

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

June 18, 2020

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Peterson at 6:04 p.m. on Thursday, June 18, 2020, at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Gail Theisen and Superintendent Steve Massey, ex officio. Rob Rapheal was absent.

Member Peterson suggested that Action Item 5.1: Approve 2019-21 Employment terms and Conditions for Activities Director be pulled from agenda for further review before action be taken. Member Keto made motion to remove Action Item 5.1 from the agenda and approve the remainder of the agenda as presented. The motion was 2nd by Member Corcoran. All members present voted aye. The motion carried.

3. COVID-19 UPDATE: Dr. Massey acknowledged passing of custodian David Emerson. Dr. Massey gave updates on the start of summer school and the guidance from MDE regarding making plans for the start of school in the fall. The directive is to have three separate plans in place and ready for day one of school starting.

Member Rapheal has joined at 6:10 pm.

4. CONSENT AGENDA ITEMS: Member Theisen requests item 4.2 to be removed from blanket approval. Member Corcoran moved to approve agenda items 4.1 and 4.3. The motion was 2nd by Member Theisen. By roll call vote, all members present voted aye. The motion carried. Member Keto moved to approve agenda item 4.2. The motion was 2nd by Member Corcoran. All members voted aye. The motion carried. Discussion on 4.2 was Member Theisen recognizing the retirement of Kathy Hoff and her contributions to the District over the years.

4.1 Approved the bills as of June 18, 2020

4.2 Approved Classified Personnel:

Authorization of Transfer

- Rainer, Andrew – from District Maintenance Mechanic to Lead Custodian at Forest Lake Area Middle School, 40 hours per week and 52 weeks per year, effective June 15, 2020.

End of Employment

- Adams, Stephanie - Sign Language Interpreter, effective June 7, 2020 due to 12 month layoff status.
- Clauson, Amy – School Bus Driver, effective September 1, 2020.
- Dironca, Nic – Technology Specialist at the Senior High, effective June 12, 2020
- Linnell, Kim – School Bus Driver, effective June 10, 2020.
- Moxness, Jeffrey – School Bus Driver, effective May 14, 2020.

Recommendation of Employment

- Connolly, Colleen – Administrative Assistant at the Forest Lake Area Community School, 40 hours per week and 52 weeks per year, effective June 8, 2020.

- Fritzing, Alicen – School Age Childcare Program Aide at Wyoming Elementary, 20 hours per week and 52 weeks per year, effective June 1, 2020.

Resignation(s)

- Grandahl, Jakob – Custodian at the Senior High, effective June 2, 2020.
- Hauer, Erin – Special Education Paraprofessional at STEP, effective June 5, 2020.
- Hilton, Lindy – Custodian at Forest View Elementary, effective July 13, 2020.
- Mazzucco, Christina – School Age Childcare Program Aide at Columbus Elementary, effective June 4, 2020.

Retirement(s)

- Hoff, Kathy – Food Service Supervisor, effective October 2, 2020

4.3 Approved Licensed Personnel:

Non-Curricular Assignment(s):

- Lyrek, Ashley: Student Council Advisor (WY: 19/20) B.

Employment:

- Balzart, Jennifer: 1.0 FTE effective 20-21 sy
- Blom, Samantha: 1.0 FTE effective 20-21 sy
- Kvam, Erin: 1.0 FTE effective 20-21 sy
- McDonald, Kelli: 1.0 FTE effective 20-21 sy C.

Retirement(S)/Resignation(S):

- Musbach, Elizabeth: resign end of 2019-20 sy

5. ACTION ITEMS:

5.1 was removed from agenda for further review.

5.2 Member Theisen moved, 2nd by Member Rapheal to Approve 2019-21 Employment Terms and Conditions for Assessment and Evaluation Coordinator. By roll call vote all members present voted aye. The motion carried.

5.3 Member Keto moved, 2nd by Member Theisen to Approve 2019-21 Employment Terms and Conditions for College and Career Transition Coordinator. By roll call vote all members present voted aye. The motion carried.

5.4 Member Luthner moved, 2nd by Member Olson to Approve 2019-21 Employment Terms and Conditions for Communications Coordinator. By roll call vote all members present voted aye. The motion carried.

5.5 Member Theisen moved, 2nd by Member Corcoran to Approve 2019-21 Employment Terms and Conditions for Controller. By roll call vote all members present voted aye. The motion carried.

5.6 Member Keto moved, 2nd by Member Olson to Approve 2019-21 Employment Terms and Conditions for Department Coordinators. By roll call vote all members present voted aye. The motion carried.

5.7 Member Theisen moved, 2nd by Member Keto to Approve 2019-21 Employment Terms and Conditions for Early Childhood Programs Coordinator. By roll call vote all members present voted aye. The motion carried.

5.8 Member Corcoran moved, 2nd by Member Rapheal to Approve 2019-21 Employment Terms and

Conditions for Ice Manager. By roll call all members present voted aye. The motion carried.

5.9 Member Theisen moved, 2nd by Member Keto to Approve 2019-21 Supervisors' Employment Agreement. By roll call vote all members present voted aye. The motion carried.

5.10 Member Keto moved, 2nd by Member Theisen to Approve 2019-21 Directors Employment Agreement. By roll call vote all members voted aye. The motion carried.

6. DISCUSSION ITEMS: No items were discussed.

As there was no further business, Member Keto moved, 2nd by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 6:41 pm.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 6/25/2020