

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

November 1, 2018

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:02 p.m. on Thursday, November 1, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Luke Odegaard, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

No changes were made to the agenda.

4. VISITORS:

Listening Session: School Board Member Peterson reported there was discussion of the levy.

5. STUDENT ACHIEVEMENT:

Forest Lake Area Middle School Principal JP Jacobson reviewed the middle school model for transition, reported on new spaces, new classrooms, teaming and support and grading and assessment that has been accomplished and in development, student academic support and personal growth, and he showed their common communication tool.

Positive Happenings: School Board members attended volleyball games, football games, Hauntcert Concert, Spooky Halloween Party, Community Conversations, ALC renaming meeting, Courage Retreat, thank you was given to Hannah Davis from the Forest Lake Times for a well written informational levy article, and November 8 is National Community Education Day.

6. REPORTS:

Workshop/Conference – No report given.

Communications Committee – Member Olson reported they reviewed district communication plans and levy communication.

916 – Member Olson reported the meeting is next week.

Equity Alliance MN – Member Morehead reported she sent board members the Education Connector to review, Reimagine Minnesota is going forward, they finished policies, work continues to find a new executive director, membership fees will remain the same as last year and they continue to look for new members.

Policy Committee – Member Theisen reported there are policies coming forward tonight for approval and some policies are on the agenda for a first reading.

Staff Welfare Committee – Member Rapheal reported they received an enrollment update, levy update, and talked about naming the Southwest building.

Finance Committee – Member Rapheal reported they received a FY18 audit status update and FY19 budget status update.

Curriculum, Instruction & Equity – No report given.

City of Forest Lake – Members Theisen and Morehead reported the city is looking for paid firefighters, winter parking restrictions start today, there is an Ordinance Revision meeting on November 5 and the new city administrator was welcomed.

Buildings & Grounds Committee – Member Olson reported they reviewed bond reports, looked at signage for the high school, middle school, and gymnasium, received updates on the Southwest pool, STEP parking lot and crosswalks at Forest Lake and Forest View, and the district received an energy efficient building refund.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave project and photo updates. The district received the Green Champion Award for Water Stewardship Project from the Forest Lake Chamber, received an energy rebate of \$56K, and a photo and write up of Lino Lakes Elementary was in the October 2018 KOMA newsletter.

Superintendent's Report – Dr. Massey thanked JP Jacobson for his leadership and work at FLAMS. He gave a levy election update, thanked the volunteers working to get the word out about the referendum question, thanked teachers and their work, and thanked Community Conversation attendees. Rachel de Sobrino was in the audience, he thanked her, Ben Cartford and Reed Nelson for their student leadership around the levy, and he asked community members to get out and vote. There are three open school board seats and November 11 is Veterans Day. Schools will honor and celebrate veterans on Monday, November 12 with the high school program beginning at 10:30 am and the middle school program at 9:00 am.

7. CONSENT AGENDA ITEMS: Member Peterson made a motion to approve agenda items 7.1-7.4. The motion was 2<sup>nd</sup> by Member Theisen, all members present voted aye and the motion carried.

7.1 Approved the Minutes of October 4 and 11, 2018

7.2 Approved the bills as of November 1, 2018

7.3 Approved Classified Personnel:

Authorization of Transfer:

- ◆ Benolken, Leslie – Custodian from the Senior High to Forest Lake Area Middle School, 40 hours per week and 52 weeks per year, effective October 23, 2018.
- Hommes, Marissa – School Age Childcare Program Aide at Forest Lake Elementary from 25 to 20 hours per week and 40 weeks per year, effective October 15, 2018.
- ◆ Johnson, Irene – School Bus Aide from 27.6 to 34.35 hours per week and 37 weeks per year, effective October 10, 2018.

- ◆ Kalsnes, James – School Bus Aide from 22.50 to 32.50 hour per week and 37 weeks per year, effective October 16, 2018.
- Muller, Allison – School Age Childcare Program Aide at Lino Lakes Elementary, from 20 to 30 hours per week and 40 weeks per year, effective October 15, 2018.
- ◆ Schuneman, Carol – Cook Helper at the Senior High from 15 to 17.5 hours per week and 37 weeks per year, effective October 1, 2018.
- Solberg, Aaron – from School Age Childcare Program Aide to Assistant Site Manager, 32.5 hours per week and 52 weeks per year, effective October 22, 2018.
- ◆ Swenson-Accardi, Pamela – School Bus Driver from 25 to 32.5 hours per week and 37 weeks per year, effective October 10, 2018.

**End of Employment:**

- ◆ Brier, John – declined Custodian position at the Central Learning Center listed on the 10/11/18 Board Agenda.
- ◆ Stevenson, Anna – School Bus Aide, effective October 10, 2018.

**Leave of Absence(s):**

- ◆ Boerum, Kyle – Custodian at the Senior High from October 24 through November 7, 2018.
- Greenwaldt, Judy – Special Education Paraprofessional from September 5 through 24, 2018.
- Maus, Diane – Administrative Assistant at Lino Lakes Elementary from September 27 through October 5, 2018.
- Newland, Kristin – School Age Childcare Program Aide at Linwood Elementary from September 21 through 28, 2018.
- Pixley-Mills, Laura – Assistant Site Manager for School Age Childcare at Linwood Elementary, from September 17 through December 7, 2018.
- ◆ Nelson, Earl – School Bus Driver, from August 4 through November 13, 2018.
- Salak, Kelly – Special Education Paraprofessional at the Central Learning Center, from October 8, 2018 through June 6, 2019.

**New/Change in Position(s):**

Additional School Age Childcare Program Aide position at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective October 15, 2018.

**Recommendation of Employment:**

- Buehler-Johnston, Brendan – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective October

15, 2018.

- ◆ Chilson, Cammille – School Bus Aide, 22.5 hours per week and 37 weeks per year, effective October 22, 2018.
- ◆ Foster, Amy – School Bus Driver, 28.75 hours per week and 37 weeks per year, effective October 22, 2018.
- Jackson, Naomi – Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effective October 22, 2018.
- Jacobsen, Brittany – Early Childhood Special Education Paraprofessional II at the Central Learning Center, 30 hours per week and 37 weeks per year, effective November 13, 2018.
- Liston, Nicole – School Age Childcare Program Aide at Wyoming Elementary, 20 hours per week and 40 weeks per year, effective October 15, 2018.
- Martens, Aimee – Office Assistant III at Community Education, 40 hours per week and 48 weeks, effective October 22, 2018.
- ◆ Martinson, Craig – B Shift Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effective October 23, 2018.
- Monson, Lindsay – Early Childhood Family Education Teaching Assistant II, 10 hours per week and 31 weeks per year, effective October 25, 2018.
- ◆ Oglesby, Mary – School Bus Driver 25 hours per week and 37 weeks per year, effective October 4, 2018.
- ◆ Sheldon, Gerrie – Cook Helper at the Senior High 15 hours per week and 37 weeks per year, effective October 15, 2018.
- Vaillancourt, Talan – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective October 12, 2018.
- Vaillancourt, Talan – School Age Childcare Program Assistant at Forest Lake Elementary, 27.5 hours per week and 40 weeks per year, effective October 2, 2018.
- Weller, Ashli - School Age Childcare Program Assistant at Scandia Elementary, 10 hours per week and 40 weeks per year, effective October 4, 2018

**Resignations:**

- Continenza, Alicia – Early Childhood Family Education Teaching Assistant II at Lino Lakes Elementary, effective October 24, 2018
- Cortez, Alexis – Special Education Paraprofessional at the Senior High, effective November 2, 2018.
- ◆ Moreland, Teresa – School Bus Driver, effective October 3, 2018.
- Suckow, Kimberly - School Age Childcare Program Aide at the Central Learning Center, effective October 17, 2018.
- Zienty, Catherine – School Age Childcare Program Aide at Wyoming

Elementary, effective October 2, 2018.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Bailey, Katlyn: .5 Head/Asst Student Council (MS)
2. Clasen, Alexandra: Asst Dance Team (SR)
3. Echols, Angelo: Head Drumline (SR)
4. Holmquist, Renee: .35 Asst Girls' Basketball (SR)
5. Lasch, Rhiannon: .76 Asst Dance Team (SR)
6. Mau, Joseph: Head Boys' Swim/Dive (SR)
7. Rue, Rachel: Head Dance Team (SR)
8. Tazzell, Ann: Head FFA (SR)
9. Wagner, Jennifer: Head Girls' Basketball (SR)
10. Waskey, Richard: Asst Boys' Swim/Dive (SR)
11. Welch, Deb: Asst Boys' Swim/Dive (SR)

B. EMPLOYMENT:

Henry, Sarah: Approx 450-hour Title I for the 18-19 sy only & Approve Agreement to Extend Probationary Period

C. INCREASE IN FTE:

Johnson, Traci: from .5 FTE to .67 FTE for 18-19 sy

D. AUTHORIZATION OF POSITION(S):

1. Approx 450-hour Title I position @ Linwood Elem for 18-19 sy only
2. .5 FTE Special Education

8. Donations: Member Odegaard moved, 2<sup>nd</sup> by Member Peterson to adopt the resolution and accept with appreciation the following donations: \$200.00 from Lino Lakes American Legion Post 566, Circle Pines, to Lino Lakes Elementary for purchase of classroom flags and holders; \$500.00 from FL Dugout Club, to FLHS baseball for partial payment toward indoor batting cages; \$3,000.00 from FL Lions Club, to Community Education for scholarships for participants needing assistance for CE classes; \$1,000.00 from FL Lions Club to Community Education for ABE lunch program; \$868.00 from Scandia Marine Lions to Scandia Elementary to provide each 3<sup>rd</sup> grader with a dictionary for Word-a-Day; Musical Sound Reinforcement Equipment from Joseph Solomon, Marine on St. Croix, to FLHS music department, valued at \$4,685.00; \$1,023.50 from Boys' Track Boosters to FLHS boys' track team for partial payment toward uniforms; \$8,300.02 from FL Football Boosters to FLHS football team for payment of two 9<sup>th</sup> grade coaches; \$500 from FL Softball Boosters to FLHS softball team for partial payment toward indoor batting cages, \$3,863.40 from FL Girls' Basketball Boosters to FHLS girls' basketball team for payment for two part-time coaches; \$465.50 from FL Futbol Booster Club, to FLHS boys' soccer team for partial payment of coach bus to Duluth; \$200.00 from American Legion Post 620, Hugo, to FL FFA for general

