

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**TRUTH-IN-TAXATION HEARING / REGULAR SCHOOL BOARD MEETING**

December 3, 2020

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The annual Truth-In-Taxation Hearing was held virtually on December 3, 2020 at 6:00 pm. At roll call the following members were present: Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Dr. Steve Massey, ex officio. Absent: Julie Corcoran

Director of Business Services, Lawrence Martini, presented the district's proposed tax levy followed by an opportunity for public questions and answers via email at [feedback@flaschools.org](mailto:feedback@flaschools.org). There was no citizen input or questions submitted.

At 6:38 pm Member Keto moved to adjourn the Hearing. The motion was 2<sup>nd</sup> by Member Theisen, all members present voted aye and the Hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, December 3, 2020, at the Forest Lake District Office. Roll was called and the following members were present: Alex Keto, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Julie Corcoran, Jill Olson

Member Olson joins meeting at 7:02 p.m.

Member Rapheal moved to approve the agenda. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

**4. SCHEDULED / UNSCHEDULED VISITORS:**

Listening Session: Due to the Truth-In-Taxation Hearing there was no Listening Session.

Public Comment read by Member Peterson. Adam Hanson of Associated Builders and Contractors of MN/ND submitted an email comment in regards to the Project Labor Agreement previously adopted by the School Board.

**5. STUDENT ACHIEVEMENT:**

Forest View Elementary Principal Scott Urness gave a presentation on the start of the school year and the transition into distant learning. He gave an overview of the technology that has been issued with students as well as some of the educational programs implemented at FVE.

Positive Happenings: School Board members reported on the programs, events and meetings that have occurred over the past month. These include virtual band concerts, musicals, Innovation Labs and Veteran's Day Ceremonies.

Community Education presented a flyer showing the upcoming winter classes to be offered. There will be both in-person and virtual options.

**6. REPORTS:**

Workshop/Conference – Members presented on recent MSBA events virtually attended.

Communications Committee – Member Olson reported on a Principal Challenge issued and District Communication Clarity.

916 – Member Olson reported learning model updates and search strategies for a new Superintendent.

Policy Committee – Member Luthner stated that new members have joined and that certain policies were reviewed.

Curriculum, Instruction & Equity Committee – Member Theisen reported discussion on the World’s Best Workforce and the ESSA Act, they had Bethany Hardy present and received an A&I report.

Staff Welfare Committee – Member Rapheal stated they discussed County COVID-19 numbers and had a report from JP Jacobson, Middle School Principal.

Buildings & Grounds Committee – Member Keto reported on the CLC Project update and timeline.

Finance Committee – Member Peterson talked of the property tax levy of 2021, self-funded insurance and the upcoming budget adjustment.

City of Forest Lake – No report given.

Athletic Field Design Presentation – Architect Meghan Strunk of KOMA presented the Athletic Facilities design site plans. These included interior and exterior architectural designs for the concession, restrooms and ticketing building as well as the stadium field complex with stands and press box.

Activities Update – Director Mike Hennen expressed appreciation for inclusion in the planning of the Athletic Complex updates. Fall activities updates were given with a plan in place for winter and spring activities depending on the Governor’s mandates.

Superintendent’s Report – Dr. Massey opened his report expressing appreciation to Principal Urness and his team at FVE, the Activities Department team and to all the staff that work so hard to keep our District running as smoothly as possible. Local COVID-19 data was presented with the current learning model being reviewed on January 21<sup>st</sup> for potential adjustments. The goal is to advance learning, not just sustain, and to get back to in person learning as soon as it is safe to do so. At this point, approximately 2,000 Chromebooks and 115 hotspots have been issued to families to assist with internet connectivity. A review of the Distance Learning 2.0 program and schedule was given. The district has received portions of county CARES Act Block Grants from Washington and Chisago counties to be used toward COVID-19 relief and assistance. Lastly, we will be moving into the action stage of the Everyone Belongs-Innovation Lab project.

## 7. CONSENT AGENDA ITEMS:

Member Rapheal moved to approve agenda items 7.1-7.5, the motion was 2<sup>nd</sup> by Member Keto. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of November 12 and November 19, 2020.

7.2 Approved the bills as of December 3, 2020.

7.3 Approved Classified Personnel:

Authorization of Transfer:

- Benolken, Leslie - Custodian from Middle School & Transportation Split to Middle School, 40 hours per week and 52 weeks per year, effective December 2, 2020.

- Correction - Zarzuala DeGees, Ana – from Noon Duty Supervisor at Forest View Elementary to Teaching Assistant at Forest Lake Elementary, 10 hours per week and 37 weeks per year, effective November 2, 2020.

Leave of Absence(s):

- Brust, Kara - Special Education Paraprofessional at Linwood Elementary for the remainder of the School year, effective December 7, 2020.

Recommendation of Employment:

- Miller, Jacklyn - Custodian at the Middle School & Transportation, 40 hours per week and 52 weeks per year, effective December 2, 2020.

Retirement(s):

- Carr-Latady, Carolyn - Family Support Advocate, effective June 30, 2021.

7.4 Approved Licensed Personnel:

Unpaid Leave(s) Of Absence (LOA):

- Anderson, Kirsten: correction in unpaid leave dates from 11/12/20 Licensed Sheet. The unpaid dates should be approximately 3/29/21-4/23/21.
- Salminen, Stephanie: unpaid leave for approx dates: 1/14/21 - 2/11/21

Non-Curricular Assignment(s):

- Brown, Hanna: .20 Asst Dance Team (SR)
- Loo, Jonathan: Head Boys' Hockey (SR)
- Moua, Mai Nhia (April): Asst Dance Team (SR)
- Pierron, Lindsey: Head Gymnastics (SR)
- Rue, Mikayla: .80 Asst Dance Team (SR)
- Rue, Rachel: Head Dance Team (SR)
- Wagner, Jennifer: Head Girls' Basketball (SR)

Authorization of Position(s):

- 1.0 FTE Special Education Teacher (This is budget neutral with revenue from unfilled paraprofessional positions.)

7.5 Donations: Member Keto thanked the organizations providing donations totaling \$50,348.60 plus goods and materials.

Discussion: Board Members paid many compliments and good wishes to retiring employees, Diane Giorgi and Carolyn Carr Latady.

8. ACTION ITEMS:

8.1 Member Olson moved, 2<sup>nd</sup> by Member Keto to Approve Request Permission to Bid Senior High Athletic Facilities Project 2020-2021. By roll call vote all members present voted aye. The motion carried.

8.2 Member Theisen moved, 2<sup>nd</sup> by Member Rapheal to Certify 2020 Property Taxes Payable in 2021. By roll call vote all members present voted aye. The motion carried.

8.3 Member Theisen moved, 2<sup>nd</sup> by Member Keto to Approve the Recommendation to Close Open Enrollment in Grades K-12 for the Remainder of the 2020-2021 SY with the exception of the Community School. By roll call vote all members present voted aye. The motion carried.

8.4 Member Theisen moved, 2<sup>nd</sup> by Member Olson to Approve the Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy 427 . By roll call vote all members present voted aye. The motion carried.

8.5 Member Olson moved, 2<sup>nd</sup> by Member Keto to Approve the Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy 510. By roll call vote all members present voted aye. The motion carried.

8.6 Member Theisen moved, 2<sup>nd</sup> by Member Rapheal to Approve the Student Medication Policy 528. By roll call vote all members present voted aye. The motion carried.

8.7 Member Olson moved, 2<sup>nd</sup> by Member Theisen to Approve the Technology Acceptable Use and Safety Policy 540. By roll call vote all members present voted aye. The motion carried.

8.8 Member Rapheal moved, 2<sup>nd</sup> by Member Theisen to Approve the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election . By roll call vote all members present voted aye. The motion carried.

#### NEW BUSINESS:

9.1 First Reading: Out-of-State Travel by School Board Members Policy 103B. This item will be placed on the next regular agenda for board action.

9.2 First Reading: Harassment & Violence Policy 425. This item will be placed on the next regular agenda for board action.

9.3 First Reading: Student Transportation Safety Policy 531. This item will be placed on the next regular agenda for board action.

REVIEW OF UPCOMING CALENADAR DATES: The school Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Keto moved, 2<sup>nd</sup> by Member Olson to adjourn. All members present voted aye and the meeting adjourned at 8:54 p.m.

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Jeff Peterson, President

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Kate Luthner, Clerk

Approved Date: 1/07/2021