

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

October 1, 2020

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:06 p.m. on Thursday, October 1, 2020, at the Forest Lake District Office. Roll was called and the following members were present: Kate Luthner, Jill Olson, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Members absent: Julie Corcoran, Alex Keto

Member Peterson proposed to amend the agenda to move the report on the High School Athletic Field Project Update in it's entirety to 8.4. Member Olson moved to approve the amended agenda. The motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

No public comments were presented.

Listening Session: Members Olson and Rapheal reported there were no visitors.

5. STUDENT ACHIEVEMENT:

Wyoming Elementary Principal Laurie Chelgren and Literacy Coach Samantha Merrell gave a presentation of the Guided Reading program designed by Jan Richardson and how it is used throughout the District.

Positive Happenings: Community Education presented the new LINK at Home Program. School Board members reported on the programs, events, meetings and visits to district schools during the past month. Members expressed their gratitude for the work done by all the staff and how well this year has started with the existing situation.

6. REPORTS:

Workshop/Conference – Member Luthner talked about MSBA phase III sessions and that it is nice to see how other boards function.

Communications Committee – Member Olson reported on how Community Education has been marketing their programs. They put out a fall catalogue and the smaller classes and virtual classes have been very successful.

916 – No report given.

Policy Committee – Member Luthner reported that they had reviewed policies, and no changes or updates were required.

Curriculum, Instruction & Equity Committee – Member Theisen talked about the Everyone Belongs series, the Vision Lab sessions and the Steering Committee, as well as the Safe Space Committees.

Staff Welfare Committee – Member Rapheal stated they talked about COVID-19 and how it has been effecting the start of school. They also had updates on the current enrollment as well as on the Athletic Field project.

Buildings & Grounds Committee – Member Luthner reported that they went over COVID-19

procedures, the Athletic Field project and talked about other summer projects that have been wrapped up. There was discussion of possible use of a “needlepoint system” used to eradicate viruses that may be coming in the future.

Equity in our Schools – Member Rapheal talked on the Everyone Belongs series.

Finance Committee – No report given.

City of Forest Lake – No report given.

High School Athletic Field Project Update – moved to New Business 8.4

Superintendent’s Report – Dr. Massey gave a COVID-19 update, reviewing the county case numbers. In response to positive cases, Wyoming Elementary has moved to distance learning for two weeks, and is on schedule to return to in person learning on October 5. As of this point, no positive cases are known to have been contracted within any of the school buildings. We are 4 weeks into the school year and are still primarily in our starting learning model, with only a few changes needing to be implemented. The Home Wellness Checklist should be reviewed by each family and student at the start of every day. High School fall activities have been allowed to resume with modifications, football & volleyball will proceed with a limited schedule and limited spectators. The winter activity season has been approved to start with 30% fewer games on all levels, and limited spectators, also. Equity Steering Team, Strategic Plan Action Committee, Everyone Belongs and the Equity Innovation Lab have all been meeting and are working on identifying needs within our community.

## 7. CONSENT AGENDA ITEMS:

Member Gail Thiesen moved to approve agenda items 7.1-7.5, the motion was 2<sup>nd</sup> by Member Luthner. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of September 3 and September 17, 2020.

7.2 Approved the bills as of October 1, 2020.

7.3 Approved Classified Personnel:

### Authorization of Transfer

- Bowman, Laura - ECFE Teaching Assistant at Scandia from 12 to 34.25 hours per week and 30 weeks per year, effective August 24, 2020
- Johnson, Nichole - Special Education Paraprofessional at STEP from level II to III, 30 hours per week and 37 weeks per year, effective September 24, 2020
- Mohr, Tammy - ECFE Teaching Assistant from Columbus to Forest View Elementary, 25.5 hours per week and 31 weeks per year, effective September 7, 2020
- Koehly, Jill - Special Education Paraprofessional from ECSE to Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective September 28, 2020
- Simonson, Wanda - ECFE Teaching Assistant from Lino Lakes to Columbus Elementary, 30 hours per week and 31 weeks per year, effective August 24, 2020
- Thompson, Janice - Special Education Paraprofessional from Lino to Linwood Elementary, 30 hours per week and 37 weeks per year, effective September 28, 2020

### End of Employments (Terminations)

- Breen, Dennis - Custodian at Linwood/Columbus, effective September 22, 2020

Lay Off Status

- Baldwin, Halle Jo - School Age Childcare Program Aide at Wyoming Elementary, effective August 28, 2020
- Hekele, Kyle - School Age Childcare Program Aide at Wyoming Elementary, effective August 28, 2020
- Larson, Kinsey- School Age Childcare Program Aide at Forest View Elementary, effective August 28, 2020
- Lockwood, Jessica - School Age Childcare Program Aide at Lino Lakes Elementary, effective August 28, 2020
- Mayer, Kennedy - School Age Childcare Program Aide at Forest View Elementary, effective August 28, 2020
- Murray, Susan - School Age Childcare Program Aide at Linwood Elementary, effective August 28, 2020
- Taylor, Haliagh - School Age Childcare Program Aide at Wyoming Elementary, effective August 28, 2020
- Vaillancourt, Talan - School Age Childcare Program Aide at Forest Lake Elementary, effective August 28, 2020

Recommendation of Employment

- Bombard-Wiener, Amber - Early Childhood Special Education Paraprofessional at the Ed Center, 30 hours per week and 37 weeks per year, effective September 29, 2020
- Kloss, Jessica - Community Education Office Assistant III at the Education Center, 40 hours per week and 42 weeks per year, and 2 days per week and 10 weeks per year (summer), effective September 18, 2020
- Lindgren, Peter - Substitute School Bus Driver, effective September 28, 2020
- Stegmeier, Ryan - Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 37 weeks per year, effective September 28, 2020
- Ullery, Angela - Special Education Paraprofessional at ECSE, 30 hours per week and 37 weeks per year, effective September 24, 2020
- Wegenleitner, James - Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective September 14, 2020

Resignation(s)

- Black, Jody - School Bus Driver, effective September 24, 2020
- Eastman, Julie - School Bus Driver, effective October 2, 2020
- Fogarty, Kevin - School Bus Driver, effective August 24, 2020
- Hovind, Jessie - Payroll Coordinator at the District Office, effective October 2, 2020
- Juker, Cheri - ECSE Paraprofessional, effective September 18, 2020
- Pandya, Bansari - ECFE Teaching Assistant, effective September 18, 2020
- Pierre, Roland - Food Services Driver, effective October 14, 2020

## 7.4 Approved Licensed Personnel:

Non-Curricular Assignment(s):

- Hedstrom, Daniel: .75 Asst Boys' Soccer (SR)
- Jurasin, Joseph: Head Weight Room (SR)

Employment:

- Eagles, Molly: 1.0 FTE effective 20-21 sy

End of Employment:

- Doudna, Brian: effective on or about 9/21/20

LSN - Covid Situational Assessments

- Approval of a \$5,000 stipend from the Covid Relief Funds for Trisha Pizzuti for the time frame of 7/1/20 to 12/31/20. This payment would be prorated and distributed moving forward between approval to 12/31/20.

7.5 Donations: Member Rapheal thanked the organizations providing donations totaling \$1,948.83 plus goods and materials.

## 8. NEW BUSINESS:

8.1 First Reading: Family & Medical Leave Policy 428. This item will be placed on the next regular agenda for board action.

8.2 First Reading: Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. This item will be placed on the next regular agenda for board action.

8.3 First Reading: Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. This item will be placed on the next regular agenda for board action.

8.4 First Reading: Authorization of Athletic Field Project Labor Agreement. Mr. Martini reviewed that a conditional use permit must be obtained from the City Planning & Zoning Department, after which, bids may be advertised for. There is a December to February timeframe for General Certificates, with construction able to start in spring 2021. There will be no tax impact on property owners from this project. This item will be placed on the next regular agenda for board action.

REVIEW OF UPCOMING CALENADAR DATES: The school Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Rapheal moved, 2<sup>nd</sup> by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:06 p.m.

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Jeff Peterson, President

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Kate Luthner, Clerk

Approved Date: 11/05/2020