

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

February 4, 2021

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, February 4, 2021, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Keto moved to approve the agenda. The motion was 2nd by Member Olson. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: No comments were submitted. Comments were solicited via our email: feedback@flaschools.org

5. STUDENT ACHIEVEMENT:

Linwood Elementary Principal Gretchen Mattson gave a presentation on Linwood School Forest, as well the teacher's mastery of their craft. Kari Person, school counselor, discussed social emotional learning with the students. Jennifer Braido, parent, gave a brief history of the school forest. Cody Rosetti, Wargo Nature Center naturalist, presented on their partnership with the school forest. Tessa Abrahamson, teacher, talked of the follow up activities that are done in the classroom.

Positive Happenings: School Board members reported on the programs, events and meetings that have occurred over the past month. These include athletics, activities and community events.

Community Education presented a flyer about their aquatics program

6. REPORTS:

Workshop/Conference – Members attended the MSBA Leadership Conference with pleasant results.

Communications Committee – Member Theisen reported on mailings that have gone out, the upcoming catalogue and various district happenings.

916 – Member Keto reported on the 2020 audit and a purchasing platform that is offered to member districts as well as a cyber-security breach that is under control with no damage done.

Policy Committee – Member Luthner reported on various policies gone over.

Curriculum, Instruction & Equity Committee – Member Luthner reported on technology used in the classroom, and future plans to be implemented and the transitions that will be needed to do so.

Staff Welfare Committee – Member Olson reported on enrollment, summer school schedule and budgets.

Buildings & Grounds Committee – Member Keto reported on the CLC project update and refrigeration upgrades needed at the ice arena, roofing, parking and HVAC needs were addressed.

Equity Committees – Member Rapheal reported on Black History Month planned activities and Equity Alliance meeting updates.

Finance Committee – Member Corcoran reported on potential upcoming funding and budgets.

City of Forest Lake – Member Theisen reported on community collaborations and sustainability

Superintendent’s Report – Dr. Massey commented on the obvious investment our School Board has to our District. Principal Mattson and her team were commended on their Linwood School Forest Report. Black History and Cultural Responsive Instruction are shown to be vital to our district learning. Upcoming learning model adjustments were reviewed along with the safety measures in place and current county COVID-19 numbers. Summer School dates and plans were discussed, staff vaccine availability was gone over and an overview of the Governor’s Budget Framework was given.

7. CONSENT AGENDA ITEMS:

Member Theisen moved to approve agenda items 7.1-7.5, the motion was 2nd by Member Corcoran. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of January 7 & 21, 2021.

7.2 Approved the bills as of February 4, 2021.

7.3 Approved Classified Personnel:

Authorization of Transfer

- Larson, Dana - Special Education Paraprofessional from ECSE/STEP to the Middle School, 30 hours per week and 37 weeks per year, effective January 25, 2021.
- Mazzucco, Christina - From Noon Duty Supervisor to Special Education Para/Noon Duty at Columbus Elementary, 30 hours per week and 37 weeks per year, effective January 25, 2021.
- Peterson, Peggy - From Accounts Payable Office Assistant IV to Specialist VI, 40 hours per week and 52 weeks per year, effective January 25, 2021.
- Riepe, Mary - From Cook Long Hour Helper at Forest Lake to Lino Lakes Elementary from 20 to 30 hours per week and 35 weeks per year, effective February 1, 2021.
- Scalise, Jamie - Noon Duty Supervisor at Lino Lakes Elementary, from 15 to 6 hours per week and 37 weeks per year, effective February 9, 2021.
- Zanish, Sara - Behavior Intervention Specialist from District Wide to Lino Lakes Elementary, 37.5 hours per week and 37 weeks per year effective January 19, 2021.

End of Employment

- Ristrom, Karlyn - Teaching Assistant at Forest Lake Elementary, effective January 29, 2021.

Leave of Absence(s)

- Anderson, Laisha - (Return to Work) School Bus Driver, 27.5 hours per week and 37 weeks per year, effective January 19, 2021.
- Baber, Donald - (Return to Work) School Bus Driver, 28.85 hours per week and 37 weeks per year, effective January 20, 2021.
- Chilson, Cammille - Noon Duty Supervisor at Forest View Elementary for the remainder of the school year, effective January 29, 2021.
- Maas, Abby - (Return to Work) Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective February 2, 2021.

- Rixe-Carlson, Lisa - Special Education Paraprofessional at the Senior High, for the remainder of the school year, effective January 27, 2021.

Recommendation of Employment

- Hekele, Kyle - School Age Childcare Junior Program Aide at Wyoming Elementary, 10 hours per week and 40 weeks per year, effective February 1, 2021.
- Lumbert, Heather - Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective February 8, 2021.
- Paavala, Carri - Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effective January 28, 2021.

Resignation(s)

- Remitz, Kyle - Head Groundskeeper District Wide, effective February 12, 2021.
- Thell, Lori - School Age Childcare Program Aide at Scandia Elementary, effective January 29, 2021.

7.4 Approved Licensed Personnel:

Unpaid Leave(s) of Absence (LOA)

- Amsler, Christine: 415 LOA for 21-22
- Gross, Kathleen (Katy): .2 FTE 415 LOA for 21-22
- Loire, Kasia: unpaid LOA for approx dates: 5/14/21-6/11/21
- Patrin, Rose: unpaid LOA for 2/8/21-2/26/21
- Steffel, Lauren: 415 LOA for 21-22

Non-Curricular Assignment(s) Dependent upon Season Being Held

- Bade, Jesse: .63 Head Weight Room & .5 Asst Weight Room (SR)
- Fischer, Sarah: .25 Head Speech (SR)
- Irish, Casey: .5 Asst Weight Room (SR)
- Monberg, Katherine: .35 Asst Speech (SR)

Employment

- Furlong, Megan: 1.0 FTE effective 2/4/21
- Jarvis, Kirstin: less than 600-hour Title I Teacher at Lino Lakes Elem for 20-21 sy only, effective 2/15/21
- Koenig, Morgan: 1.0 FTE effective 1/22/21
- Ristrom, Karlyn: 1.0 FTE effective 2/1/21
- Spaeth, Sadie: 1.0 FTE effective 1/4/21

Authorization of Position(s)

- Less than 600-hour Title I teacher @ Lino Lakes Elem for the 20-21 sy only (Kirstin Jarvis)

Resignation/Retirement

- Beach, Kathleen: retire end of 20-21 sy (29 years)
- Boettner, Karleen: retire end of 20-21 sy (28 years)
- Genovese, Lesa: resign end of 20-21 sy
- Maxfield, Jeannette: resign end of 20-21 sy

Discussion: Board Members paid many compliments and good wishes to retiring employees.

7.5 Donations: Member Keto thanked the organizations providing donations totaling \$33,888.84 plus goods and materials.

8. ACTION ITEMS:

8.1 Member Keto moved, 2nd by Member Theisen to approve appointing Member Rapheal as Board Representative to Equity Alliance MN. All members present voted aye. The motion carried.

8.2 Member Rapheal moved, 2nd by Member Luthner to approve Face Covering Policy 711. By roll call all members present voted aye. The motion carried.

8.3 Member Luthner moved, 2nd by Member Olson to authorize Administration to Request Bids for Re-Roofing. By roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

9.1 First Reading: School Board Member Reimbursement Guidelines Policy 103A. This item will be placed on the next regular agenda for board action.

9.2 First Reading: Licensure Policy 416. This item will be placed on the next regular agenda for board action.

9.3 First Reading: Consultation Leave of Absence Policy 424. This item will be placed on the next regular agenda for board action.

9.4 First Reading: Wellness Incentive Program Policy 437. This item will be placed on the next regular agenda for board action.

9.5 First Reading: School Bus Leasing. This item will be placed on the next regular agenda for board action.

REVIEW OF UPCOMING CALENADAR DATES: The school Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Luthner to adjourn. All members present voted aye and the meeting adjourned at 8:36 p.m.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 3/04/2021