

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

November 14, 2019

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order President Rob Rapheal at 7:00 p.m. on Thursday, November 14, 2019, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen, and Superintendent Steve Massey, ex officio

4. VISITORS:

Listening Session: Member Corcoran reported two district employees attended. They discussed the English curriculum review process, and are appreciative of new textbooks and looking forward to future changes for the district.

The meeting agenda was reviewed and no changes were made.

5. STUDENT ACHIEVEMENT:

Forest View Elementary Principal Scott Urness introduced educators Amy Huset and Jeannette Maxfield. They talked about the strategies implemented after attending The Kid Whisperer training and shared a video of the impact on students and staff. Training will be offered to district staff in August 2020.

Positive Happenings: Dig Pink volleyball game, Everyone Belongs meeting, fall musical *13*, hockey games, Strategic Planning meeting, Stadium Task Force meeting, Turkey Bingo, Quad City meeting, PTO meetings, Girls On The Run 5K, and the high school Hauntcert.

6. REPORTS:

Workshop/Conference – No report given. Member Theisen stated the MSBA Leadership Conference is coming up in January.

916 – Member Olson reported they discussed the legislative platform, they are looking for permanent funding to address mental health needs of students in the Level IV programs, and Canvas Health gave a Therapeutic Assistance Program presentation.

Equity Alliance MN – No report given

Policy Committee – Member Olson reported they discussed Transportation Safety Policy 531 and it is to be continued, also talked about Student Sex Nondiscrimination and Technology Acceptable Use and Safety Policies.

Curriculum, Instruction & Equity – Member Theisen reported they received McKinney-Vento Act updates, met with Instructional Review team, and the Festival of Cultures – The Finale! will be held April 17, 2020.

Communications Committee – Member Luthner reported discussion of district outreach in and around communities, talked about the video project for each of the schools, and talked about Strategic Planning meetings.

Staff Welfare – Member Olson reported discussion of Stadium Task Force, charter schools, and Enrollment Task Force.

Buildings & Grounds – Member Peterson reported they received a bond project update.

Equity in Our Schools – Member Rapheal reported Regina Seabrook from Equity Alliance presented culturally responsive CRT framework, Round 2 of Equity Infusion training will take place in January and two Everybody Belongs meetings have taken place.

Finance Committee – Member Keto was not at the meeting but reported the committee agenda/minutes included FY19 audit status, FY20 budget status, future capital projects and high school athletic facility improvements.

City of Forest Lake – Member Keto reported the city is working on the Goodview Avenue and Highway 97 roundabout and looking at grants/funding for a pedestrian bridge or some other way to get students across Highway 97.

Superintendent's Report – Dr. Massey thanked Principal Urness for his leadership and for the work of he and his staff. Massey and four directors attended a conference last week on staff recruitment, retention and succession planning. The district is building an enrollment framework for preschool and kindergarten addressing retention, marketing and recruiting. The next Strategic Planning meeting will be Monday night at 6:00 pm. The athletic field and softball task force has had three meetings and will bring the first reading to the school board at the January meeting. There were Veterans Day celebrations and recognition, and Everyone Belongs Project has had two of the three learning sessions.

7. CONSENT AGENDA ITEMS: Member Peterson moved to approve agenda items 7.1- 7.4. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of October 3 and 24, 2019

7.2 Approved the bills as of November 14, 2019

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Berry, Jenny – from Noon Duty Supervisor at Forest View Elementary to Cook Helper at Lakes International, 15 hours per week and 37 weeks per year, effective November 11, 2019.
- Goodwin, Rebecca – from Special Education Paraprofessional to Deaf Blind Intervener at Wyoming Elementary, 32.5 hours per week and 37 weeks per year, effective November 5, 2019.
- Hill, Kimberly – from Noon Duty/Title Aide at Linwood to SAC/Noon Duty/Special Education Paraprofessional at Forest Lake Elementary, 40 hours per week and 37 weeks per year, effective November 11, 2019.

- Keis, Amy – ECFE Teaching Assistant from the Education Center to Lino Lakes Elementary, 34.25 hours per week and 31 weeks per year, effective October 28, 2019.
- Leahy, Kelly – School Bus Driver, from 30 to 25 hours per week and 37 weeks per year, effective October 28, 2019.

End of Employment:

- Schmidt, Anthony – School Bus Mechanic, effective November 1, 2019.

Leave of Absence(s):

- Johanson, Lisa – Early Childhood Special Education Paraprofessional from November 5 through 15, 2019.
- Korbal, Amber – Custodian at Wyoming Elementary, October 14 through 18, 2019.
- Martinson, Craig – Custodian at the Senior High, October 14 through December 31, 2019.
- Martinson, LeAnn – Benefits Coordinator at the District Office, October 14 through 18, 2019.
- Morrison, Brittany – School Age Childcare Program Aide at Wyoming Elementary, October 28 through November 1, 2019.
- Nelson, Earl – School Bus Driver from October 28 through December 9, 2019.
- Olson, Christopher – School Bus Driver from October 29 through November 5, 2019.
- Slowey, Michael – Custodian at Lino Lakes Elementary from October 30 – December 20, 2019.
- Thiele, Kirsten – Special Education Paraprofessional at the Education Center from March 9 through 20, 2020.
- Wollan, Nicolle – Admin Assistant at the FLA Community School from October 31 through November 14, 2019.

New Position(s):

- Community Education Marketing and Technology Support Assistant, 35 hours per week and 45 weeks per year, effective November 14, 2019.

Recommendation of Employment:

- Baldwin, HalleJo – School Age Childcare Jr Program Aide at Wyoming Elementary, 10 hours per week and 37 weeks per year, effective October 25, 2019.
- DeYoung, David – School Bus Driver, 25 hours per week and 37 weeks per year, effective 10/04/19.
- Folske, Scott – School Bus Driver, 25 hours per week and 37 weeks per year, effective 10/04/19.
- Garbow, Kat – School Age Childcare Program Aide at Forest View Elementary, 20 hours per week and 40 weeks per year, effective November 5, 2019.
- Hekele, Kyle – School Age Childcare Jr Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective October 23, 2019
- Kaufman, Kristin – Cook Helper at Lino Lakes Elementary, 20 hours per week and 37 weeks per year, effective November 5, 2019.
- Lofgren, Shannon – School Age Childcare Program Aide at Wyoming Elementary, 16 hours per week and 40 weeks per year, effective October 23, 2019.

- Oglesby, Mary – Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective November 6, 2019.
- Peltier, Jeanie – Bus Driver, 32.5 hours per week and 37 weeks per year, effective October 28, 2019.
- Seim, Mackenzie – Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effective October 28, 2019.
- Siedow, Matthew – School Bus Mechanic, 40 hours per week and 52 weeks per year, effective November 4, 2019.

Resignation(s):

- Erickson, Jennifer – School Age Childcare Program Aide at Linwood Elementary, effective October 21, 2019.
- Keis, Amy – Early Childhood Family Education Teacher Assistant at Lino Lakes Elementary, effective November 22, 2019.

7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Gerschke, Laura: unpaid LOA for approx dates: 1/17/20-1/30/20

B. NON-CURRICULAR ASSIGNMENT(S):

1. Anderson, Jared: Head Drumline (SR)
2. Berube, Alea: Asst Musical/Play (MS)
3. Bolin, Hailey: .90 Asst Dance Team (SR)
4. Coleman, Craig: .60 Asst Boys' Basketball (SR)
5. Conley, Brian: Girls' Basketball 9 (SR)
6. Cremisino, Daniel: Head Boys' Basketball (SR)
7. Eichler, Zachery: Asst Strategy Club (MS)
8. Holmquist, Michael: Asst Boys' Basketball (SR)
9. Knighton-Johnson, Jason: Asst Boys' Basketball (SR)
10. Kotys, Christopher: .80 Asst Gymnastics (SR)
11. Laqua, Maurya: .40 Asst Girls' Basketball (SR)
12. Laszczak, James: .30 Asst Boys' Hockey (SR)
13. Route, Sara: Head Musical/Play (MS)
14. Rue, Mikayla: .90 Asst Dance Team (SR)
15. Rue, Rachel: Head Dance Team (SR)
16. Suess, Carolyn: .20 Asst Gymnastics (SR)
17. Wallinga, Mark: .85 Asst Boys' Hockey (SR)

C. EMPLOYMENT:

1. Honebrink, Serese: .67 FTE effective 10/25/19
2. Miller, Paulette: Position funded with compensatory dollars for 25 days during the 19-20 sy only & approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
3. Nygaard, Carol: Position funded with Title I dollars for 214 hours during the 2019-20 sy only & approve Agreement to Resume Teaching Services & Agreement to Extend Probationary Period
4. Quesada, Kathryn: ABE teacher for 15 hpw for 37 weeks & 7 hpw for 7 weeks, effec 10/21/19

D. RELEASE FROM CONTRACT

Graves, Richard: effective EOD 11/6/19.

E. AUTHORIZATION OF POSITION(S):

1. One 25-day teacher @ Columbus funded with compensatory dollars for the 19-20 sy only (Paulette Miller)
2. One 214-hour teacher @ St. Peter's funded with Title I dollars for the 2019-20 sy only (Carol Nygaard)

8. Donations: Member Keto moved, 2nd by Member Olson to adopt the resolution and accept with appreciation the following donations: Mobile storage cart from Troy and Julie Larson, Wyoming, to Linwood SAC to be used by kids in SAC and Sonic in the name of Alysha Larson, valued at \$685.70. From Scandia PTO to Scandia Elementary: Play to Your Strengths Workshop valued at \$3500.00, cement work for bench area near parent pick up valued at \$1,850.00, 30 Lenovo Chromebooks and academic licenses to replace outdated Chromebooks valued at \$5,820.00, Phy-ed equipment valued at \$188.06 and coated paper rolls for Variquest poster maker valued at \$219.89. \$3,200.00 from Scandia Marine Lions to Scandia Elementary for classroom teachers to purchase items for classroom and students. \$4,357.28 from Forest Lake Alpine Booster Club to FLAHS alpine ski team for payment for assistant coach for the 2019-20 season; TI-84 graphing calculators from Rangers Supporting Rangers, FL, to FLAS District to provide 30 calculators to be loaned out to students – valued at \$3,192.18; \$5,519.15 from Full Court Club, FL, to FLHS boys' basketball for payment for two part time assistant coaches for the 2019-20 season; \$1,089.32 from The Wavemakers, FL, to FLAHS girls' swimming for payment for a .25 assistant coach; \$9,934.44 from Blue Line Club, FL, to FLAHS boys' hockey for payment of three assistant coaches for the 2019-2020 season; \$1,888.00 from girls' track booster club, FL, to FLAHS girls' track for payment portion of girls' track uniforms; \$1,200.00 from Forest Lake Lions Club, to FLAS Community Education ABE for lunches for Family Learning program participants; and from Lino Lakes PTO to Lino Lakes Elementary - \$350.82 for Maker Space supplies and a Craftsman impact driver drill set valued at \$120.00. All members present voted aye. The motion carried.

OLD BUSINESS:

- 9.1 Member Peterson moved to approve Washington County Election Services Agreement. The motion was 2nd by Member Keto, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Keto moved to approve First General Fund Budget Adjustment. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.
- 9.3 Member Theisen moved to approve Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye. The motion carried.
- 9.4 Member Peterson moved to approve Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. The motion was 2nd by Member Olson, by roll call voted all members present voted aye. The motion carried.
- 9.5 Member Keto moved to approve Family and Medical Leave Policy 428. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.

9.6 Member Olson moved to approve Student Medication Policy 528. The motion was 2nd by Member Luthner, by roll call vote all members present voted aye. The motion carried.

9.7 Member Peterson moved to approve Use of Peace Officers & Crisis Teams to Remove Students with IEPs from School Grounds Policy 544. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.

9.8 Member Peterson moved to approve Discipline Policy 515. The motion was 2nd by Member Keto, by roll call vote all members present voted aye. The motion carried.

9.9 Member Peterson moved to approve Tobacco-Free Environment Policy 427. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

First Reading: Student Sex Nondiscrimination Policy 421. This item will be placed on the next regular agenda for board action.

First Reading: Technology Acceptable Use and Safety Policy 540. This item will be placed on the next regular agenda for board action.

First Reading: New Course Proposal – English 11. This item will be placed on the next regular agenda for board action.

First Reading: New Course Proposal – CIS Human Physiology, Technology and Medical Devices. This item will be placed on the next regular agenda for board action.

First Reading: New Course Proposal – Engineering Design. This item will be placed on the next regular agenda for board action.

First Reading: New Course Proposal – Organic Chemistry. This item will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 8:18 pm Member Theisen moved, 2nd by Member Olson to recess the regular meeting to go into closed session to discuss negotiation strategy for principals and directors. All members present voted aye and the meeting recessed. The closed meeting convened 8:25 pm. Roll call was taken and all members were present.

At 8:50 pm Member Theisen moved, 2nd by Member Keto to go into open session. All members present voted aye. At 8:50 pm the regular meeting was reconvened. Roll call was taken and all members were present.

As there was no further business, Member Peterson moved, 2nd by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:51 pm.

Rob Rapheal President

Jill Olson Clerk

Approved date: _____