

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

November 5, 2020

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, November 5, 2020, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Rapheal moved to approve the agenda. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

One public comments was presented. Adam Hanson expressed concern over the Project Labor Agreement (PLA).

Listening Session: Members Keto and Luthner reported there were four visitors. These visitors discussed changes to the learning models at the Elementary level as well as the PLA agenda item.

Forest Lake Lions Club member Gary Lee was in attendance to present the FLAS School District with donations of \$2,000 and \$250 to be used for internet and hotspot assistance for District families in need.

5. STUDENT ACHIEVEMENT:

Columbus Elementary Principal Neal Fox gave a presentation of what being an elementary principal consists of. Showing that there are many pieces that go into being a successful instructional leader.

High School Principal Jim Caldwell and teacher Traci Johnson presented on the donation of two ambulances from North Memorial Ambulance for use with the Emergency Medical classes and how they will be utilized. Principal Caldwell expressed thanks to M Health Fairview as they are fitting out the ambulances, one as a critical care unit and the other as a training rig. He also recognized Lakes Region EMS for taking on our students last year to assist with trainings and exposure. The students in these programs are able to graduate with certifications and marketable skills, thanks to this curriculum.

Positive Happenings: Member Peterson congratulated all of the School Board election winners. Member Olson has attended the Innovation Labs, saying they incorporated great discussions and communication. Member Rapheal attended the Everyone Belongs Meetings and stated the importance of recognizing equity issues. He also attended FLAMS Parent Teacher Conferences, they were held virtually and ran very smoothly. Member Theisen has also attended these same meetings and has heard good community feedback. She also went to the Community Education Advisory Council with an update from Alexa Nelson, and attended a District 6 Directors Zoom Meeting where they compared notes on the current state of their Districts. Member Luthner attended the Lino Lakes PTO meeting and end of the year soccer meets. She finished MSBA Level III & IV trainings. Member Corcoran enjoyed trick-or-treaters and was able to watch the last High School football game from outside the fence.

Community Education presented a flyer showing the ways they have been hard at work to keep programs safely running for the community during a time of continued uncertainty.

6. REPORTS:

Workshop/Conference – Members Luthner and Keto attended MSBA Phase III & IV training.

Communications Committee – Member Olson reported on COVID-19 communications via email, text & phone. The district wide school information mailing went out, later than usual this year.

916 – Member Olson reported that they talked about phases of learning models. They started in Distance Learning and discussed processes of going to Hybrid and then In-Person. They are planning for Hybrid in November and hoping to be In-Person in December.

Policy Committee – Member Luthner stated two new members have joined the committee. Many of the District policies come right from MSBA to the School Districts.

Curriculum, Instruction & Equity Committee – Member Theisen reported that they had an overview of the McKinney Vento Act from Carolyn Carr-Latady. This Act provides stability to homeless students in our District.

Staff Welfare Committee – Member Rapheal reported they talked of the status of COVID-19 and had updates from Superintendent Massey regarding enrollment and the Strategic Plan.

Buildings & Grounds Committee – Member Keto stated they covered updates on the CLC project, which is staying on schedule. The Athletic Field project was talked about as well as general Building and Grounds updates.

Equity in our Schools – Member Rapheal gave a review of the Equity Steering Committee and Cultural Response Team and the need to enhance educational equity, they also talked about the mural at Scandia Elementary.

Finance Committee – Member Corcoran talked of the property tax levy of 2021 and the upcoming budget adjustment. She requested that all Committee slides should be shared to all the board members for their reference.

City of Forest Lake – Member Keto reported that Mara Bain was re-elected as Mayor and Sam Husnick and Hanna Valento were elected to Council Seats.

Superintendent's Report – Dr. Massey acknowledged Principal Fox and his presentation, stating that we have great schools because we have great principals. A shout out was given to Principal Caldwell and teacher Traci Johnson for their hard work. Dr. Massey gave an acknowledgement to the re-elects for staying with the School Board and their continued service to the District, saying that we have an incredible Board who are focused on making this a better district. COVID-19 updates were reviewed, with COVID-19 county case numbers continuing to rise. MDE has encouraged the districts to pay attention to the broader county data as well as local data. We are tracking the cases in our schools, with the elementary levels moving to the Hybrid Learning Model starting with the new quarter. This is to provide safety for our students as well as our staff. We will continue to monitor cases with the hope to be able to return to an In-Person model at some point in the future, when it is safe. The other possibility, is that we could have to move to a full distance model, instead. Governor Walz has issued an Executive Order to provide free child care during school hours to children of Tier I service field workers. Priority is given to families with both parents working in Tier I fields. We do not have excess staff to service more families, although we would love to be able to do so. Future model adjustments will be based on county wide cases, local zip code data, level of Influenza like symptoms, and person-to-person spread within our school settings. A new Executive Order came out today with some significant adjustments that we are reviewing. We will continue to adjust & modify our plan in accordance with these orders.

The Everyone Belongs Equity Innovation Lab has upcoming meetings scheduled.

Member Rapheal instigated a standing ovation & round of applause for the hard working staff of our District to show appreciation.

7. CONSENT AGENDA ITEMS:

Member Keto moved to approve agenda items 7.1-7.5, the motion was 2nd by Member Rapheal. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of October 1 and October 22, 2020.

7.2 Approved the bills as of November 5, 2020.

7.3 Approved Classified Personnel:

Authorization of Transfer

- Abel, Michelle - School Age Childcare Program Aide from Lino Lakes to Wyoming Elementary, 27.5 hours per day & 52 weeks per year, effective November 3, 2020.
- Carver, Kimberly - School Age Childcare Program Aide at Linwood Elementary from 20 to 22.5 hours per week and 52 weeks per year, effective October 18, 2020.
- Fitzsimons, Steve - Custodian from the Senior High to Linwood/Columbus Elementary split position, 40 hours per week and 52 weeks per year, effective November 2, 2020.
- Nakazawa, Kyoko - School Age Childcare Program Aide at Lino Lakes Elementary from 22.5 to 23.75 hours per week and 52 weeks per year, effective October 19, 2020.
- Winter, Deb - School Age Childcare Program Aide at Scandia Elementary, from 20 to 22.5 hours per week and 52 weeks per year, effective October 19, 2020.

End of Employments (Terminations)

- Hiers, Terrie - School Bus Driver, effective November 5, 2020.
- Quast, Tim - School Bus Driver, effective November 5, 2020.

Leave of Absence

- Anderson, Laisha - School Bus Driver for remainder of the 2021 school year, effective October 26, 2020.
- Ketchum, Rebecca - Noon Duty Supervisor at Forest View Elementary for the remainder of the 2021 school year, effective November 4, 2020.
- Weber, Brenda - Noon Duty Supervisor at Forest View Elementary for the remainder of the 2021 school year, effective September 30, 2020.

Recommendation of Employment

- Letourneau, Jennifer - Trainee School Bus Driver, effective October 26, 2020.
- Pierce, Tarah - Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective November 2, 2020.
- Rehbine, Daniel - School Bus Driver Trainee, effective October 19, 2020.
- Zoya, Tanner - Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective November 2, 2020.

Resignation(s)

- DeLong, Sharon - Cook Helper at Columbus Elementary, effective November 6, 2020.
- Lane, Keely - School Bus Driver, effective January 22, 2020.

7.4 Approved Licensed Personnel:

Non-Curricular Assignment(s):

- Alm, Sherri: Head Volleyball (SR) & .20 Volleyball 9 (SR)
- Bailey, Katlyn: Asst Volleyball (SR) & .10 Asst Volleyball (SR)
- Bethke, Chelsie: .60 Volleyball 9 (SR)
- Bethke Jr, Darvin (Butch): Asst Volleyball (SR) & .10 Asst Volleyball (SR)
- Bethke, Samantha: .80 Volleyball 9 (SR)
- Bonnett, Molly: Head LINK (SR)
- Christensen, Nicole: .80 Asst Volleyball (SR)
- Eagles, Molly: Asst Girls' Hockey (SR)
- Forga, Maya: BSU Co-Advisor (SR)
- Guidry, John: .80 Asst Musical (SR)
- Hazel, Harley: .20 Asst Football (SR)
- Hipp, James: Asst Girls' Hockey (SR)
- Holmquist, Renee: .40 Asst Girls' Basketball (SR)
- Livermore, Laura: .50 Open Minds Club (MS)
- Newcomb, Timothy: .90 Head Musical (SR)
- Pinewski, Trevor: Head Alpine Ski (SR)
- Richardson, Andrew: Head Girls' Hockey (SR)
- Schueller, Jay: .35 Asst Musical (SR)
- Strunk, Alyssa: .40 Volleyball 9 (SR)
- Zimmer, Nichelle: .50 Open Minds Club (MS)
- Zumwalde, Barry: .60 Asst Musical (SR)

7.5 Donations: Member Keto thanked the organizations providing donations totaling \$33,534.47 plus goods and materials.

8:29 Meeting recessed for 5 minutes.

8:34 Meeting resumed.

8. ACTION ITEMS:

8.1 Member Rapheal moved, 2nd by Member Olson to Approve the Strategic Plan Update. By roll call vote all members present voted aye. The motion carried.

8.2 Member Rapheal moved, 2nd by Member Corcoran to Approve the Resolution Authorizing the Athletic Field Project Labor Agreement. By roll call vote members Olson, Rapheal, Peterson, Luthner, Corcoran and Keto voted aye. Member Theisen voted nay. The motion carried.

8.3 Member Corcoran moved, 2nd by Member Olson to Approve the First General Fund Budget Adjustment. By roll call vote all members present voted aye. The motion carried.

8.4 Member Olson moved, 2nd by Member Theisen to Approve the Community Education Fund Balance Transfer Resolution. By roll call vote all members present voted aye. The motion carried.

8.5 Member Keto moved, 2nd by Member Theisen to Approve the Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. By roll call vote all members present voted aye. The motion carried.

8.6 Member Theisen moved, 2nd by Member Keto to Approve Family & Medical Leave Policy 428. By roll call vote all members present voted aye. The motion carried.

8.7 Member Rapheal moved, 2nd by Member Olson to Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. By roll call vote all members present voted aye. The motion carried.

NEW BUSINESS:

9.1 First Reading: Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy 427. This item will be placed on the next regular agenda for board action.

9.2 First Reading: Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy 510. This item will be placed on the next regular agenda for board action.

9.3 First Reading: Student Medication Policy 528. This item will be placed on the next regular agenda for board action.

9.4 First Reading: Technology Acceptable Use and Safety Policy 540. This item will be placed on the next regular agenda for board action.

REVIEW OF UPCOMING CALENADAR DATES: The school Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Luthner to adjourn. All members present voted aye and the meeting adjourned at 9:00 p.m.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 11/12/2020