

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

August 19, 2021

---

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Chairperson Peterson at 6:00 p.m. on Thursday, August 19, 2021, at the School District Offices. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Jill Olson, Jeff Peterson, Rob Rapheal, and Superintendent Steve Massey, ex officio. Members absent: Kate Luthner and Gail Theisen.

3. REPORTS: Superintendent Report, Dr. Massey reviewed the return to school plan for this coming fall. There is a focus on safe learning and while the safety restrictions are not tight, we will be cognizant of changes.

4. CONSENT AGENDA: Member Olson moved to approve agenda items 4.1 – 4.3. The motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye. The motion carried.

4.1 Approved the bills as of August 19, 2021

4.2 Approved Classified Personnel:

Authorization of Transfer

- Andersen, Jennifer - Special Education Paraprofessional II from Columbus to Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Czeck, Ann - from Payroll Office Assistant III to Accounts Payable Office Assistant IV at the District Office, 40 hours per week and 52 weeks per year, effect August 23, 2021.
- Danielson, DeAnn - Special Education Paraprofessional II from Wyoming to Scandia Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Goodwin, Rebecca - Deaf-Blind Intervener from Wyoming to the Senior High School, 32.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Hekele, Emily - From Long Term Sub to School Age Childcare Assistant Site Manager at Forest View Elementary, 32.5 hours per week and 52 weeks per year, effect August 30, 2021.
- Kane, Ashley - from Noon Duty to Special Education Paraprofessional at Scandia Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Kroska, Joni - Special Education Paraprofessional III from STEP to the Senior High, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Lumbert, Heather - Special Education Paraprofessional II from the Senior High to Columbus Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Lutz, Rose - from Regular Bus Aide to Substitute, effect August 12, 2021.
- McCarthy, Ramona - Special Education Paraprofessional II from Columbus to Wyoming Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Miller, Madison - Special Education Paraprofessional II from the Middle School to Wyoming Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Reeder, Shelli - from Teaching & Learning Administrative Assistant VI to Confidential Administrative Assistant to Director of Business Services, 40 hours per week and 52 weeks per year, effect August 23, 2021.

- Riisager, Julie - from Noon Duty Supervisor to Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Ritchie, Jennifer - Special Education Paraprofessional II from Columbus to Forest Lake Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Rohe, Virginia - Cook Manager from Columbus to Wyoming Elementary, 40 hours per week and 37 weeks per year, effect August 13, 2021.
- Shelafoe, Torri - Health Care Specialist IV from Districtwide to Wyoming Elementary and from 30 to 12 hours per week and 37 weeks per year, effect September 7, 2021.

Change in Position(s)

- Cook Manager position at Lakes International Language Academy from 40 hours to 35 hours per week and 37 weeks per year, effect August 13, 2021.
- Food Services Office Assistant VI changed to General Benefits Assistant Food Services Supervisor, 40 hours per week and 52 weeks per year, effect September 1, 2021.
- Reduction in hours of the School Age Childcare Office Assistant III position from 25 to 20 hours per week and 40 weeks per year, effect August 19, 2021.

Leave of Absence

- LeMay, Nicole - Special Education Paraprofessional at Columbus for the 2021-22 school year.
- Thibault, Hailey- Return from LOA, effect September 7, 2021.
- Whall, Beth - Return from LOA, effect September 7, 2021.

Recommendation of Employment

- Bjork, David - Trainee School Bus Driver, effect July 26, 2021.
- Gregory, Erika - Long Hour Cook Helper at Wyoming Elementary, 20 hours per week and 37 weeks per year, effect September 7, 2021.
- Johnson, Julie - School Age Childcare Office Assistant III, 40 hours per week and 52 weeks per year, effect August 31, 2021.
- Mendoza, Vicki - Short Hour Cook Helper at Scandia Elementary, 15 hours per week and 37 weeks per year, effect September 7, 2021.
- San Nicolas, Alicia - Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Stearns, Paige - Preschool Educator at the Education Center, 32.5 hours per week and 33 weeks per year, effect August 16, 2021.
- Tatting, Rebecca Long Hour Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Youngberg, Heidi – Short Hour Cook Helper at Wyoming Elementary, 15 hours per week and 37 weeks per year, effect September 7, 2021.

Resignation(s)

- Anderson, Amanda - Behavior Intervention Specialist, effect June 10, 2021
- Farinella, Jeffrey - Community Ed Marketing & Technology Assistant, effect August 20, 2021.
- Fritzing, Alicen - School Age Childcare Program Aide at Wyoming Elementary, effect September 1, 2021.
- Johnson, Kim - School Bus Driver, effect September 1, 2021.

- Johnston, Michelle - Special Education Paraprofessional, effect July 30, 2021.
- Lunzer, Renay - Special Education Paraprofessional at the Senior High, effect June 5, 2020.
- Mahonen, Diane - Special Education Paraprofessional III the Senior High, effect June 10, 2021.
- Noble, Cynthia - School Age Childcare Site Manager at Linwood Elementary, effect August 27, 2021.
- Trotto, Kristin - Special Education Paraprofessional II the Senior High, effect June 10, 2021.
- Viner, Angela - Noon Duty Supervisor at Scandia Elementary, effect June 10, 2021.

#### 4.3 Approved Licensed Personnel:

##### Employment

- Caine, Boni: 1.0 FTE effect 21-22 sy
- Hibbard, Jade: 1.0 FTE effect 21-22 sy contingent upon satisfactory background check
- Hipp, James: 1.0 FTE effect 21-22 sy
- Honebrink, Serese: From 1.0 FTE to .58 FTE effect 21-22 sy
- Meulepas, Gloria: 1.0 FTE effect 21-22 sy
- Osborn, Scotty: 1.0 FTE effect 21-22 sy contingent upon satisfactory background check
- Potter, Paige: 1.0 FTE effect 21-22 sy contingent upon satisfactory background check

##### Change in Status/FTE

- Buhman, Megan: from .5 FTE to 1.0 FTE effect 21-22 sy

##### Non-Curricular Assignments(s)

- Evans, Abbigael: 7/8 Head Girls' Tennis (SR)
- Ferraro, Sam: Head Football (SR)
- Grand, Brian: Asst Boys' Soccer (SR)
- Kvam, Erin: Asst Girls' Cross Country (SR)
- Luhman, Brianna: 9th Grade Girls' Swim (SR)
- Olson, Kellie: Asst Girls' Swim (SR)
- Raaen, Philip: Asst Girls' Tennis (SR)
- Richardson, Andrew: Head Boys' Cross Country (SR)
- Shortly, Violet: Head Girls' Tennis (SR)
- Welch, Deborah: Asst Girls' Swim (SR)

##### Release from Contract

- Bell, Allix - effect end of 20-21 sy
- George, Anne: effect end of 20-21 sy

#### ACTION ITEMS:

5.1 Member Keto moved, 2<sup>nd</sup> by Member Rapheal to approve FLAS Retirement Notice(s). All members present voted aye. The motion carried.

Member Olson moved, 2<sup>nd</sup> by Member Keto to recess into closed session at 6:19 p.m. to discuss potential pending litigation involving alleged student to student misconduct.

Member Rapheal moved, 2<sup>nd</sup> by Member Olson to reconvene to regular meeting at 7:26 p.m. By roll call all members present voted aye. The motion carried.

As there was no further business, Member Rapheal moved, 2<sup>nd</sup> by Member Keto to adjourn. All members present voted aye and the meeting adjourned at 7:28 p.m.

\_\_\_\_\_  
Jeff Peterson, President

\_\_\_\_\_  
Kate Luthner, Clerk

Approved Date: 8/26/2021