

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

October 3, 2019

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order President Rob Rapheal at 7:00 p.m. on Thursday, October 3, 2019, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Steve Massey, ex officio

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening Session: Member Peterson reported community members voiced their opinion on a house file regarding sex education and a teacher talked about the great things happening because of the levy.

5. STUDENT ACHIEVEMENT:

Forest Lake Elementary School Principal Kenny Newby introduced Brittany Hirsch, Renee Brasuhn, Andrew Bowes, Robert Raymond and Kelly Larson who reported on their equity work at FLE.

Positive Happenings: TEFFLA event, girls' soccer game, PTA/PTO meetings, Homecoming game, Linwood Elementary tour, Girls on the Run, Community Education Pickle Ball, Ranger Wellness meeting, UnScary Halloween Party on October 24, Strategic Planning meetings, Stadium Task Force meeting, and YMCA Everyone Belongs meeting.

6. REPORTS:

Workshop/Conference – No report given.

Communications Committee - Member Luthner reported they talked about last years' work and ways to attract enrollment.

916 – Member Olson reported 916 is offering a school equity seminar January 22 from 6-8 at Quora Education Center and Forest Lake has 28 students enrolled at 916.

Policy Committee – Member Olson reported they discussed the seven policies listed under New Business.

Curriculum, Instruction & Equity – Member Luthner reported they discussed MCA.

Staff Welfare Committee – Member Corcoran had no report.

Buildings & Grounds – Member Peterson had no report.

Equity in our Schools – Rob Rapheal reported district equity leaders will be focusing on Culturally Responsive Teaching and the district has created a draft of new equity framework to address issues of educational equity.

Finance Committee – Member Keto reported they continue to monitor enrollment.

City of Forest Lake – Member Keto reported he attended the Strategic Planning session.

MCA Presentation – Dr. Lloyd Komatsu presented FLAS 2014-15 to 2018-19 MCA-III results. Curriculum Director Giorgi then spoke to the work in place around building math and literacy.

Superintendent’s Report – Dr. Massey thanked Principal Newby for his leadership and the equity work he and his staff are doing. Lake Fest was a success, Strategic Planning meetings are underway, there are three upcoming learning sessions for the Everyone Belongs Project – An Inclusion Project for the Forest Lake Area, and there are two upcoming Stadium/Softball Task Force meetings.

7. CONSENT AGENDA ITEMS: Member Peterson moved to approve agenda items 7.1- 7.4. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of September 5 and 19, 2019

7.2 Approved the bills as of October 3, 2019

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Allee, Angie – Cook Helper from Columbus Elementary to Lakes International Language Academy, 22.5 hours per week and 37 weeks per year, effective October 7, 2019.
- Arcand, Gale – from Bus Driver to Substitute Bus Driver, effective September 3, 2019.
- Briggs, Cheryl – School Age Childcare Program Aide at Forest Lake Elementary from 40 weeks per year to 20 hours per week and 52 weeks per year, effective September 24, 2019.
- Hommes, Marissa – School Age Childcare Program Aide at Forest Lake Elementary from 40 weeks per year to 20 hours per week and 52 weeks per year, effective September 24, 2019.
- Jensen, Diane – from School Age Childcare Program Aide to Assistant Site Manager at Wyoming Elementary, 32.5 hours per week and 52 weeks per year, effective September 17, 2019.
- Mazzucco, Christina – School Age Childcare Program Aide at Columbus Elementary from 40 weeks per year to 20 hours per week and 52 weeks per year, effective September 24, 2019.
- Nakazawa, Kyoko – School Age Childcare Program Aide at Lino Lakes Elementary from 40 weeks per year to 20 hours per week and 52 weeks per year, effective September 24, 2019.
- Rundhaug, Makenzie – Cook Helper from Forest Lake to Forest View Elementary, 20 hours per week and 37 weeks per year, effective September 23, 2019.

End of Employment:

- Hanson, David – Custodian at the Senior High, effective September 24, 2019.
- Prowell, Jamar – Custodian at the Senior High, effective September 16, 2019.

- Unzen, Sheila – Deaf/Hard of Hearing Interpreter on lay off status, effective May 23 2019.

Leave of Absence(s):

- Carpenter, LeeAnn – School Bus Aide from September 23 through 27, 2019.
- Marier, Mary Ann – School Bus Driver from September 16 through 29, 2019.

New Position(s):

- Cook Helper position at Lakes International Headwaters 15 hours per week and 37 weeks per year, effective October 3, 2019.
- Special Education Paraprofessional at Columbus Elementary, 30 hours per day and 37 weeks per year, effective October 3, 2019.

Recommendation of Employment:

- Cable, Jolene – School Age Childcare Program Aide at Scandia Elementary, 23.75 hours per week and 40 weeks per year, effective September 5, 2019.
- Christensen, Raven – Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective September 23, 2019.
- Erickson, Jennifer – School Age Childcare Program Aide at Linwood Elementary, 25 hours per week and 52 weeks per year, effective September 16, 2019.
- Maas, Abby – Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective September 23, 2019.
- Murray, Susan – School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 40 weeks per year, effective September 18, 2019.
- Noble, Cynthia – School Age Childcare Assistant Site Manager at Linwood Elementary, 40 hours per week and 52 weeks per year, effective September 18, 2019.
- Olson, Brooke – Special Education Paraprofessional at Early Childhood Special Education at the FLAS Education Center, 30 hours per week and 37 weeks per year, effective September 16, 2019.
- Paavala, Carrie – Cook Helper at Columbus Elementary, 15 hours per week and 37 weeks per year, effective October 14, 2019.
- Schlosser, Sue – Special Education Paraprofessional at STEP, 30 hours per week and 37 weeks per year, effective September 25, 2019.

Resignations:

- Johansen, Katie – Early Childhood Family Education Preschool Educator, effective September 27, 2019.
- Loescher, Michael – Custodian at the Central Learning Center, effective October 2, 2019.

7.4 Approved Licensed Personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

1. Bednar, Lindsay: GSA (CS)
2. Betker, Cassandra: .40 2nd Asst Fall Musical (SR)
3. Eichten, Amber: Head Environmental Club (SR)
4. Ferraro, Sam: .50 Asst Weight Room (SR)
5. Guidry, John: .80 Asst Fall Musical (SR)
6. Gutterman, Todd: Head Girls' Hockey (SR)

7. Hanmer, Audrey: .90 Asst Girls' Hockey (SR)
8. Harden, Holly: Head Open Minds Club (SR)
9. Micek, Mykala: .20 Asst & .30 1st Asst Fall Musical (SR)
10. Muntifering, Craig: .90 Asst Girls' Hockey (SR)
11. Newcomb, Timothy: .90 Head Fall Musical (SR)
12. Vanneste, Kimberly: .50 Head/Asst LINK (SR)
13. Wilke, Ashley: .50 Head & .45 Asst DECA (SR)

**B. EMPLOYMENT:**

1. Fleming, Timothy (Casey): 1.0 FTE effective 19-20 sy
2. Holcomb, Bradley: 1.0 FTE effective 9/18/19
3. Zukowsky, Caroline: .5 FTE effective 19-20 sy

8. Donations: Member Keto moved, 2<sup>nd</sup> by Member Peterson, to adopt the resolution and accept with appreciation the following donations: \$210.00 from YourCause, Plano, TX, to Wyoming Elementary for general education; \$7,344.58 from FL Danceline Boosters to FLAHS dance team for costumes for the 2019/2020 school year; school supplies from Jennifer Millsap, FL, to Wyoming Elementary valued at \$60.00; \$200.00 from YourCause, Wells Fargo, TX, to Linwood Elementary, Adaptive keyboard, weighted belt from Krista Schaaf, Scandia, to FLAS Special Education; \$5,795.11 from FL Girls' Basketball Boosters to FLAHS girls' basketball for payment of 3 girls' basketball coaches for the 2019/2020 school year; \$34.60 from Coca Cola Give, MN, to Linwood Elementary; \$100.00 from Margaret & Richard Olsen, WA, to Linwood Elementary for meal accounts in memory of Alysha Larson; \$400.00 from Anonymous, to Linwood Elementary School; \$649.68 from FL Boys' Soccer Boosters, to FLAHS boys' soccer for payment for replacement uniforms. The following to ISD 831 Food Service to help families pay off meal debt: \$2,500.00 from Faith Lutheran Church, FL, \$1,500.00 from Landmark Insurance, FL, and \$250.00 from Julius and Cheryl Hanna, FL All members present voted aye. The motion carried.

**OLD BUSINESS:**

Member Theisen moved to approve Adopt Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to Ratify Forest Lake Association of Educational Paraprofessionals Employment Agreement 2018-2020. The motion was 2<sup>nd</sup> by Member Keto, by roll call vote all members present voted aye. The motion carried.

**NEW BUSINESS:**

- 10.1 First Reading – Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. This item will be placed on the next regular agenda for board action.
- 10.2 First Reading: Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. This item will be placed on the next regular agenda for board action.
- 10.3 First Reading: Family and Medical Leave Policy 428. This item will be placed on the next regular agenda for board action.

- 10.4 First Reading: Student Medication Policy 528. This item will be placed on the next regular agenda for board action.
- 10.5 First Reading: Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds Policy 544. This item will be placed on the next regular agenda for board action.
- 10.6 First Reading: Discipline Policy 515. This item will be placed on the next regular agenda for board action.
- 10.7 First Reading: Tobacco-Free Environment Policy 427. This item will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Peterson moved, 2<sup>nd</sup> by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:40 pm.

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Rob Rapheal                      President

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Jill Olson    Clerk

Approved date: \_\_\_\_\_