

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

January 21, 2021

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Peterson at 8:00 p.m. on Thursday, January 21, 2021, at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

**REPORTS:**

Certificates of Participation, Ehlers & Associates: deferred until February 4, 2021 meeting.

COVID-19 Update: Superintendent Massey shared information on learning model adjustments and showed the considerations used in making the decisions that affect these adjustments. The back to in-person learning timeline was reviewed as well as the beginning of availability of COVID-19 vaccinations for educators.

4. CONSENT AGENDA: Member Keto moved to approve agenda items 4.1 – 4.3. The motion was 2<sup>nd</sup> by Member Olson. By roll call vote, all members present voted aye. The motion carried.

4.1 Approved the bills as of January 21, 2021

4.2 Approved Classified Personnel:

End of Employment (Terminations)

- Ristrom, Karlyn - School Age Childcare Program Aide at Lino Lakes Elementary, effective May 29, 2020.

Leave of Absence(s)

- Brust, Kara- (Return to Work) Special Education Paraprofessional at Linwood Elementary. 30 hours per week and 37 weeks per year, effective January 19, 2021.
- LeMay, Nicole - Special Education Paraprofessional at Columbus Elementary through the end of the school year, effective January 29, 2021.
- Zahradka, Paul - School Bus Driver for the remainder of the school year, effective January 11, 2021.

Recommendation of Employment

- Casey, Nicole - Special Education Floating Paraprofessional Districtwide, 30 hours per week and 37 weeks per year, effective January 19, 2021.
- Chase, Kristina - Bus Aide, 37.5 hours per week and 37 weeks per year, effective January 14, 2021.
- Ristrom, Karlyn - Teaching Assistant at Lino Lakes Elementary, 37.5 hours per week and 37 weeks per year, effective December 21, 2020.

Resignation(s)

- Garbow, Kat - School Age Childcare Program Aide at Wyoming Elementary, effective January 4, 2021.
- Latourneau, Jennifer - School Bus Driver, effective January 8, 2021.
- Lepper, Syrece - Behavior Intervention Specialist at Lino Lakes Elementary, effective January 12, 2021.

- Wappula-Svien, Jennifer - ECFE Teaching Assistant at the Education Center, effective January 11, 2021.
- Weyer, Kelly - School Age Childcare Support Specialist at the Education Center, effective January 4, 2021.

Retirement(s)

- Reely, Janice - Accounts Payable Specialist VI at the District Office, effective January 29, 2021.

4.3 Approved Licensed Personnel:

Unpaid Leave(s) of Absence (LOA):

- Schultz, Katelyn: unpaid leave for approx dates: 5/7/21 - 6/11/21

Non-Curricular Assignment(s):

- Lyden, Nicholas: .50 Asst Wrestling (SR)

Employment:

- Colvin, Katie: Parent Educator at approximately 10 hours per week and approximately 128 student days, effective 1/4/21
- Klausen, Frances: Liaison for Student Quarantine - employ on an on-call, as-needed basis to coordinate school work for students who have COVID, effective on approx 1/11/21 thru 6/11/21. She will remain on her 415 LOA from her regular teaching position.

Retirement(s)/Resignations(s):

- Webb, Kimberly: retire end of 2020-21 sy (29 years)

Authorization of Position(s):

- FTE Special Education Teacher (budget neutral)
- FTE Elementary Teacher @ Linwood Elementary effective 1/22/21

Discussion: Members thanked retiring staff for their service and sent well wishes.

5. ACTION ITEMS:

5.1 Member Rapheal moved for approval, 2<sup>nd</sup> by Member Corcoran to approve: Request Proposals (RFP'S) for Life & Long Term Disability (LTD) Insurance. By roll call vote all members present voted aye. The motion carried.

5.2 Member Rapheal moved for approval, 2<sup>nd</sup> by Member Theisen to approve: Request Proposals (RFP'S) for Medical Self-Insurance Programs. By roll call vote all members present voted aye. The motion carried.

NEW BUSINESS: No items were on the agenda

As there was no further business, Member Theisen moved, 2<sup>nd</sup> by Member Keto to adjourn. All members present voted aye and the meeting adjourned at 8:26 p.m.

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Jeff Peterson, President

Approved Date: 2/04/2021

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Kate Luthner, Clerk