

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

March 4, 2021

---

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, March 4, 2021, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Keto moved to approve the agenda. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: No comments were submitted. Comments were solicited via our email: [feedback@flaschools.org](mailto:feedback@flaschools.org)

5. STUDENT ACHIEVEMENT:

Forest Lake Area Middle School Principal JP Jacobson gave a presentation on the adopted course of study, showing that it has a focus on excellence in career, college and future preparedness. This will prepare students and feed fluently into the High School program structure.

Positive Happenings: School Board members reported on the programs, events and meetings that have occurred over the past month. These include athletics, activities and community events.

Community Education presented a flyer about the exceptional FLAS teamwork leading the way in childcare.

6. REPORTS:

Workshop/Conference – Members attended the MSBA Officers Training and various committee meetings.

Communications Committee – Member Theisen reported on secondary registration, Kindergarten roundup and the upcoming Community Education catalogue.

916 – Member Keto reported on the 2022 budget, the 916 Superintendent search and joint power review.

Policy Committee – Member Luthner reported on various policies that were reviewed.

Curriculum, Instruction & Equity Committee – Member Luthner reported on receiving a social/emotional learning presentation as well as the FLAMS presentation that was given tonight.

Staff Welfare Committee – Member Olson reported on also viewing the FLAMS presentation that was given tonight.

Buildings & Grounds Committee – Member Keto reported on athletic field and CLC project updates.

Equity Committees – Member Rapheal reported on Equity Alliance expanding and Black History Month programs.

Community Education – Member Keto reported on facilities updates and camp adjustments.

Finance Committee – Member Corcoran reported on the 2021 budget and 2022 budget planning.

City of Forest Lake – Member Theisen reported on upcoming road construction and a City / FLAS agreement to manage certain athletic fields.

FAST Report – Dr. Lloyd Komatsu, Assessment Coordinator, reported on aMath and aReading Benchmark results and how current results compare to past years. He reviewed the upcoming spring testing schedule for students.

Superintendent’s Report – Dr. Massey reviewed framework that drove the Everyone Belongs Innovation Lab and the work that is resulting in the schools, updates will be posted on the FLAS website. He also reported on upcoming events and programs as well as current COVID-19 numbers and learning model updates.

## 7. CONSENT AGENDA ITEMS:

Member Keto moved to approve agenda items 7.1-7.4 and 7.6; moving 7.5 to 8.0.1 under Action Items, the motion was 2<sup>nd</sup> by Member Theisen. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of February 4 & 18, 2021.

7.2 Approved the Bills as of March 4, 2021.

7.3 Approved Classified Personnel:

### Authorization of Transfer

- Baumgart, Cort - from Training to Regular School Bus Driver, 31.25 hours per week and 37 weeks per year, effective February 22, 2021.
- Casey, Nicole - Special Education Paraprofessional from District Wide to Linwood Elementary, 30 hours per week and 37 weeks per year, effective March 15, 2021.
- Lewandowski, Mark- from Training to Regular School Bus Driver, 33.75 hours per week and 37 weeks per year, effective February 25, 2021.
- Moxness, Tanya- Regular School Bus Driver, from 40 to 37.5 hours per week and 37 weeks per year, effective March 3, 2021.
- Svardahl, Cindy - from Noon Duty Supervisor to Title Paraprofessional/Noon Duty Supervisor, 27.5 hours per week and 37 weeks per year, effective February 16, 2021.
- Tillman, Autumn - School Age Childcare Program Aide at Linwood Elementary, 20 hours per week and from 40 weeks to 52 weeks per year, effective January 24, 2021.
- Wicht, Kellie - School Age Childcare Program Aide at Wyoming/Forest View Elementaries, 22.5 hours per week and from 40 weeks to 52 weeks per year, effective November 18, 2020.

### End of Employment

- Clauson, Amy – School Bus Driver, effective February 25, 2021.

### New Position(s)

- Noon Duty Supervisor addition at Forest Lake Elementary, 12.5 hours per week through then end of this school year.

Recommendation of Employment

- Castellanos, Alexandra - School Age Childcare Support Specialist, 25 hours per week and 52 weeks per year, effective March 3, 2021.
- Chatwin, Rachel - Early Childhood Family Education Teaching Assistant at the Education Center and Linwood, 15 hours per week and 31 weeks per year, effective February 8, 2021.
- Jensen, Sierra - Cook Helper at Forest View Elementary, 20 hours per week and 35 weeks per year, effective March 15, 2021.

Resignation(s)

- Bedell, John - Custodian at the Senior High, effective March 5, 2021.
- Cebulla, Jean - Cook Helper at Wyoming Elementary, effective March 2, 2021.

## 7.4 Approved Licensed Personnel:

Unpaid Leave(s) of Absence (LOA)

- Laidlaw, Kierstin: unpaid LOA for approx dates: 8/30/21-11/5/21
- Wright, Adriane: unpaid LOA for approx dates: 5/5/21-6/11/21

Non-Curricular Assignment(s) Dependent upon Season Being Held

- Anton, Laura: Yearbook (CS)
- Ardolf, Michael: Asst Clay Target (SR)
- Backes, Ronald: Asst Boys' Track (SR)
- Brischke, Andrea: Head Girls' Golf (SR)
- Forsythe, Daniel: Asst Girls' Golf (SR)
- Gjerning, Travis: Baseball 9 (SR)
- Gravelle, Tal: Head Baseball (SR)
- Gunderson, Charles: .5 Girls' Golf 9 (SR)
- Hall, Joel: Asst Boys' Golf (SR)
- Henry, Kale: Asst Baseball (SR)
- Ingalls, Ronald: Head Boys' Tennis (SR)
- Johnson, Kyle: .90 Asst Baseball (SR)
- Kendrick, Paul: Asst Boys' Track (SR)
- Knighton-Johnson, Jason: Asst Girls' Track (SR)
- Langreck, Laura: Asst Play (MS)
- Marn, Jeffrey: .10 Asst Baseball (SR)
- Martin, Billee-Jo: Asst Clay Target (SR)
- Moyer, James: Asst Boys' Track (SR)
- Newcomb, Timothy: .75 Head Speech (SR)
- Norling, Benjamin: .22 Asst Baseball (SR)
- Parenteau, Bailey: .35 Asst Speech (SR)
- Porter, William: .90 Asst Baseball (SR)
- Richardson, Andrew: Head Boys' Track (SR)
- Rickart, Aaron: .10 Asst Baseball (SR)
- Schugel, Matthew: Head Boys' Golf (SR)
- Soule, Michael: .5 Asst Girls' Track & .5 Asst Boys' Track (SR)
- Spears, Donald: Asst Clay Target (SR)

Employment

- Miller, Ryan: 1.0 FTE effect 2/15/21

Resignation/Retirement

- Anderson, Tara: resign end of 20-21 sy
- Stauffer, Jan: retire end of 20-21 sy (29 years)

Transfer

- Jacobson, John-Paul (JP), from Middle School Principal to Director of Teaching & Learning, effective 7/1/21

Discussion: Board Members paid compliments and good wishes to retiring employees. Superintendent Massey recognized and welcomed Mr. JP Jacobson into his new position of Teaching & Learning Director.

7.5 Donations: Moved to 8.0.1 under Action Items

7.6 American Indian Parent Advisory Council - Annual Compliance Vote of Concurrence or Non-Concurrence and AIPAC Member Roster.

## 8. ACTION ITEMS:

8.0.1 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$10,115.47 plus goods and materials. Member Rapheal moved, 2<sup>nd</sup> my Member Theisen to accept donations provided to FLAS. By roll call all members present voted aye. The motion carried.

8.1 Member Rapheal moved, 2<sup>nd</sup> by Member Olson to approve School Board Member Reimbursement Guidelines Policy 103A. By roll call all members present voted aye. The motion carried.

8.2 Member Luthner moved, 2<sup>nd</sup> by Member Keto to approve Licensure Policy 416. By roll call all members present voted aye. The motion carried.

8.3 Member Theisen moved, 2<sup>nd</sup> by Member Luthner to approve Consultation Leave of Absence Policy 424. By roll call vote all members present voted aye. The motion carried.

8.4 Member Rapheal moved, 2<sup>nd</sup> by Member Theisen to approve Wellness Incentive Program Policy 437. By roll call all members present voted aye. The motion carried.

8.5 Member Olson moved, 2<sup>nd</sup> by Member Luthner to approve School Bus Leasing. By roll call all members present voted aye. The motion carried.

8.6 Member Corcoran moved, 2<sup>nd</sup> by Member Olson to approve School Board Member Employment. By roll call vote members Corcoran, Luthner, Olson, Peterson and Rapheal voted aye. Members Luthner and Keto abstained. The motion carried.

8.7 Member Keto moved, 2<sup>nd</sup> by Member Luthner to approve Resolution Relating to the Financing of a Proposed Project to be Undertaken by the School District; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code. By roll call all members present voted aye. The motion carried.

8.8 Member Corcoran moved, 2<sup>nd</sup> by Member Theisen to approve 2020-2022 Custodial, Maintenance, and Laundry Employee Agreement. By roll call all members present voted aye. The motion carried.

NEW BUSINESS:

9.1 First Reading: Job Description: Director of Teaching & Learning Policy 214. This item will be placed on the next regular agenda for Board action.

9.2 First Reading: Discipline Policy 515. This item will be placed on the next regular agenda for Board action.

9.3 First Reading: Instructional Materials-Films Policy 610 (prior 539). This item will be placed on the next regular agenda for Board action.

REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Keto moved, 2<sup>nd</sup> by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:06 p.m.

---

Jeff Peterson, President

---

Kate Luthner, Clerk

Approved Date: 4/01/2021