

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 5, 2020

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Peterson at 7:00 p.m. on Thursday, March 5, 2020, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Robert Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Member Julie Corcoran was absent.

Member Rapheal made a motion to approve the meeting agenda. The motion was 2<sup>nd</sup> by Member Luthner. All members present voted aye. The motion carried.

4. VISITORS:

Listening Session: Member Keto reported two visitors attended, Joel Hall and Rich Elliott. They shared union questions and also stated the district hired a good group of new educators.

5. STUDENT ACHIEVEMENT:

Forest Lake Area Middle School Principal JP Jacobson reported on FLAMS Branding, Learning, Welcoming Culture and Newsworthy Experiences. He also stated the upcoming Spring Showcase is March 12 and 16 and the 8<sup>th</sup> grade Washington DC trip is scheduled for mid-June.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: STEP visit, ECSE visit, Education Center Tour, girls' basketball game, boys' hockey game, 916 Gala, SEE Day at the Capitol, Community Education Advisory Board Meeting, Math and Reading Night at Lino Lakes Elementary, Science and Invention Fair, and PTO meetings.

6. REPORTS:

Workshop/Conference Reports – No report.

916 –Member Olson reported they received a career and tech presentation with new classes being introduced and discussed the legislative platform.

Communications – Member Olson reported they looked at the new Immersion Plus on the district website and discussed strategies to meet goals for the Strategic Plan.

Curriculum, Instruction & Equity – Member Theisen reported they received an update from the behavior support team, the final Festival of Cultures is coming up on April 17, and the high school is celebrating Black History Month.

Policy Committee – Member Luthner reported they discussed the Transportation Policy, Negotiations Policy and Meal Charging Policy.

Finance – Member Keto reported they discussed the FY20 and FY21 budget status, student activity accounts, and received a legislative update and bond sale update.

Staff Welfare – Member Rapheal reported they discussed budget development, decreased enrollment, charter school, strategies for giving teachers more time for development and ideas for a performance art school.

Equity in Our Schools – Member Rapheal reported last week the FLAHS Black Student Union and advisor Jenny O'Donnell worked with consultant Keary Saffold to host the second annual Black History Month celebration at Forest Lake Area High School.

Buildings & Grounds – Member Keto reported they received a bond project update, future capital projects update and discussed other buildings & grounds items.

City of Forest Lake – Member Keto reported Superintendent Massey has asked the City of Forest Lake, as well all cities represented in the school district, to meet to report on the Strategic Plan.

Ranger Online – Diane Giorgi introduced Brad Ward who reported on the online learning program for high school students, and students beyond our district, to take advantage of beginning September 2020.

Superintendent's Report – Dr. Massey thanked Principal Jacobson for his leadership and Brad Ward for his Ranger Online leadership. Winter sports athletes including speech and debate will be recognized at the next board meeting. The Goodview - 97 Roundabout Project starts this spring, the City of Forest Lake has a bonding project at the MN legislature to add a pedestrian overpass to this project. We continue to monitor the developments related to Coronavirus and are participating in a weekly MDE/MDH phone call. Dr. Massey is scheduled to present the Strategic Plan as well as give updates at each of the city council meetings that the district represents. The District and Arts and Athletic HOF nominations are due March 20. Dr. Massey sits on the MDE Commissioners School Finance Working Group and they continue to meet monthly. Forest Lake achieved the 2019 state level threshold of graduates. Dr. Massey introduced Brad Ward who then gave an overview of the Achievement and Integration Plan and Budget 2021-2023.

7. CONSENT AGENDA ITEMS: Member Theisen moved to approve agenda items 7.1-7.6. The motion was 2<sup>nd</sup> by Member Rapheal. All members present voted aye. The motion carried.

7.1 Approved the Minutes of February 6 and 20, 2020

7.2 Approved the bills as of March 5, 2020

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Cottrell, Lisa – from School Bus Route Driver to Substitute, effective February 19, 2020.

End of Employment:

- Husnick, Angela – Substitute Bus Driver, effective March 5, 2020.

New Position(s):

- School Age Childcare Program Aide at Lino Lake Elementary, 20 hours per week and 40 weeks per year, effective February 26, 2020.

Recommendation of Employment:

- Benson, Clayton – Custodian at FLE/Senior High, 20 hours per week and 43 weeks per year, effective March 2, 2020.
- Briercliffe, William – School Bus Mechanic, 40 hours per week and 52 weeks per year, effective February 10, 2020.
- Krebs, Randall – School Bus Driver Trainee, effective February 3, 2020.
- Rafel, Kathy – Long Hour Cook Helper at Lino Lakes Elementary, 20 hours per week and 37 weeks per year, effective February 24, 2020.
- Tillman, Autumn - School Age Childcare Program Aide at Lino Lake Elementary, 20 hours per week and 40 weeks per year, effective February 24, 2020.

Resignation(s):

- Johnson, Daniel – Special Education Paraprofessional at the Senior High School, effective March 6, 2020.
- McGuire, Heidi – School Bus Driver, effective March 6, 2020.
- Rendl, Kimberly – Cook Helper at Wyoming Elementary, effective March 20, 2020.

Retirement(s):

- Miller, Peggy – School Bus Driver, effective March 31, 2020.

## 7.4 Approved Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

Swensen, Jeremy: 3-5 Year LOA starting 2020-21 pursuant to Minnesota Statute 122A.46

B. NON-CURRICULAR ASSIGNMENT(S):

1. Ardolf, Michael: Asst Clay Target (SR)
2. Bayers, Mark: Asst Softball (SR)
3. Brischke, Andrea: Head Girls' Golf (SR)
4. Brown, Jenna: Head Girls' Lacrosse (SR) & .34 Asst Girls' Lacrosse (SR)
5. Casey, Timothy: .52 Asst Softball (SR)
6. Cramer, Donald: Asst Softball (SR)
7. Forsythe, Daniel: Asst Girls' Golf (SR)
8. Foss, Jason: .10 Asst Baseball (SR)
9. Gunderson, Charles: .5 Girls' Golf 9 (SR)
10. Hall, Sean: Head Softball (SR)
11. Hipp, James: .5 Head/Asst Adaptive Spring Athletics (SR)
12. Johnson, Traci L: 1.33 Asst Girls' Lacrosse (SR)
13. Knighton-Johnson, Jason: Asst Girls' Track (SR)
14. Laidlaw, Kierstin: Head Girls' Track (SR)
15. Lenz, Dennis: Asst Clay Target (SR)
16. Madison, David: Head Clay Target (SR)
17. Martin, Billee-Jo: Asst Clay Target (SR)
18. McCarthy, Nathan: Asst Clay Target (SR)
19. Mihelich, Todd: Asst Clay Target (SR)
20. Oakley, Kayla: .5 Head/Asst Adaptive Spring Athletics (SR)
21. Richardson, Andrew: Head Boys' Track (SR)
22. Schugel, Matthew: Head Boys' Golf (SR)

- 23. Soule, Michael: .5 Asst Girls' Track (SR) & .5 Asst Boys' Track (SR)
- 24. Spears, Donald: Asst Clay Target (SR)
- 25. Zidar, Jennifer: Softball 9 (SR) & .15 Asst Softball (SR)
- 26. Zimmer, Nichelle: .5 Open Minds (MS)

C. EMPLOYMENT:

- 1. Johnson, Alec: 1.0 FTE Long-Term Sub Contract for 78 days (2/12/20 - 6/8/20)
- 2. Luhman, Brianna: 1.0 FTE effective 20-21 sy
- 3. Moberg, Kerry: .16 FTE effective 4/1/20

D. CHANGE IN STATUS/FTE:

Burhans, Jacob: from .60 FTE to .64 FTE for the 2019-20 SY

7.5 FLAS Achievement & Integration Plan 2020-2023

7.6 FY21 FLAS Achievement & Integration Budget

8. Donations: Member Keto moved, 2<sup>nd</sup> by Member Olson, to adopt the resolution and accept with appreciation the following donations: Sit Spot Stars valued at \$35.94 from Scandia PTO to Scandia Elementary to provide star spots for seating in media, color ink pack and replacement head for poster printer valued at \$524.88 from Scandia PTO to Scandia Elementary, \$691.25 from Blue Line Club, FL, to FLAHS boys' hockey for partial payment on two coach bus trips, \$4,415.31 from Red Line Club, FL, to FLAHS girls' hockey for payment toward assistant coach for the 2019-2020 season, shirts & sweatshirts from Bob Gorr to FLAS Family Support, \$500.00 from Martin Pevzner Engineering, P.A., Bloomington, to FLAS Everyone Belongs Inclusion Project, \$300.00 from Hugo American Legion Post 620 to FLAS FFA Chapter for the Student Organization Account, \$250.00 from YourCause, TX, to Linwood Elementary, \$546.00 from Troy & Julie Larson, Wyoming, to SAC for scholarship tuition for a family in need, \$462.50 from Forest Lake Full Court Club to FLAHS boys' basketball for partial payment of coach bus trip. \$2500.00 from FL Lions Club to FLAS Food Service Department to pay off meal debt for families in need for 60 students. To FLAS for May 2020 Hall of Fame - \$500.00 from Olson's Sewer Service/Olson's Excavating Service, \$500.00 from Wealth Management Midwest, Inc., Dave Purdy, and \$500.00 from Martin Rychley, FL. All members present voted aye and the motion carried.

OLD BUSINESS:

- 9.1 Member Keto moved to approve Student Fees (Old Policy #518; New Policy #607). The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.
- 9.2 Member Luthner moved to approve Current Policy #705 Political Solicitations Becomes New Policy #705 Political Campaigns and Activities. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.
- 9.3 Member Olson moved to approve New Policy – Distribution of Non-school Sponsored Materials on School Premises by Students and Employees #709. The motion was 2<sup>nd</sup> by Member Keto, by roll call vote all members present voted aye. The motion carried.

9.4 Member Keto moved to approve New Policy – Distribution of Materials on School District Property by Non-school Persons #710. The motion was 2<sup>nd</sup> by Member Luthner, by roll call vote all members present voted aye. The motion carried.

9.5 Member Theisen moved to approve School District Business Management Services Agreement between Forest Lake Area Schools and The Martini Group, LLC. The motion was 2<sup>nd</sup> by Member Olson, by roll call vote all members present voted aye. The motion carried.

9.6 Member Rapheal moved to approved Local Control Resolution. The motion was 2<sup>nd</sup> by Member Theisen, by roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

First Readings: Negotiations Policy 429 and Meal Charging Policy 506. These items will be placed on the next regular agenda for board action.

COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Keto moved, 2<sup>nd</sup> by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:53 pm.

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Jeff Peterson, President

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Kate Luthner, Clerk

Approved date: \_\_\_\_\_