

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

September 16, 2021

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Luthner at 8:00 p.m. on Thursday, September 16, 2021, at the FLA School District Offices. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio Members absent: Jill Olson and Jeff Peterson

3. **REPORTS:** The Annual Strategic Plan Update was given by various staff, with a comprehensive review and update of the mission statements, goals and current updates.

Dr. Massey gave a COVID-19 Update covering a benchmark review of the current point we are at with the reminder that we are in a fluid situation. The School Board approved COVID-19 Mitigation Matrix is designed to keep students and staff in school, face to face, full time as much as possible. For one of our schools, Scandia Elementary, we have reached the threshold of +7% positivity rate, causing the school population being required to wear masks at school. We will be keeping a close watch on all school positivity rates and are prepared to adapt to the needs of the buildings to keep everyone as safe as possible. A reminder was given that it is Federally mandated that masks are required on public transportation, this includes school buses. If students don't have a mask, we are able to provide one for them.

4. **CONSENT AGENDA:** Member Keto moved to approve agenda items 4.1 – 4.3. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

4.1 Approved the bills as of September 16, 2021

4.2 Approved Classified Personnel:

Authorization of Transfer

- Carnes, Mark - Custodian from the Senior High to Wyoming Lead, 40 hours per week and 52 weeks per year, effect August 30, 2021
- Chase, Kristina - School Bus Aide from 37.5 to 27.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Chesnut, Dwight - School Bus Driver from 27.5 to 37.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Crowther, Kelly - Noon Duty Supervisor at Wyoming Elementary, from 17.5 to 25 hours per week and 37 weeks per year, effect September 7, 2021.
- Dahlgren, Crysta - ECFE Teaching Assistant from Linwood to the Education Center, and from 9 to 29.75 hours per week and 31 weeks per year, effect September 1, 2021.
- Dewidt, Melissa - from School Age Childcare Program Aide to Assistant Site Manager at Lino Lakes Elementary, 32.5 hours per week and 52 weeks per year, effect September 8, 2021.
- Elmer, Chuck - From Training to Regular School Bus Driver 32.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Forster, Richard - School Bus Aide from 27.5 to 37.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Harer, Callie - School Bus Aide from 27.5 to 37.5 hours per week and 37 weeks per year, effect August 24, 2021.

- Hawthorne, Ashley - from Special Education Paraprofessional to SAC/Noon Duty/Para position at Wyoming, 40 hours per week and 37 weeks per year, effect September 7, 2021.
- Johnson, Irene - School Bus Aide from 37.5 to 27.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Kaufman, Kristin - Noon Duty Supervisor at Wyoming Elementary from 25 to 17.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Korte, Derrick - Trainee School Bus Driver, effect September 7, 2021.
- Leahy, Kelly - School Bus Driver from 27.5 to 37.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Leahy, Michael - from Training to Regular School Bus Driver 32.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Miller, Ashley - from Training to Regular School Bus Driver 32.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Mitchell, Beatrice - from Training to Regular School Bus Aide 27.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Novak, Aunaca- from Behavior Intervention Specialist Districtwide to Forest View Elementary, 35 hours per week and 37 weeks per year, effect September 7, 2021.
- Peterson, Paul - School Bus Aide from 37.5 to 27.5 hours per week and 37 weeks per year, effect August 24, 2021.
- Rafel, Kathy - Cook Helper at Lino Lakes Elementary, from 20 to 30 hours per week and 37 weeks per year, effect September 3, 2021.
- Redinger, Susan - ECFE Teaching Assistant from the Education Center to the Ed Center/Linwood & Columbus, 20 hours per week and 31 weeks per year, effect September 1, 2021.
- Ritchie, Jennifer - Special Education Paraprofessional from Forest Lake Elementary to Early Childhood, 12 hours per week and 37 weeks per year, effect August 30, 2021.
- Saunders, Julie - ECFE Teaching Assistant from the Education Center to Linwood Elementary, 20.25 hours per week and 31 weeks per year, effect September 1, 2021.
- Senger, Heather - Custodian from the Education Center to the Senior High Night Lead, 40 hours per week and 52 weeks per year, effect September 1, 2021.
- Wisner, Rachell - Cook Helper from Forest Lake to Columbus Elementary School, 15 hours per week and 37 weeks per year, effect September 14, 2021.
- Young, Kyle - from Regular to Substitute School Bus Driver, effect August 24, 2021.
- Zarzuela Degess, Anna - School Bus Aide from 27.5 to 37.5 hours per week and 37 weeks per year, effect August 24, 2021.

Change in Position(s)

- School Age Childcare Program Aide at Scandia Elementary, 10 hours per week and 40 weeks per year, effect August 27, 2021.
- School Age Childcare Program Aide at Forest View Elementary, 20 hours per week and 40 weeks per year, effect September 7, 2021.
- Temporary Special Education Office Assistant Districtwide, up to 20 hours per week for up to 14 weeks, effect September 16, 2021.

End of Employment/Termination(s)

- Taylor, Cynthia - Cook Helper at Wyoming Elementary, effect September 7, 2021.

Leave of Absence

- Kassel, Sonya - Title One Paraprofessional at Forest View Elementary for the entire 2022 school year.
- Ritchie, Jennifer - Partial Leave of Absence only for the 2022 school year. Special Education Paraprofessional at Early Childhood 12 hours per week (of her 30 hour per week position) & 37 weeks per year, effect August 30, 2021.

Recommendation of Employment

- Bronk, Megan - Special Education Paraprofessional at Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Cable, Jolene - Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effect September 7, 2021.
- Carlson, Kelly - Long Hour Cook Helper at Forest View Elementary, 20 hours per week and 37 weeks per year, effect September 7, 2021.
- Chelstrom, Joni - Trainee School Bus Driver, effect August 23, 2021.
- Daly, Megan - Cook Manager at Lakes International Language Academy, 35 hours per week and 37 weeks per year, effect September 13, 2021.
- Dalton, Nicole - Health Care Specialist IV at the Senior High, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Fernandez, Nitai - Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effect September 14, 2021.
- Frees, Aimee - Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effect September 13, 2021.
- Greenhow, Erin - Noon Duty Supervisor at Scandia Elementary 12.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Holmstrom, Eric - Noon Duty Supervisor at Lino Lakes Elementary, 15 hours per week and 37 weeks per year, effect September 7, 2021.
- Kasa, Jenny - Administrative Assistant for Teaching & Learning at the District Office, 40 hours per week and 52 weeks per year, effect September 15, 2021.
- Kloss, Jessica - Community Education Office Assistant III at the Education Center 40 hours per week and 52 weeks per year, effect October 4, 2021.
- Komarek, Lisa - Special Education Paraprofessional III at STEP, 30 hours per week and 37 weeks per year, effect September 13, 2021.
- Korte, Derrick - Trainee School Bus Driver, effect September 07, 2021.
- Kromrey, Tiffany - ECFE Teaching Assistant at the Education Center, 11.25 hours per week and 31 weeks per year, effect August 30, 2021.
- Lundberg, McKenzie - Special Education Paraprofessional at STEP, 30 hours per week and 37 weeks per year, effect September 7, 2021.
- Marsh, Benita - Special Education Paraprofessional II at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effect September 14, 2021.
- Marusich, Beverly - School Age Childcare Office Assistant III, 20 hours per week and 40 weeks per year, effect August 31, 2021.
- Mendoza, Vicki - Cook Helper at Scandia Elementary from 15 to 17.5 hours per week and 37 weeks per year, effect September 15, 2021.
- Mollner, Michael - Custodian at the Senior High School, 40 hours per week and 52 weeks per year, effect September 15, 2021.
- Murray, Susan - School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 40 hours per year, effect September 13, 2021.

- Pepin, Erin - Noon Duty Supervisor at Wyoming Elementary, 17.5 hours per week and 37 weeks per year, effect September 13, 2021.
- Pepin, Erin – Trainee School Bus Driver, effect September 7, 2021.
- Pojar, Tamara - Noon Duty Supervisor at Scandia Elementary, 12.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Qualy-Godinez, Alma – Trainee School Bus Driver, effect September 7, 2021.
- Reidell-Young, Kodi - Cook Helper at Lakes International Headwaters, 15 hours per week and 37 weeks per year, effect September 7, 2021.
- Sohlo, Theresa - Early Childhood Family Education Teaching Assistant, at Wyoming Elementary, 9 hours per week and 31 weeks per year, effect August 16, 2021.
- Spong, Barbara - Early Childhood Family Education Teaching Assistant, at Scandia Elementary, 25.75 hours per week and 31 weeks per year, effect August 30, 2021.
- Standaert, Karen - Special Education Paraprofessional at the Education Center, 15 hours per week and 37 weeks per year, effect September 13, 2021.
- Stevenson, Anna - Cook Helper at the Senior High School, 17.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Taylor, Bridget - Noon Duty Supervisor at Columbus, 12.5 hours per week and 37 weeks per year, effect September 7, 2021.
- Thompson, Kendra - Behavior Intervention Specialist Districtwide, 37.5 hours per week and 37 weeks per year, effect September 14, 2021.
- Wisner, Jim - Substitute Bus Driver, effect August 30, 2021.
- Zaccardi, Cindy - Cook Helper at Wyoming Elementary from 20 to 25 hours per week and 37 weeks per year, effect September 15, 2021.

Resignation(s)

- Anderson, Weiling - Special Education Paraprofessional at FLAMS, effect September 10, 2021.
- Coberley, Lauren - Special Education Nurse Paraprofessional Districtwide, effect July 8, 2021.
- Dahlgren, Crysta - School Age Childcare Program Aide at Linwood, effect September 17, 2021.
- Gazda, Kevyn - Special Education Paraprofessional at Wyoming Elementary, effect June 10, 2021.
- Gillette, Travis - Custodian at the Education Center, effect September 24, 2021.
- Haas, Jamie - Noon Duty Supervisor at Scandia, effect June 10, 2021.
- Kotys, Pamela - School Age Childcare Site Manager at Wyoming, effect August 27, 2021.
- Mohr, Tammy - ECFE Teaching Assistant at Linwood Elementary, effect August 30, 2021.
- Schroeder, Megan - Special Education Paraprofessional at the Senior High, effect September 7, 2021.
- Seekon, Shelby - School Age Childcare Program Aide at Linwood, effect August 30, 2021.
- Seim, Mackenzie - Behavior Intervention Specialist at Forest View Elementary, effect June 5, 2021.
- Stiles, Gina - School Bus Driver, effect August 23, 2021.
- Wirtz, Adam - Noon Duty Supervisor at Columbus Elementary, effect June 5, 2021.

4.3 Approved Licensed Personnel:

Authorization of Position

- One Title I Teacher @Forest View for less than 600 hours during the 201-22 sy only (Kerri Ringaman)

Employment

- Forte, Rebecca: ECFE effect 9/1/21 – contingent upon satisfactory background check and proper licensure
- Guzy, Melissa - 1.0 FTE effect 21-22 sy
- Korbein, Rebecca: 1.0 FTE effect 21-22 sy
- Ringaman, Kerri: less than 600 hours during the 21-22 sy
- Ristrom, Karlyn: 1.0 FTE effect 21-22 sy
- Strandlund, Nicole: 1.0 FTE effect 21-22 sy
- Wallinga, Krista: 1.0 FTE effect 9/7/21 - contingent upon proper licensure

Change in Status/FTE

- Bahr, Kerrie: from .67 FTE to .68 FTE effect 8/30/21 and from .68 FTE to 1.0 FTE effect 9/17/21
- Honebrink, Serese: from .58 FTE to 1.0 FTE for 2021-22 sy effect 9/17/21
- Jacobs, Mark: from .64 FTE to 1.0 FTE for 2021-22 sy effect 9/17/21
- Larson, Kelly: from .75 FTE to 1.0 FTE for 2021-22 sy effect 9/17/21
- Moyer, James: from .64 FTE to .68 FTE effect 8/30/21 and from .68 to 1.0 FTE for 2021-22 sy effect 9/17/21
- Sather, Martha: from .67 FTE to 1.0 FTE for 2021-22 sy effect 9/17/21

Non-Curricular Assignments(s)

- Alexander, Morgan: Asst Yearbook (MS)
- Bade, Jesse: Asst Football (SR)
- Brett, Amanda: Asst Girls' Swim/Dive (SR)
- Brisbois, Brett: Football 9 (SR)
- Dumonceaux, Duane: Asst Football (SR)
- Gordy, David: Asst Football (SR)
- Guidry, John: Head JH Choir (MS)
- Harris, Larry: Asst Football (SR)
- Holman, Daniel: Asst Football (SR)
- Hunter IV, Charles: Asst Football (SR)
- Irish, Casey: Asst Football (SR)
- Kaiser, Michael: Football 9 (SR)
- Kowarsch, Jennifer: WEB 1.0 Asst & .10 Head (MS)
- Laqua, Maurya: JH Band .50 Head & .50 Asst (MS)
- Laszczak, James: Football 9 (SR)
- Matheson, Jake: JH Band .50 Head & .50 Asst (MS)
- Montzka, Natasha: Asst Orchestra (MS)
- Ortega, Guillermo: .25 Asst Boys' Soccer (SR)
- Peterson-Smoczyk, Cheryl: Head Fall Dance (SR)
- Reynolds, Sallyann: WEB 1.0 Asst & .10 Head (MS)
- Schlichtmann, Johnny: .75 Asst Boys' Soccer (SR)

- Schreiber, Pojanat: Head JH Orchestra (MS)
- Steeves, Jason: Football 9 (SR)
- Terhaar, Thomas: Asst Football (SR)
- Tomas, Joseph: Head Boys' Soccer (SR)
- Zak, Beth: WEB .80 Head & Head Yearbook (MS)

Unpaid Leave(s) of Absence (LOA)

- Gerschke, Laura: Unpaid LOA for approximate dates 2/14/22-3/25/22
- Wilke, Ashley: Unpaid LOA for approximate date 12/8/21 through end of school year

ACTION ITEMS:

5.1 Member Theisen moved, 2nd by Member Corcoran to approve FLAS Retirement Notice(s). All members present voted aye. The motion carried.

5.2 Member Rapheal moved, 2nd by Member Keto to approve the Resolution Approving Long Term Facilities Maintenance Revenue Plan for Forest Lake Area Schools ISD # 831. By roll call, all members present voted aye. The motion carried.

5.3 Member Theisen moved, 2nd by Member Corcoran to approve Setting the Preliminary Property Tax Levy for 2022. By roll call, all members present voted aye. The motion carried.

5.4 Member Keto moved, 2nd by Member Theisen to table the School Board Self Evaluation Discussion and Superintendent Goals until the October 7, 2021 School Board meeting. All members present voted aye. The motion carried.

New Business: None

As there was no further business, Member Rapheal moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:13 p.m.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 10/07/2021