

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

October 4, 2018

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, October 4, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Karen Morehead, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Members Julie Corcoran and Luke Odegaard were absent.

Member Morehead made a motion, 2<sup>nd</sup> by Member Theisen, to approve the agenda. All members present voted aye and the motion carried.

President Rapheal noted the passing of Julie Corcoran's husband Mike Corcoran.

4. VISITORS:

Listening Session: School Board Member Olson reported two attendees and they discussed levy facts and community support.

5. STUDENT ACHIEVEMENT:

Forest Lake Elementary Principal Kenny Newby and Karleen French, P.G., from Science from Scientists, reported on Motivating Youth to Embrace Science. This program brings scientists into the classroom and was implemented in 4<sup>th</sup> and 5<sup>th</sup> grade at FLE last year. The program continues in 4<sup>th</sup> grade and educator Julie Larson stated the children are enjoying this kind of learning.

Positive Happenings: School Board members attended elementary and middle school open houses, volleyball, soccer and football games, College Fair, Community Conversations, 7<sup>th</sup> grade Courage Retreat, PTO meetings and the public tour of buildings on September 22<sup>nd</sup>.

6. REPORTS:

Workshop/Conference – Member Morehead attended an MSBA event, “Coffee and Conversation”, where they discussed the changing district demographics and set the agenda for topics at future meetings. Member Theisen reported that she submitted two resolutions to the delegate assembly.

Communications Committee – Member Olson reported they reviewed district communication plans.

Equity Alliance – Member Morehead reported they continue to look for a new executive director and hope to have this completed in mid-January. Forest Lake is hosting the November meeting.

Policy Committee – Member Peterson reported they discussed several policies for annual review and discussed changes to the Facilities Use Policy that will be brought forth at a later meeting.

916 –Member Olson reported they learned about a new mandatory On Boarding course for all 916 staff aimed to increase teacher retention, decrease training costs and create better outcomes for students. They also talked about School Board norms and a new self-evaluation procedure.

Staff Welfare Committee – Member Rapheal reported they received an enrollment and levy update and discussed renaming the ALC.

Finance Committee – Member Rapheal reported they received a FY18 audit status, FY19 budget status, and property tax levy update.

Curriculum, Instruction & Equity – Member Morehead was unable to attend and asked Curriculum Director Diane Giorgi for the report. Giorgi reported the committee discussed where we are at with equity and had a follow up discussion from the opening speaker and how those conversations will continue throughout the year.

City of Forest Lake – Member Morehead reported a forum was held for city council and mayoral candidates.

Buildings & Grounds Committee – Member Peterson reported they reviewed the bond project, reviewed safety grants authorized by the Legislature last year, received update on HVAC upgrades, report on the reuse of ag. lime from Southwest, and discussed the crosswalks being added at Forest Lake Elementary.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave project and photo updates. The district will be saving \$20 million over a 30-year period over Springsted's original projection and taxes will be going down again on the school district portion of taxes.

Superintendent's Report – Dr. Massey reported early voting has begun and he presented information of the operating levy and impact of the November 6 election including a budget reduction timeline should the referendum fail.

7. CONSENT AGENDA ITEMS: Member Peterson made a motion to approve agenda items 7.1-7.4. The motion was 2<sup>nd</sup> by Member Olson. All members present voted aye and the motion carried.

7.1 Approved the Minutes of September 6 and 20, 2018

7.2 Approved the bills as of October 4, 2018

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Abel, Michelle – from School Age Care Program Aide at Central Learning Center Steps Ahead at 25 hours per week to 27.50 hours per week, effective September 4, 2018.
- Bailey, Michele – Cook Helper at Forest Lake Area Middle School from 20 to 25 hours per week and 37 weeks per year, effective September 17, 2018.
- Bautch, Lisa –Early Childhood Family Education Teaching Assistant from Columbus

- Elementary to Columbus and Linwood Elementaries, 12 hours per week and 35 weeks per year, effective September 24, 2018.
- Beireis, Autumn –School Age Care Program Aide at Linwood Elementary from 23.75 hours to 23 hours per week and 40 weeks per year, effective September 4, 2018.
  - Bowman, Laura –Early Childhood Family Education Teaching Assistant at Scandia Elementary, from 10 to 12 hours per week, and 35 weeks per year, effective September 24, 2018.
  - Davalos, Irma - Cook Helper from Senior High to Forest Lake Area Middle School, 20 hours per week and 37 weeks per year, effective October 1, 2018.
  - Erickson, Shauna – School Age Care Program Aide at Forest View Elementary from 10 to 20 hours per week and 40 weeks per year, effective September 6, 2018.
  - Goodwin, Rebecca – from Early Childhood Family Education Teacher Assistant at Central Learning Center and Forest View Elementary to Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective October 8, 2018.
  - Hines, Suzanne – from School Age Care Office Assistant III, 25 hours per week and 52 weeks per year to School Age Childcare/Community Education Office Assistant III at the Central Learning Center, 20 hour per week and 40 weeks per year, effective September 4, 2018.
  - Lamberta, Cathy –Cook Helper at the Senior High School from 17 to 20 hours per week and 37 weeks per year effective September 24, 2018.
  - Mazuccio, Christina –School Age Care Program Aide at Columbus Elementary from 10 to 20 hours per week and 40 weeks per year, effective, September 4, 2018.
  - Newland, Kristin – School Age Care Program Aide from Wyoming and Montessori Elementaries to Linwood Elementary, 27.5 hours per week and 40 weeks per year, effective September 4, 2018.
  - Nguyen, Tony –School Bus from 25 to 40 hours per week and 37 weeks per year, effective September 20, 2018.
  - Peltier, Jeanie – School Bus trip driver to sub driver, effective September 20, 2018.
  - Pepper, Lisa -Steps Ahead Program Aide at the Central Learning Center from 27.5 hours to 10 hours per week and 40 weeks per year at Wyoming Elementary, effective September 26, 2018.
  - Riepe, Mary –School Age Care Program Aide at Forest Lake Elementary from 10 to 15 hours per week, effective September 4, 2018.
  - Suckow, Kimberly – from Noon Duty at Linwood Elementary to Steps Ahead Program Aide at Central Learning Center at 22.5 hours per week and 40 weeks per year, effective September 2, 2018.

Recommendation of Employment:

- Behrens, Julie – School Age Care Program Aide at Linwood Elementary 10 hours per week and 40 weeks per year, effective September 4, 2018.
- Chiodin, Linda – Noon Duty Supervisor at Wyoming Elementary, 6 hours per week

- and 37 weeks per year, effective September 25, 2018.
- Coberley, Lauren – Health Care Specialist at Wyoming and Forest View Elementaries, 30 hours per week and 37 weeks per year, effective September 19, 2018.
  - Cortez, Alexis – Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 37 weeks per year, effective October 4, 2018.
  - Dunn, Jessica – Steps Ahead Program aide at the Central Learning Center, 10 hours per week and 40 weeks per year, effective September 17, 2018.
  - Hommes, Marissa – School Age Care Program Aide at Forest Lake Elementary, 25 hours per week and 40 weeks per year, effective September 4, 2018
  - Lee, Judith – Cook Helper at Columbus Elementary, 15 hours per week and 37 weeks per year, effective September 24, 2018.
  - McGuire, Kelly – Noon Duty Supervisor at Wyoming Elementary, 15 hours per week and 37 weeks per year, effective September 25, 2018.
  - Miller, Trisha – Special Education Paraprofessional at the Forest Lake Area High School, 30 hours per week and 37 weeks per year, effective October 2, 2018.
  - Muller, Allison –Steps Ahead Program Aide at Lino Lakes Elementary, 20 hours per week and 40 weeks per year, effective September 24, 2018.
  - Paist, Kaylee - School Age Care Program Aide at Linwood Elementary, 27.25 hours per week and 52 weeks per year, effective August 27, 2018
  - Prather, Carrie – School Age Care Program Aide at Forest View Elementary, 10 hours per week and 40 weeks per year, effective September 24, 2018
  - Prather, Carrie – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 17, 2018.
  - Reich, Linda – School Age Care Program Aide at Forest Lake Elementary, 20 hours per week and 40 weeks per year, effective September 6, 2018.
  - Schuneman, Carol – Cook Helper at the Senior High, 15 hours per week and 37 weeks per year, effective September 24, 2018.

Resignations:

- Kohlhase, Gina – Special Education Paraprofessional at Forest Lake Area Middle School, effective October 9, 2018.
- O’Bryan, Carley – Noon Duty Supervisor at Forest Lake Elementary, effective September 28, 2018.
- O’Bryan, Carley – SAC Program Aide at Forest Lake Elementary, effective September 28, 2018.
- Stoffels, Cheryl– Early Childhood Family Education Teacher Assistant, effective September 24, 2018.
- Sundlin, Dorine – Early Childhood Family Education Teacher Assistant, effective September 28, 2018.
- Thoeny, Keith – Custodian at Forest Lake Area Middle School, effective October 8, 2018.

## 7.4 Approved Licensed Personnel:

## A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Fabyanske, Katie: Unpaid LOA for approx dates: 1/18/19-2/7/19

## B. NON-CURRICULAR ASSIGNMENT(S):

1. Brett, Amanda: .5 Head/Asst Student Council (SR)
2. Brisbois, Brett: Football 9 (SR)
3. Cole, Trevor: Hmong Club (SR)
4. Colton, Coleen: .33 Head I-Club (French) (SR)
5. Frericks, Kelli: SADD (SR)
6. Harden, Holly: Head Open Minds (SR)
7. Kaiser, Michael: Football 9 (SR)
8. Knighton-Johnson, Jason: Asst Football (SR)
9. Laqua, Maurya: Head Band (MS)
10. Matheson, Jacob: Asst Band (MS)
11. O'Donnell, Jennifer: Black Student Union (SR)
12. Ortega, Guillermo (Memo): .25 Asst Boys' Soccer (SR)
13. Route, Sara: Head Choir (MS)
14. Rupp, Lynda: .34 Head NHS (SR)
15. Vanneste, Kimberly: Head LINK (SR)
16. Walton, Curtis: Head Debate (SR)
17. Wilke, Ashley: .5 Head & .45 Asst DECA (SR)
18. Zimanske, Craig: .5 Head/Asst Student Council (SR)
19. Zumwalde, Barry: Head Pep Band (SR)

## C. EMPLOYMENT:

Hackenmueller, Andrew: 1.0 FTE effective 18-19 sy

8. Donations: Member Olson moved, 2<sup>nd</sup> by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$1306.67 from FL Danceline Boosters to FLHS danceline for .75 assistant coach; \$500.00 from Saint-Gobain Corp., Sage Glass, Faribault, to Lino Lakes Elem to purchase a flat screen monitor for new commons area; Prevention materials from Hazelden Betty Ford Foundation through funding from the Anderson Foundation, to FLAS to support prevention work in the district valued at \$3,000.00; \$2,500.00 from Allina Health, to Family Support for funding depression screening materials and related expenses; Scandia staff shirts from Scandia PTO to celebrate the completion of construction and the new school year valued at \$305.00; Crocodile Gait Trainer from the Cabassa & Schaff family to SPED for a family to borrow in order to decide on a gait trainer or walker valued at \$300.00; \$210.00 from Abrahamson Nurseries, Scandia, to Family Support for supplies and resources; \$2,000.00 from FL Baseball Association to FLAMS for work on ball field; padded stackable chairs from Justin Brier, FL, to Community Education Early Childhood Program valued at \$200.00; giant Jenga Game from Alex King Studios, FL, to Wyoming Elementary for student use valued at \$75.00; confidential monies from Brian Alm, Landmark

Insurance Service, FL, and Julius and Cheryl Hanna, FL, to Food Service to help families pay off negative balances on meal accounts; refrigerator from Dorothy Radermacher, Lino Lakes, to Lino Lakes Elementary School work room valued at \$100.00. All members present voted aye and the motion carried.

OLD BUSINESS: No old business was reported.

NEW BUSINESS: First Readings: Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414; Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522; Family and Medical Leave Policy 428; Community Use of School District Facilities & Equipment Policy 701. These items will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2<sup>nd</sup> by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:19 pm.

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Rob Rapheal                                      President

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Jill Olson    Clerk

Approved date: \_\_\_\_\_