per week and 37 weeks per year, effective September 4, 2018.
- Lehner, Tammy – Special Education Paraprofessional from the Central Montessori to the ALC, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Levar, Laura – Deaf/Blind Intervener from Forest View to Wyoming Elementary, 32.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Nelson, Tara – From Accounts Payable Office Assistant IV to Payroll Coordinator at the District Office, 40 hours per week and 52 weeks per year, effective August 13, 2018.
- Sardeson, Jennifer – Noon Duty/Title 1 Assistant at Linwood Elementary from 25 hours per week to 20 hours per week and 37 weeks per year, effective September 4, 2018.
- Sederholm, Jason – from General Custodian at Southwest Junior High to Warehouse Driver at Grounds Maintenance Building, 40 hours per week and 52 weeks per year, effective August 6, 2018.
- Weber, Brenda – General Teacher Asst/Noon Duty Supervisor at Forest View Elementary from 20 to 15 hours per week and 35 weeks per year, effective September 4, 2018.

Change in Position(s):

- Increase in one Special Education Paraprofessional hours at the Senior High from 27.5 hours per week to 30 hours per week beginning September 4, 2018.

Layoff Status:

- Julien, Stacey – Health Office Assistant LPN at Century Junior High, effective August 1, 2018.

New Position:

- Behavior Intervention Specialist (BIS) at Forest Lake/Forest View Elementary 37.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Five Elementary Teacher Assistant Paraprofessional positions (at Scandia, Wyoming, Columbus, Linwood & Lino Lakes), 30 hours per week and 37 weeks per year, effective September 4, 2018.

Recommendation of Employment:

- Bonnett, Molly – College and Career Transition Coordinator at the Senior High School, 40 hours per week and 40 weeks per year, effective August 15, 2018
- Byboth, Mary Ruth – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Nelson, Debra – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Shelton, Tara – Special Education Paraprofessional II at Early Childhood Family Education/STEP, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Sundin, Dorine – Early Childhood Family Education Teaching Assistant at Wyoming Elementary, 10 hours per week and 31 weeks per year, effective August 20, 2018.
- Weiss, Ellen – Special Education Paraprofessional II at Scandia Elementary, 30 hours per week and 37 weeks per year, effective September 4, 201,
- Weiss, James – General Custodian at the Central Learning Center, 40 hours per week and 52 weeks per year, effective August 15, 2018.

Resignations:

- Allen, Raylin – School Age Childcare Program Aid at the Central Learning Center, effective August 13, 2018.
- Culhane, Emily – Special Education Paraprofessional at the Senior High, effective May 23, 2018.
- Dewolf, Theresa – Noon Duty Supervisor at Wyoming Elementary, effective May 23, 2018.
- Kleiden, Tricia – Cook Helper at Lino Lakes Elementary, effective May 23, 2018.
- Knutson, Katie – Special Education Paraprofessional at Early Childhood, effective May 23, 2018
- Kolander, Kimberly - Noon Duty Supervisor at Forest Lake Elementary, effective May 23, 2018.
- Olson, Jennifer Rae - Noon Duty Supervisor at Wyoming Elementary, effective May 23, 2018
- Osterkamp, Stephanie - Noon Duty Supervisor at Forest Lake Elementary, effective May 23, 2018.

- Voge, Dawn - Noon Duty Supervisor at Wyoming Elementary, effective May 23, 2018.

Retirement:

- Coach, Tamara, School Bus Driver, effective June 18, 2018.

3.3 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Ackerman, Brianna: Unpaid LOA for approx dates: 10/29/18-11/30/18

B. NON-CURRICULAR ASSIGNMENTS:

1. Brett, Amanda: Asst Girls' Swim/Dive (SR)
2. Holmes, Trent: Asst Boys' Soccer (SR)
3. Jones, Kimberly: Head Girls' Swim/Dive (SR)
4. Proulx, Danielle: Girls' Swim/Dive 9 (SR)
5. Tomas, Joseph: Head Boys' Soccer (SR)
6. Ward, Nicholas: Asst Football (SR)
7. Welch, Deborah: Asst Girls' Swim/Dive (SR)

C. EMPLOYMENT:

1. Anfang, Alexa: 1.0 FTE effective 18-19 sy
2. Bengtson, Jennifer: .75 FTE effective 18-19 sy
3. Gaffney, Julie: 1.0 FTE effective 18-19 sy
4. Hinds, Audrey: 1.0 FTE effective 18-19 sy
5. Jacobs, Ann: 1.0 FTE Long-Term Sub Contract (8/21/18-1/22/19)
6. Lee, Deborah: 1.0 FTE effective 18-19 sy
7. Luhrs, Bethany: 1.0 FTE effective 18-19 SY
8. Menard, Nathan: 1.0 FTE effective 18-19 sy
9. Murchy, Tonya: 1.0 FTE effective 18-19 sy
10. Oakley, Kayla: 1.0 FTE effective 18-19 sy
11. Penkava, Michelle: 1.0 FTE effective 18-19 sy
12. Route, Sara: .83 FTE effective 18-19 sy
13. Roy, Jordan: 1.0 FTE effective 18-19 sy
14. Schaefer, Adam: 1.0 FTE effective 18-19 sy
15. Spafford, Elizabeth: 1.0 FTE effective 18-19 sy
16. Wagner, Kali: 1.0 FTE effective 18-19 sy
17. Wavra, Jacob: 1.0 FTE effective 18-19 sy

D. INCREASE IN FTE:

Pearson, Robert: from .67 FTE to 1.0 FTE effective 18-19 school year

E. RETIREMENT(S)/RESIGNATION(S)/RELEASE FROM CONTRACT:

1. Culp, Katherine: release from contract
2. Palke, Laura: release from contract
3. Ross, Candice: release from contract

F. AUTHORIZATION OF ADDITIONAL POSITION(S):

1.0 FTE at Forest View Elementary School

## 3.4 Approved Revised School Board Meeting Dates July 2018-June 2019

4.0 OLD BUSINESS: No old business was reported.

5.0 NEW BUSINESS: No new business was reported.

As there was no further business, Member Corcoran moved to adjourn. The motion was 2<sup>nd</sup> by Member Olson. All members present voted aye and the meeting adjourned at 6:02 pm.

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Rob Rapheal                      President

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Jill Olson    Clerk

Approved Date: \_\_\_\_\_