

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
TRUTH-IN-TAXATION HEARING / SCHOOL BOARD MEETING
December 6, 2018

The annual Truth-In-Taxation Hearing was held on December 6, 2018 at 6:00 pm. At roll call the following members were present: Karen Morehead, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Dr. Steve Massey, ex officio. Members Julie Corcoran and Luke Odegaard were absent.

Director of Business Services, Lawrence Martini, presented the district's proposed tax levy followed by an opportunity for public questions and answers. There was no citizen input or questions from the audience.

At 6:22 pm Member Peterson moved to adjourn the hearing. The motion was seconded by Member Morehead, all members present voted aye and the hearing was adjourned.

A reception for Karen Morehead and Luke Odegaard followed the Hearing.

The meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, December 6, 2018, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Karen Morehead, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Members Julie Corcoran and Luke Odegaard were absent.

President Rapheal recognized outgoing School Board Members Morehead and Odegaard and presented Member Morehead with a plaque.

No changes were made to the agenda.

Due to the Truth-In-Taxation Hearing there was no Listening Session.

5. VISITORS: Former Superintendent Dr. Madsen thanked School Board Members Luke Odegaard and Karen Morehead for their service to the district.

6. STUDENT ACHIEVEMENT: Lino Lakes Elementary Principal Scott Geary showed before and after construction pictures of Lino Lakes Elementary School, and they are rebranding themselves and will be called Lino Lakes Lightning.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: the play "Our Town", Wyoming Turkey Bingo, basketball games, MSBA Delegate Assembly, girls' varsity hockey games, Depression Screening scoring, Veterans' Day ceremony, Equity Alliance meeting, Collage Concert, Mmbr Morehead was thanked for her mentorship on the board, and thankfulness was expressed for the passing of the referendum.

7. REPORTS:

Workshop/Conference - Member Theisen reported FLAS brought forth a resolution to the MSBA Delegate Assembly asking that school boards be given the authority to make district financial choices based on individual financial needs. The resolution was defeated.

Communications Committee – Member Olson reported they discussed post levy communication and how to thank community members, and discussed website ideas and how to upgrade so calendars, etc. are mobile and useable.

916 – Member Olson reported they reviewed budget and audit results, had a school board self-evaluation and results were discussed, had a mid-year self-evaluation of the superintendent.

Equity Alliance MN – Member Morehead reported the November meeting was held in the FLHS media center and Gail Theisen was introduced as she will be replacing Member Morehead, they are in the process of interviewing for an executive director and more programs have been brought in.

Policy Committee – Member Peterson reported the committee reviewed multiple policies for first readings. (See agenda items 11.1-11.9).

Finance – No report given due to Member Odegaard's absence.

Curriculum, Instruction & Equity – No report given due to Member Odegaard's absence.

City of Forest Lake – Member Morehead reported they are working on the budget and preparing for the changes coming in January.

Staff Welfare – Member Rapheal reported the committee discussed the delay of starting 8th grade, possible discontinuation of Project SEARCH, putting together an enrollment task force to discuss how to keep enrollment up and get families to come in to the district, and discussed the budget development process and community input for the spending priorities that have been set. (Member Theisen clarified that Project SEARCH would be discontinued only at the Capitol.)

Buildings & Grounds Committee – Member Peterson reported they were updated on the bond project, had discussion on future projects, reviewed a punch list of items that have come up since projects have been completed.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave project updates and shared photos of Linwood Elementary School and reviewed summer 2019 and summer 2020 projects.

Superintendent's Report: Dr. Massey thanked outgoing Board Members Karen Morehead and Luke Odegaard and thanked incoming Board Members Alex Keto, Kate Luthner and returning Board Member Jill Olson. Members-elect Keto and Luthner have spent the last two days at the district office meeting with directors and looking into district operations. Administration is beginning to build the 2019-2020 budget and programs with the additional financial resources and will be seeking staff and community input.

A Community Conversation on how to spend the new funds according to the district spending priorities will be held on Monday, December 10, in the FLHS media center, and there will be a School Board Meeting and Work Session on January 24, 2019, beginning at 6:00 pm for additional community input. Because of the January 24 Work Session committee meetings will be canceled. Superintendent Massey met with the HERO families in Columbus.

8. CONSENT AGENDA ITEMS: Member Theisen moved to approve Consent Agenda Items 8.1-8.4. The motion was 2nd by Member Peterson. All members present voted aye and the motion carried.

8.1 Approved the Minutes of November 1 and 15, 2018

8.2 Approved the bills as of December 6, 2018

8.3 Approved Classified Personnel:

Authorization of Transfer:

- Beireis, Autumn – School Age Childcare Program Aide at Linwood Elementary from 20 hours per week to 23.75 hours per week and 40 weeks per year, effective November 19, 2018.
- Jacobson, Brittany – Special Education Paraprofessional from Early Childhood to the Senior High, 30 hours per week and 37 weeks per year, effective November 26, 2018.
- Miller, Trisha – from Special Education Paraprofessional at the Senior High to Deaf/Blind Intervener at Forest Lake Area Middle School, 32.5 hours per day and 37 weeks per year, effective November 30, 2018.
- Rosenquist, Catherine – School Age Childcare Program Aide at Wyoming Elementary, from 10 to 20 hours per week and 40 weeks per year.

Leave of Absence(s):

- Cerwinske, Susan – Cook Helper at Lino Lakes Elementary from November 26 through December 21, 2018.
- Collins, Joyce Darlene – Title One/Noon Duty Supervisor at Forest View Elementary from October 12 through 23, 2018.
- Davalos, Irma – Cook Helper at Forest Lake Area Middle School from November 8 through 16, 2018.
- Dierkhising, Sharon – Administrative Assistant at the District Office from December 21, 2018 through February 1, 2019.
- Harms, Gary – Bus Aide from November 9 through 16, 2018.
- Kieffer, Kathy – School Age Childcare Program Assistant at Wyoming Elementary, from November 12 through 23, 2018.
- Nelson, Jeanie – School Bus Driver from November 15, 2018 through February 7, 2019.
- Partyka, Jody – Cook Helper at Forest View Elementary from November 29 through December 26, 2018.
- Peterson, Sara – Payroll Coordinator, from November 19, 2018 through January 11, 2019.

- Prestegaard, Bruce – School Bus Driver from October 29 through November 14, 2018.
- Tietje, Julie – Special Education Paraprofessional at the Middle School from November 14, 2018 through January 1, 2019.
- Zahradka, Cheryl – School Bus Aide from October 22 through 26, 2018 and November 5 through 9, 2018.

Recommendation of Employment:

- Childers, Grace – Steps Ahead Program Aide at the Central Learning Center, 22.5 hours per week and 40 weeks per year, effective November 12, 2018.
- Ells, Lori – School Age Childcare Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective November 26, 2018.
- Flickinger, Dana – School Age Childcare Program Aide at Linwood Elementary, 20 hours per week and 40 weeks per year, effective November 26, 2018.
- Gomez, Marie – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective November 19, 2018.

Resignations:

- McGuire, Kelly - Noon Duty Supervisor at Wyoming Elementary, effective November 28, 2018
- Nelson, Cathy – School Age Childcare Assistant Site Manager at Linwood Elementary, effective November 16, 2018.
- Prather, Carrie – Noon Duty Supervisor at Forest View Elementary, effective November 6, 2018

8.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Bjorklund-Strandlund, Katherine (Kayti): unpaid LOA for approximate dates:
1/25/19-2/21/19

B. NON-CURRICULAR ASSIGNMENT(S):

1. Allen, Jacob: .25 Asst Boys' Soccer (SR)
2. Bjork, Heidi: Head Robotics (SR)
3. Cardinal, Timothy: Wrestling 9 & .20 Asst Wrestling (SR)
4. Coleman, William: Asst Boys' Hockey (SR)
5. Diaz, Elizabeth: Latinx Club (SR)
6. Eidenschink, Brent: Asst Wrestling (SR)
7. Gaffy, Christian: .80 Asst Boys' Hockey (SR)
8. Gutterman, Todd: Head Girls' Hockey (SR)
9. Hanmer, Audrey: .90 Asst Girls' Hockey (SR)
10. Kotys, Christopher: .75 Asst Gymnastics (SR)
11. Loo, Jonathan: Head Boys' Hockey (SR)
12. Morgan, Gordon: .50 Asst Wrestling (SR)
13. Muntifering, Craig: .90 Asst Girls' Hockey (SR)
14. Schueller, Jay: .60 Asst Play (SR)
15. Schugel, Matthew: Asst Boys' Hockey (SR)

- 16. Schulz, Jennifer: .63 Asst Girls' Hockey (SR)
- 17. Suess, Carolyn: .50 Asst Gymnastics (SR)
- 18. Wethammer, Matt: .80 Asst Boys' Hockey (SR)
- 19. Zowin, Chad: .85 Asst Boys' Hockey (SR)

C. EMPLOYMENT:

- 1. Katzmann, Christine: 1.0 FTE effective 11/19/18
 - 2. Stewart, Janaye: .17 annual FTE (working from 10/29/18 - 1/18/19)
9. Donations: Member Olson moved, 2nd by Member Theisen to adopt the resolution and accept with appreciation the following donations: school supplies from Gerald Andes, Stacy, to Wyoming Elementary for general use valued at \$20.00; scholarship instruments: clarinet, flute & bell set from Chelsey Blake, Wyoming, to Wyoming Elementary band – valued at \$600.00; custom Rangers branded corn hole boards from Billy Rivard, FL to FLAS student council for prize in the bean bag toss tourney at Homecoming; \$65.27 from Famous Dave’s of America, Minnetonka, to Wyoming Elementary for general education; \$13,521.88 from Blue Line Club, FL to FLHS boys’ hockey for partial payment for assistant coaches; \$8,278.71 from Full Court Club, FL, to FLHS boys’ basketball for payment for two assistant coaches; \$119.21 from FL Alpine Boosters to FLHS alpine ski team for partial payment toward gates from World Cup Supply; \$4,357.28 from FL Alpine Boosters to FLHS alpine ski team for payment of assistant coach; \$200.00 from Hugo American Legion to FL FFA for general FFA purchases; \$14,901.68 from FL Wrestling Boosters to FLHS wrestling for payment for assistant coaches for the 2018-2019 season; 2-\$100.00 gift cards from Acquire Church, FL, to two Forest View Elementary families for Thanksgiving; \$100 Cub gift cards from Stephanie Weiger, FL, to Forest View Elementary; \$250 from Faith Lutheran Church, Endowment Cmtee and \$2,500.00 from Faith Lutheran Church Benevolence Cmtee to FLAS Food Service to help families struggling with negative meal account balances. All members present voted aye and the motion carried.
10. OLD BUSINESS:
- 10.1 Member Morehead moved to Adopt Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.
 - 10.2 Member Theisen moved to Certify 2018 Property Taxes Payable in 2019 in the amount of \$27,221,629.29. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.
 - 10.3 Member Morehead moved to Approve 2019-2020 and 2020-2021 School Calendar Adjustments. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried. The first day of school for 7th grade students will be the first day of school and the first day of school for 8th grade students will be the second day of school.

- 10.4 Member Olson moved to approve Student Sex Nondiscrimination Policy 421. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 10.5 Member Morehead moved to approve Technology Acceptable Use and Safety Policy 540. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.
- 10.6 Member Theisen moved to approve Discontinuance of Itinerant Teachers Policy 407. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye and the motion carried.

11. NEW BUSINESS:

- 11.1 First Reading: New Course Proposal – AP Human Geography A/B. This item will be placed on the next regular agenda for board action.
- 11.2 First Reading: New Course Proposal – Art Through the Ages A/B. This item will be placed on the next regular agenda for board action.
- 11.3 First Reading: The School Board Policy 103. This item will be placed on the next regular agenda for board action.
- 11.4 First Reading: School Board Member Reimbursement Guidelines Policy 103A. This item will be placed on the next regular agenda for board action.
- 11.5 First Reading: Out-of-State Travel by School Board Members Policy 103B. This item will be placed on the next regular agenda for board action.
- 11.6 First Reading: Orientation of New Board Members Policy 111. This item will be placed on the next regular agenda for board action.
- 11.7 First Reading: Use of Student Records Policy 505. This item will be placed on the next regular agenda for board action.
- 11.8 First Reading: Student Transportation Safety Policy 531. This item will be placed on the next regular agenda for board action.
- 11.9 First Reading: School Visitors Policy 704. This item will be placed on the next regular agenda for board action.

12. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Morehead moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:21pm.

X

Rob Rapheal
President

X

Jill Olson
Clerk

Date: _____