

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

September 6, 2018

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, September 6, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, and Superintendent Steve Massey, ex officio. Gail Theisen was absent.

Member Olson made a motion, 2nd by Member Morehead to approve the agenda. All members present voted aye and the motion carried.

4. VISITORS:

Listening Session: School Board Member Peterson reported a couple of visitors attended and there was discussion on the upcoming levy and employee benefit program.

5. STUDENT ACHIEVEMENT:

FLHS Principal Jim Caldwell gave a brief report on student test scores, PSEO/concurrent enrollments, and student trends. College and Career Coordinator Molly Bonnett reported on new student opportunities this year.

Assessment and Testing Update – Dr. Lloyd Komatsu reported on the Minnesota Federal Education Accountability under ESSA and the Northstar Reporting System. Curriculum Coordinator Diane Giorgi reported on curriculum work for 2018-2019.

Positive Happenings: School Board members gave an ABBA performance at the Teacher Welcome, children are off to college and an exciting first day of school for Forest Lake Area students.

6. REPORTS:

Workshop/Conference – Member Morehead reported on the High Performance Mind Set session she attended at the MSBA Summer Session.

916 –Member Olson reported they discussed their legislative agenda for the upcoming year, toured Quora Education Center, and East Bethel has contracted with 916 for Cambia Hills.

Equity Alliance MN –Member Morehead reported they continue to look for a new executive director, working through policies, fall meeting is October 17 in Forest Lake.

City of Forest Lake – Members Morehead reported the city hired Patrick Casey as the new city administrator.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave project updates and photos of the High School, Middle School, Lino Lakes, Linwood, and Scandia Elementary Schools. There will be a community open house on September 22 from 10 am – 2:00 pm for the High school, Middle school, Scandia, Columbus and Lino Lakes Elementary Schools. The parking lot at Forest Lake Elementary has been redone, and one segment of the Safe Routes to Schools sidewalk is completed from Forest Lake Elementary to the CLC.

Superintendent's Report – Dr. Massey thanked the School Board Members for their performance at the staff kick off. The start of the school year was a culmination of the vision of the Facilities Task Force members for a unified secondary campus and he offered his thanks to them and to the community for a successful bond in November 2015. Open houses will be held September 22 from 10:00 am – 2:00 pm at the High School, Middle School, Scandia, Columbus and Lino Lakes Elementary Schools. We are holding steady with enrollment, November 6 is Election Day and an informational mailing will arrive in mailboxes next week, and there are six community conversations coming up.

7. CONSENT AGENDA ITEMS: Member Peterson made a motion to approve agenda items 7.1-7.4. The motion was 2nd by Member Corcoran. All members present voted aye and the motion carried.

7.1 Approved the Minutes of August 2 and 16, 2018

7.2 Approved the bills as of September 6, 2018

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Andersen, Jennifer – from Noon Duty Supervisor at Columbus Elementary to Special Education Paraprofessional II at Early Childhood Special Education, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Barron, Tracy – Early Childhood Family Education Teaching Assistant at the Central Learning Center, from 31.39 to 34.25 hours per week and 31 weeks per year at Forest View Elementary, effective August 14, 2018.
- Berger, DeAnn – Special Education Paraprofessional from Southwest Junior High to the STEP Program, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Bethke, Kristina– Special Education Paraprofessional from Century Junior High to Forest Lake Area Senior High School, 30 hours per week and 37 weeks per year, effective September 4, 2018
- Brown, Jenna – Early Childhood Family Education Preschool Educator at the Central Learning Center from 19.75 to 38.5 hours per week and 31 weeks per year at Lino Lakes Elementary, effective August 14, 2018.
- Checkalski, Diann - Early Childhood Family Education at Lino Lakes Elementary, from 29.60 to 34.25 hours per week and 31 weeks per year, effective August 14, 2018
- Cohoes, Jennifer – from Cook Helper at Wyoming Elementary to Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Deuth, Georgia - Early Childhood Family Education Teacher Assistant at Scandia Elementary from 17.50 to 34.25 hours per week and 31 weeks per year, effective August 14, 2018.

- Dunn, Jessica - Early Childhood Family Education Teaching Assistant at Linwood Elementary, from 17.50 to 20.75 hours per week and 31 weeks per year, effective August 14, 2018.
- Hudon, Elodee – Special Education Paraprofessional from Southwest Junior High to Forest Lake Area Middle School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Jacobson, Heather – Early Childhood Family Education Preschool Educator, from the Central Learning Center 36.56 hours per week to 38.5 hours per week and 31 weeks per year at Forest View Elementary, effective August 20, 2018.
- Kelley, April – Special Education Paraprofessional from Southwest Junior High to Forest Lake Area High School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Khambata, Barbra - Early Childhood Family Education Teaching Assistant at the Central Learning Center from 23.42 to 26 hours per week and 31 weeks per year, effective August 14, 2018.
- Kolhase, Gina – Special Education Paraprofessional from the STEP Program to Forest Lake Area Middle School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Kroska, Joni – Special Education Paraprofessional II from Southwest Junior High, 27.5 hours per week to Special Education Paraprofessional III at the STEP Program, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Lasch, Karl – Special Education Paraprofessional from Southwest Junior High to Forest Lake Area Middle School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Lyzhoft, Jean – From Short Hour Cook Helper at Columbus Elementary to Long Hour Cook Helper at Lino Lakes Elementary, 20 hours per week and 37 weeks per year, effective September 4, 2018.
- Mabie, Aimee – Early Childhood Family Education Preschool Educator at Scandia Elementary from 21.59 to 38.5 hours per week and 31 weeks per year, effective August 20, 2018.
- Mahonen, Diane – from Special Education Paraprofessional II to level III at the STEP Program, 30 hours per week and 37 weeks per year, effective August 22, 2018.
- McGraw, Melissa – Special Education Paraprofessional from Southwest Junior High to Forest Lake Area High School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Medina, Shelly – from Deaf/Blind Intervener at Century, 30 hours per week to Deaf Blind Intervener at Forest View Elementary 32.5 hours per week and 37 weeks per year, effective September 4, 2018.

- Mohr, Tammy - Early Childhood Family Education Teaching Assistant at Linwood Elementary from 5.95 to 21.50 hours per week and 31 weeks per year at the Central Learning Center, effective August 14, 2018
- Pederson, Scott – From B shift Custodian at Lino Lakes Elementary to A shift Custodian at Southwest Junior High, 40 hours per week and 52 weeks per year, effective August 20, 2018.
- Peterson, Peggy – from School Age Childcare Assistant III to Accounts Payable Office Assistant IV at the District Office, 40 hours per week and 52 weeks per year, effective September 5, 2018
- Richardson, Makayla - Early Childhood Family Education Parent Educator at the Central Learning Center from 25.02 to 21.25 hours per week and 29 weeks per year, effective August 20, 2018.
- Rowley, Barbara - Early Childhood Family Education Teaching Assistant at the Central Learning Center from 19.45 to 23.25 hours per week and 31 weeks per year, effective August 14, 2018.
- Stoffels, Cheryl - Early Childhood Family Education Teaching Assistant at the Central Learning Center from 15.65 to 13.50 hours per week and 31 weeks per year, effective August 14, 2018.
- Stuber, Kathy - Early Childhood Family Education Teacher Assistant at Wyoming Elementary, from 29.60 to 34.25 hours per week and 31 weeks per year, effective August 14, 2018
- Tessier Schak, Anne - Early Childhood Family Education Teaching Assistant at the Central Learning Center from 24.45 to 27.75 hours per week and 31 weeks per year, effective August 14, 2018.
- Tilton, Candice – Special Education Paraprofessional from Southwest Junior High to Forest Lake Area Middle School, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Utgard, Stacy – Early Childhood Family Education Preschool Educator at Wyoming Elementary, from 36.56 to 38.5 hours per week and 31 weeks per year, effective August 20, 2018.
- Walden, Jill - Early Childhood Family Education Teaching Assistant at the Central Learning Center from 12.70 to 17 hours per week and 31 weeks per year, effective August 14, 2018

End of Employment:

- Nord, Nicole – School Bus Aide, effective September 6, 2018.

Leave of Absence:

- Moreland, Theresa – School Bus Driver from September 4 through October 9, 2018.
- Nelson, Earl - School Bus Driver from September 4 through 14, 2018.
- Weller, Ashli – Cook Helper at the Senior High from September 4 – 28, 2018

New Position(s):

- Health Care Specialist IV at Wyoming Elementary, 8.75 hours per week and 37 weeks per year, effective September 4, 2018.PEND
- School Age Childcare Program Aide at Columbus Elementary, 10 hours per week and 40 weeks per year, effective September 4, 2018.
- School Age Childcare Program Aide at Forest Lake Elementary, 10 hours per week and 40 weeks per year, effective September 4, 2018.
- School Age Childcare Program Aide at Lino Lakes Elementary, 10 hours per week and 40 weeks per year, effective September 4, 2018.
- Two School Age Childcare Program Aide positions at Linwood Elementary, 10 hours per week and 40 weeks per year, effective September 4, 2018.
- School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective September 4, 2018.
- Two Steps Shead Program Aide positions at the Central Learning Center, 22.5 hours per week and 40 weeks per year, effective September 4, 2018.
- Two Steps Shead Program Aide positions at Lino Lakes Elementary, 20 hours per week and 40 weeks per year, effective September 4, 2018.

Recommendation of Employment:

- Barthel, Brooke –Bus Driver, 25 hours per week and 37 weeks per year, effective August 20, 2018.
- Carey, Tina – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per day and 40 weeks per year, effective September 4, 2018.
- Chilson, Cammille – Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effective September 4, 2018.
- Continenza, Alicia – Early Childhood Family Education Teaching Assistant II at Lino Lakes Elementary, 10 hours per week and 31 weeks per year, effective August 20, 2018.
- Cooper, Sarah – Early Childhood Family Education Preschool Educator at the Central Learning Center, 21.25 hours per week and 31 weeks per year, effective August 20, 2018.
- Davis, Laura – Teacher Assistant Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- DeSantall, Samantha – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Fisher, Alexandra – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Guse, Stacey – Early Childhood Family Education Preschool Educator, 25 hours per week and 31 weeks per year, effective August 20, 2018.
- Hallum, Tammy – Bus Driver, 25 hours per week and 37 weeks per year, effective August 20, 2018.

- Hanggi, Cheryl – Bus Driver, 25 hours per week and 37 weeks per year, effective August 20, 2018.
- Huus, Michelle - Early Childhood Family Education Preschool Educator at the Central Learning Center, 14 hours per week and 31 weeks per year, effective August 20, 2018.
- Johnson, Jordan – Teacher Assistant Paraprofessional at Scandia Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- LeMay, Nicole – Special Education Paraprofessional II at Columbus Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Lumbert, Heather – Teacher Assistant Paraprofessional at Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Mazzucco, Christina – Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Myhra, Lisa – Teacher Assistant Paraprofessional at Linwood Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Ochs, Amanda – Special Education Paraprofessional at Scandia Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Pentleton, Michael – Teacher Assistant Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Peters, Karen – School Bus Driver, 25 hours per week and 37 weeks per year, effective July 20, 2018.
- Saunders, Julie – Early Childhood Family Education Teaching Assistant II, 12.5 hours per week and 31 weeks per year, effective August 20, 2018.
- Schwan, Aleciea – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Springer, Joanne – Noon Duty Supervisor at Columbus Elementary, 12.5 hours per week and 37 weeks per year, effective September 4, 2018.
- Sundlin, Dorine – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective August 1, 2018.
- Slowey, Michael – B shift Custodian at Lino Lakes Elementary, 40 hours per week and 52 weeks per year, effective August 27, 2018.
- Tetreault, Colleen – Behavior Intervention Specialist at Forest Lake/View Elementaries, 37.5 hours per week and 37 weeks per year, effective August 27, 2018.
- Thibault, Hailey – Special Education Paraprofessional II at Forest Lake Area Senior High, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Whyllly, Jacqueline – Health Care Specialist IV at Wyoming Elementary,

- 8.75 hours per week and 37 weeks per year, effective September 4, 2018.
- Wiese, Sherry – Special Education Paraprofessional III at Forest Lake Area Senior High, 30 hours per week and 37 weeks per year, effective September 4, 2018.
- Weller, Ashli – Cook Helper at the Senior High, 15 hours per week and 37 weeks per year, effective October 1, 2018.

Resignations:

- Beireis, Autumn – Noon Duty Supervisor at Linwood Elementary, effective May 23, 2018.
- Braasch, Holli – Cook Helper at the Senior High School, effective May 23, 2018.
- Guider, Dionna – School Age Childcare Assistant Site Manager at Forest View Elementary, effective August 27, 2018.
- Haller, Amber – School Bus Driver, effective August 17, 2018.
- Hartung, Shaonda – Long Hour Cook Helper at the Senior High, effective May 23, 2018.
- Jackson, Naomi – Noon Duty Supervisor at Columbus Elementary, effective May 23, 2018.
- Jost, Sadie – Cook Helper at Senior High School, effective August 15, 2018.
- Kyrola, John – School Bus Driver, effective August 17, 2018.
- Reiter, Rachel – Noon Duty Supervisor at Forest View Elementary, effective May 23, 2018.
- Reiter, Rachel – School Age Childcare Program Aide at Linwood Elementary, effective August 24, 2018.
- Thell, Laura – Cook Helper at the Forest Lake Area Middle School, effective August 20, 2018.
- Weiss, Ellen – Special Education Paraprofessional has declined the offered position at Scandia Elementary listed on the August 16, 2018 agenda.
- Wakefield, Stuart – School Bus Driver, effective August 20, 2018.
- Weiss, James – Custodian has declined the offered position at the Central Learning Center listed on the August 16, 2018 agenda.

Retirement:

- McGlade, Barbara – Special Education Paraprofessional at Senior High, effective August 27, 2018.
- Rodmyre, LeAnn – Tech Specialist for Food Service, effective January 18, 2019.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Alm, Sherri: Volleyball 9 (SR)

2. Dahmes, Benjamin: Asst Football (SR)
3. Fertig, Tayler: Volleyball 9 (SR)
4. Fick, John: Head Girls' Cross Country (SR)
5. Harris, Larry (Tony): Asst Football (SR)
6. Hodges, Jaysin: Football 9 (SR)
7. Holman, Daniel: Football 9 (SR)
8. Irish, Casey: Asst Football (SR)
9. Johnson, Jennifer J: Head 7/8 Girls' Tennis (SR)
10. Leeson, Maria: .75 Asst Fall Dance Team (SR)
11. Nygaard, Kierstin: Asst Girls' Cross Country (SR)
12. Peterson-Smoczyk, Cheryl: Head Fall Dance Team (SR)
13. Porter, William: Asst Football (SR)
14. Raaen, Philip: 1st Asst Girls' Tennis (SR)
15. Saelens, Amanda: Asst Girls' Soccer (SR)
16. Shortly, Ian: 2nd Asst Girls' Tennis (SR)
17. Shortly, Violet: Head Girls' Tennis (SR)

B. EMPLOYMENT:

1. Bergerson, Leslie: < 600 hour Title I @ Forest Lake Elem for 18-19 sy only & Approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
2. Berube, Alea: 1.0 FTE effective 18-19 sy
3. Bowes, Andrew: 1.0 FTE effective 18-19 sy
4. Burhans, Jacob: .6 FTE effective 18-19 sy
5. Cordie, Sarah: 1.0 FTE effective 18-19 sy
6. Gadbois, Lisa: 1.0 FTE effective 18-19 sy
7. Lindeman, Linda: 1.0 FTE effective 18-19 sy
8. Ringaman, Kerri: < 600 hour Title I @ Forest View Elem for 18-19 sy only
9. Stanfield, Megan: 1.0 FTE effective 18-19 sy

C. INCREASE IN FTE:

Fabyanske, Katie: from .5 FTE to 1.0 FTE, effective 18-19 sy

D. AUTHORIZATION OF POSITION(S):

1. 1.0 FTE Title I @ Forest Lake Elem for 18-19 sy only
2. .62 FTE Title I @ Linwood Elem for 18-19 sy only
3. < 600 hour Title I @ Forest Lake Elem for 18-19 sy only
4. < 600 hour Title I @ Forest View Elem for 18-19 sy only

8. Donations: Member Odegaard moved, 2nd by Member Olson to adopt the resolution and accept with appreciation the following donations: \$5,519.14 from FL Volleyball Booster Club to FLHS volleyball for payment of assistant varsity coach; trumpet valued at \$125 from Laura Polymeros, FL, to FLAMS band for student use; \$100 from Benevity, Calgary, AB, to FLE for student needs; \$1,433.80 from Ranger Futbol Booster Club to FLHS boys' soccer for partial payment of boys' new soccer uniforms; conference space and bundtinis from Stella's on 97 to FLAS Special Education for professional development of para professional staff – valued at \$1,534.40; \$1,200 from Jeffrey Tokie, Scandia, to FLAS for food support for family in need; \$1,500.00 from FL Baseball Association to FLAMS for ballfield improvements; \$1,000.00 from Maranatha Assembly of God, FL, to Wyoming Elementary for school supplies; \$9,000.00 from Wyoming Elementary PTO to Wyoming Elementary for general use; professional learning resources from Jennifer York-Barr, Marine, to FLAS for continuous professional learning for school staff, valued at approximately \$384.00; \$1,300.00 from FL Wrestling Booster Club to FLAS for new logo in the wrestling room. All members present voted aye and the motion carried.

OLD BUSINESS:

9.1 Member Morehead moved to Approve Agreement with Balance Point Strategy, SBC to Conduct Second Annual Review of the District's Health Plan. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.

NEW BUSINESS: No new business was reported.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2nd by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 9:15 pm.

Rob Rapheal

President

Jill Olson

Clerk

Approved date: _____