

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**October 24, 2019**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 8:00 pm on Thursday, October 24, 2019, at the School District Offices. Roll was called and the following members were present: Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Dr. Steve Massey, ex officio. Members Julie Corcoran and Alex Keto were absent.

**3.0 CONSENT AGENDA ITEMS:**

Member Peterson moved approval of agenda items 3.1 – 3.3. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye and the motion carried.

3.1 Approved Bills as of October 24, 2019

3.2 Approved Classified Personnel:

Authorization of Transfer:

- Bacigalupo, Kay – School Age Childcare Program Aide at Wyoming Elementary from 20 to 25 hours per week and 40 weeks per year, effective September 30, 2019.
- Dunn, Jessica – from Early Childhood Family Education Teacher Assistant to Preschool Educator at the Education Center, 28.5 hours per week and 31 weeks per year, effective October 7, 2019.
- Hendrickson, Brianna – Noon Duty Supervisor at Linwood Elementary from 10 to 15 hours per week and 37 weeks per year, effective September 3, 2019.
- Kasprzak, Janeen – from Census Admin Assistant IV to District Information Specialist VI at the District Office, 40 hours per week and 52 weeks per year, effective October 28, 2019.
- Koalska, Lorie – School Bus Driver from 25 to 36 hours per week and 37 weeks per year, effective October 2, 2019.
- Kolander, Kimberly - Early Childhood Family Education Teacher Assistant from 16 to 25.75 hours per week and 31 weeks per year, effective October 7, 2019.
- Leahy, Kelly – School Bus Driver from 25 to 30 hours per week and 37 weeks per year, effective September 25, 2019.
- Lee, Judith – Noon Duty Supervisor at Lino Lakes Elementary, from 12.5 to 15 hours per week, and 37 weeks per year, effective October 1, 2019.
- Medina, Shelly – Deaf-Blind Intervener from Wyoming to the Senior High School, 32.5 hours per week and 37 weeks per year, effective October 22, 2019.
- Mihm, Susan – School Bus Driver from 25 to 33 hours per week and 37 weeks per year, effective October 2, 2019.
- Nelson, Alexa – Community Ed Marketing Coordinator from 35 to 40 hours per week and 52 weeks per year, effective October 22, 2019.
- Peterson, Rachel – from C-Print Captionist at the Senior High to Family Support Science Center Office Assistant IV at the Ed Center, 30 hours per week and 41 weeks per year, effective October 21, 2019.

- Rosha, Christina – from Special Education Paraprofessional to C-Print Captionist at the Senior High, 35 hours per week and 37 weeks per year, effective October 21, 2019.
- Wisner, Rachell – Cook Helper from Lino Lakes, 20 hours per week to Forest Lake Elementary, 15 hours per week and 37 weeks per year, effective October 7, 2019

End of Employment:

- Amundson, Samantha - Noon Duty Supervisor at Scandia Elementary, effective June 6, 2019.
- Carey, Tina – Noon Duty Supervisor at Wyoming Elementary, effective June 6, 2019.
- Chase, Kristina - Noon Duty Supervisor at Forest View Elementary, effective June 6, 2019
- Chiodin, Linda - Noon Duty Supervisor at Wyoming Elementary, effective June 6, 2019.
- Heim, Jonathan – Special Education Paraprofessional at Forest Lake Elementary, effective October 16, 2019.
- Kyle, Susan – Noon Duty Supervisor at Scandia Elementary, effective June 6, 2019.
- Miller, Trisha – Deaf Intervener at the Senior High, effective October 14, 2019.

Leave of Absence(s):

- Dee, Angela – School Bus Driver from September 3 through 10/29/2019
- Johanson, Lisa – Early Childhood Special Education Paraprofessional from October 21 through November 1, 2019
- Rossman, Dawn – Special Education Paraprofessional at the Senior High, from October 30 – November 13, 2019.
- Sardeson, Jen – Special Education Paraprofessional at the Senior High School, from September 20 through October 2, 2019.
- Schostag, Henry – School Bus Driver from September 10 through October 11, 2019.
- Seim, Sonja – Special Education Paraprofessional at the Senior High School from December 13 through January 24, 2020.
- Sonnek, Ann – Special Education Paraprofessional at the Senior High School from October 2 through February 1, 2020.
- Tillman, Rhonda – Bus Driver from September 30 through October 11, 2019.

Change in Position(s):

- Community Ed Marketing Coordinator from 35 to 40 hours per week and 52 weeks per year, effective October 22, 2019.

Recommendation of Employment:

- Branson, Craig – School Bus Driver, 25 hours per week and 37 weeks per year, effective September 14, 2019.
- Colvin, Katie – Early Childhood Family Education Teaching Assistant at Linwood Elementary, 16 hours per week and 31 weeks per year, effective October 25, 2019
- Dahlgren, Crysta – School Age Childcare Program Aide at Forest View Elementary, 20 hours per week and 40 weeks per year, effective October 14, 2019.
- Jensen, Sierra – Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective October 9, 2019.

- Kost, Anika – School Age Childcare Program Aide at Forest View Elementary, 22.25 hours per week and 40 weeks per year, effective October 7, 2019.
- Lucas, Taylor – School Age Childcare Program Aide at Forest View Elementary, 10 hours per week and 40 weeks per year, effective October 14, 2019.
- Mayer, Kennedy – School Age Childcare Junior Program Aide at Forest View Elementary, 10 hours per week and 40 weeks per year, effective October 1, 2019.
- Marazzo, Angelina – Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effective October 28, 2019.
- Nielsen, Samuel - School Bus Driver, 25 hours per week and 37 weeks per year, effective October 14, 2019.
- Remackel, Deb – Noon Duty Supervisor at Wyoming Elementary, 12.5 hours per week and 37 weeks per year, effective October 14, 2019.
- Sawka, Ashlie – Special Education Paraprofessional at the Senior High School, 30 hours per week and 37 weeks per year, effective October 11, 2019.
- Stein, Rosemary – Noon Duty Supervisor at Scandia Elementary, 12.5 hours per week and 37 weeks per year, effective October 14, 2019
- Thibault, Hailey – Special Education Paraprofessional at the Middle School, 30 hours per week and 37 weeks per year, effective October 9, 2019.

Resignation(s):

- Bethke, Kristina – Special Education Paraprofessional at the Senior High, effective October 8, 2019.
- Fernandez, Nitai – Noon Duty Supervisor at Forest Lake Elementary, effective May 29, 2019.

Retirement(s):

- Baumgartner, Melissa – Payroll Coordinator at the District Office, effective December 13, 2019.

3.3 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Pasqualini, Jordan: unpaid LOA for approx dates: 4/8/20-5/8/20

B. NON-CURRICULAR ASSIGNMENT(S):

1. Brischke, Andrea: Asst Girls' Basketball (SR)
2. Coleman, William: Asst Girls' Hockey (SR)
3. Diaz, Elizabeth: Latinx (SR)
4. Frericks, Kelli: Head SADD (SR)
5. Gieschen, Theresa: Equity Leaders (CS)
6. Harris, Larry: .10 Asst DECA (SR)
7. Holmquist, Renee: .40 Asst Girls' Basketball (SR)
8. Johnson, Alec: .25 Asst Girls' Basketball (SR)
9. Ortega, Guillermo (Memo): .25 Asst Boys' Soccer (SR)
10. Rugar, Christopher: Asst Girls' Basketball (SR)
11. Schueller, Jay: .10 Head & .60 2nd Asst Fall Musical (SR)
12. Shimshock, Kelsey: Head Alpine Ski (SR)
13. Vanneste, Kimberly: .5 Student Equity (SR)
14. Wagner, Jennifer: Head Girls' Basketball (SR)

15. Zumwalde, Barry: .70 1st Asst Fall Musical (SR)
- C. EMPLOYMENT:  
Ringaman, Kerri: less than 600 hours during the 19-20 sy
- D. RELEASE FROM CONTRACT  
Pearson, Robert (Kori): effective end of day on 10/23/19
- E. AUTHORIZATION OF POSITION(S):
1. One Title I Teacher @ Forest View for less than 600 hours during the 19-20 sy only (Kerri Ringaman)
  2. 1.0 FTE Special Education Teacher @ Wyoming Elem

4.0 OLD BUSINESS:

Member Peterson moved to approve Resolution Relating to Donation of Fee and Easement Rights to the City of Forest Lake. The Minnesota Department of Transportation and the City of Forest Lake engineers identified two necessary parcels related to the Highway 97 and Goodview Avenue roundabout project. The District authorized the two related parcels be donated at no cost. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve 2018-2020 District Interpreters Employment Agreement. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve 2018-2020 General Benefits Group Employment Policies. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

5.0 NEW BUSINESS: No new business reported.

As there was no further business, Member Theisen moved to adjourn. The motion was 2<sup>nd</sup> by Member Peterson. All members present voted aye and the meeting adjourned at 8:30 pm.

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Rob Rapheal, President

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Jill Olson, Clerk

Approved Date: \_\_\_\_\_