

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

October 7, 2021

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, October 7, 2021, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Members absent were Jill Olson.

Member Keto moved to approve the agenda. The motion was 2nd by Member Rapheal. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were 7 speakers on various topics, covering masks, volunteers and equity vs. equality. Others in attendance were observing.

Green Cards: There were no green card speakers

5. STUDENT ACHIEVEMENT:

Student Report: FLAHS Student Council President and Co-President gave a review of homecoming week. It was a successful and busy week.

Student Achievement: FLAMS Principal Lang, along with a staff member and student, presented on the daily life at the middle school.

2020-2021 MCA Report: Assessment Coordinator Dr. Komatsu gave an overview of this past year's MCA results. There appears to have been an impact on the scores, due to the pandemic, but comparatively the results are still similar to historic results. It may take several years for students, as a whole, to return to pre-pandemic levels.

Positive Happenings: Board Members reported on recent activities, events and programs that have been attended through the district and community.

6. REPORTS:

Workshops & Conferences – Members attended the SEE Conference

916 – Member Keto stated they are converting to online meetings, reviewed historical justice and new personnel trainings.

Buildings & Grounds Committee – Member Corcoran talked on the 2022 tax levy and ESSR funding.

City of Forest Lake – Member Theisen covered the end of the city water ban and city budget work.

Communications Committee – Member Theisen stated they reviewed the yearly agenda of meetings.

Community Education – Member Keto reviewed the swimming pool status and staffing shortages.

Curriculum, Instruction & Equity Committee – Member Luthner talked on the upcoming 2025 Elementary Literacy Framework review.

Equity in our Schools – Member Rapheal reviewed TEFFLA grants and the Affinity Program.

Finance Committee – Member Corcoran reviewed the 2022 property tax levy, Truth in Taxation, 2021 Audit, AARP/ESSR II funding and enrollment status.

Policy Committee – Member Luthner relayed that they discussed the policies appearing on tonight’s agenda.

Staff Welfare Committee – No report.

Superintendent Report - Dr. Massey thanked all for a memorable homecoming, as well as Principal Lang and her group for their insight into life at the Middle School. He also commended the Forest Lake Times for their coverage of the FLAS homecoming and the operations of the School Board. A School Model Update was given with regards to current school status as well as a reminder of the variance of COVID-19 symptoms versus non COVID-19 like symptoms. The shortage of school bus drivers was addressed in that it is affecting not only our school district, but the entire nation. If anyone knows of a qualified driver who would like to drive bus, they are encouraged to come forward to apply.

7. CONSENT AGENDA ITEMS:

Member Theisen moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Keto. All members present voted aye. The motion carried.

7.1 Approved the Minutes of August 26 and September 16, 2021.

7.2 Approved the Bills as of October 7, 2021.

7.3 Approved Classified Personnel:

Authorization of Transfer

- Brust, Kara - from SAC/Noon Duty/Paraprofessional at Linwood Elementary to Payroll Assistant III, 40 hours per week and 52 weeks per year, effective October 5, 2021.
- Chelstrom, Joni - from Trainee to Regular School Bus Driver, 32.5 hours per week and 37 weeks per year, effective September 3, 2021.
- Fitzsimons, Steven - Custodian from Linwood/Columbus Split to the Education Center, 40 hours per week and 52 weeks per year, effective October 11, 2021.
- Goodsell, Brenda - Cook Helper at the Senior High from 20 to 25 hours per week and 37 weeks per year, effective September 24, 2021.
- Hekele, Kyle - School Age Childcare Program Aide at Wyoming, from 10 to 20 hours per week and 52 weeks per year, effective September 7, 2021.
- Jensen, Dianne - from Assistant Site Manager to Site Manager at Wyoming Elementary, 40 hours per week and 52 weeks per year, effective September 27, 2021.
- Mobeck, Deanna – from School Age Childcare Program Assistant to Assistant Site Manager at Wyoming Elementary, 32.5 hours per week and 52 weeks per year, effective October 4, 2021.
- Mollner, Michael - Custodian from the Senior High School, to the Education Center, 40 hours per week and 52 weeks per year, effective September 27, 2021.
- Snell, Phillip - from School Bus Driver to Substitute, effective September 7, 2021.
- Youngberg, Heidi - Cook Helper at Wyoming from 15 to 20 hours per week and 37 weeks per year, effective September 23, 2021.

End of Employment (Terminations)

- Rehbine, Daniel - School Bus Driver, effective September 7, 2021.

Leave of Absence(s)

- Shelafoe, Torri - Health Office Assistant IV Districtwide, full time leave of absence for the remainder of the 2022 school year, effective September 24, 2021.

New Job Position

- 2 Licensed Practical Nursing positions for the 2022 school year, 40 hours per week (student contact days only) through June 10, 2022.
- Long Hour Cook Helper position at the Senior High School, 20 hours per week and 37 weeks per year, effective September 17, 2021.
- Long Hour Cook Helper position at the Senior High School, 25 hours per week and 37 weeks per year, effective September 17, 2021.

Recommendation of Employment

- Anderson, Allen - Mechanic at the Transportation Office, 40 hours per week and 52 weeks per year, effective September 9, 2021.
- Bombard-Wiener, Amber - Special Education Office Assistant III Temporary Position Districtwide, 10 hours per week for up to 14 weeks, effective September 27, 2021.
- Danielson, Deann - School Age Childcare Program Aide at Scandia Elementary, 10 hours per week and 40 weeks per year, effective September 27, 2021.
- Fallin, Jill - Special Education Paraprofessional at the Education Center, 30 hours per week and 37 weeks per year, effective October 5, 2021.
- Frank, Kristi - Assistant Food Services Supervisor at the Education Center, 40 hours per week and 52 weeks per year, effective November 1, 2021.
- Fredrickson, Laura - Long Hour Cook Helper at the Senior High, 20 hours per week and 37 weeks per year, effective October 5, 2021.
- Grimmell, Aaron - Custodian at the Senior High, 40 hours per week and 52 weeks per year, effective September 22, 2021.
- Kaufman, Patricia - School Age Childcare Program Aide at Wyoming Elementary, 20 hours per week and 40 weeks per year, effective September 22, 2021.
- Ketchum, Rebecca - Noon Duty Supervisor at Forest View Elementary, 10 hours per week and 37 weeks per year, effective September 7, 2021.
- Kline, Meghan - School Age Childcare Program Aide at Columbus Elementary, 10 hours per week and 40 weeks per year, effective September 29, 2021.
- Martens, Carley - School Age Childcare Program Aide at Forest View Elementary, 10 hours per week and 40 weeks per year, effective September 27, 2021.
- Nechodom, Mary - Trainee School Bus Driver, effective September 20, 2021.
- Olson, Sandy - Cook Helper at Scandia Elementary, 15 hours per week and 37 weeks per year, effective October 4, 2021.
- Stromberg, Sara - PCN Coordinator at the Senior High, 40 hours per week and 52 weeks per year, effective October 6, 2021.
- Ulvin, Ian - SAC/Noon Duty/Special Education Paraprofessional at Linwood Elementary, 40 hours per week and 37 weeks per year, effective October 4, 2021.
- Verdoorn, Jason - Trainee School Bus Driver, effective September 21, 2021.
- Yost, Ilona - Cook Helper at Wyoming Elementary, 15 hours per week and 37 weeks per year, effective September 29, 2021.

Resignation(s)

- Marusich, Beverly - School Age Childcare Office Assistant III at the Education Center, effective September 22, 2021.
- Pascuzzi-Rivard, Gina - Special Education Paraprofessional at STEP, effective October 1, 2021.
- Reidell-Young, Kodi - Cook Helper at Lakes International Headwaters, effective October 8 2021.
- Tatting, Rebecca - Cook Helper at the Senior High, effective September 24, 2021.

Terms & Conditions of Employment

- New PCN Coordinator Position approval of Terms & Conditions, dated 10/06/2021 through June 30, 2023.
- New Cultural Liaison Position approval of Terms & Conditions, dated October 1, 2021 through June 30, 2022.

7.4 Approved Licensed Personnel:

Change in Status

- Correction: Larson, Kelly: from .67 FTE to 1.0 FTE for 2021-22 sy effective 9/17/21 (incorrectly stated as from .75 FTE to 1.0 FTE on the 9/16/21 SB License Sheet)

Recommendation of Employment

- Berens, Robert: .5 FTE effective 9/22/21 contingent upon proper licensure
- Christensen, Gretchen: 1.0 FTE effective 9/27/21 contingent upon satisfactory background check
- Dunbar, Kelley: ABE Teacher, effective 10/5/21, 15 hpw for 31 weeks and 7 hpw for 14 weeks contingent upon satisfactory background check
- Quesada, Kathryn: ABE Teacher, effective 9/27/21, 30 hpw for 31 weeks and 15 hpw for 14 weeks
- Roemer, Emily: 1.0 FTE Long-Term Sub Contract for 164 days (10/4/21 - 6/10/22) contingent upon satisfactory background check
- Starr, Simonne: 1.0 FTE effective 10/11/21 contingent upon proper licensure

Non-Curricular Assignments(s)

- Anfang, Alexa: HS LINK Asst (SR)
- Bade, Jesse: HS Weight Room - Head (SR)
- Boegeman, William: HS History Day Club .34 Head (SR)
- Bonnett, Molly: HS LINK - Head (SR)
- Brett, Amanda: Student Council .50 Head/.50 Asst. (SR)
- De Sobrino, Rachel: HS Debate - Head (SR)
- Guidry, John: HS Choir Director Head (SR)
- Harden, Holly: HS Creative Minds Writing/Healthy Minds - Head(SR)
- Harris, Larry: HS DECA - Asst (SR)
- Johnson, Alec: HS Weight Room .25 Asst (SR)
- LeMire, Rebecca: HS Adaptive Fall Athletics Asst. (SR)
- Livermore, David: HS Auditorium Manager (SR)
- Livermore, David: HS Orchestra Director - Head (SR)
- Nellis, Kristen: HS DECA - Head (SR)
- Penn, Lynda: HS NHS .50 Head (SR)
- Pollock, Jordan: HS FFA .5 Head/.5 Asst (SR)
- Schueller, Jay: HS Fall Musical .10 Head and .60 Second (SR)
- Schwartz, Keith: HS SADD - Head (SR)
- Spaeth, Sadie: HS NHS .50 Head (SR)

- Tauszell, Ann: HS FFA .50 Head and .50 Asst (SR)
- Tinklenberg, Joel Lynn: Adaptive Fall Athletics Head (SR)
- Wiggin, Patrick: HS History Day Club .33 Head (SR)
- Zimanske, Craig: HS Student Council .50 Head/.50 Asst (SR)
- Zumwalde, Barry: HS Band Director Head (SR)
- Zumwalde, Barry: HS Pep Band - Head (SR)

8. ACTION ITEMS:

8.1 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$35,234.49 plus goods. Member Keto moved, 2nd by Member Theisen to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Keto moved, 2nd by Member Theisen to approve the FLAS Staff Retirement Notice(s). By roll call all members present voted aye. The motion carried.

8.3 Member Theisen moved, 2nd by Member Corcoran to approve the Regular District Building Substitute Proposal. Members voting aye: Corcoran, Peterson, Rapheal, Theisen. Members abstaining: Keto, Luthner. Members absent: Olson. The motion carried.

Board recessed at 8:49 pm
Board reconvened at 8:56 pm

8.4 Member Rapheal moved, 2nd by Member Theisen to approve the School Board Self Evaluation Discussion and Superintendent Goals. By roll call all members present votes aye. The motion carried.

NEW BUSINESS:

- 9.1 First Reading - Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414
- 9.2 First Reading - Family and Medical Leave Policy 428
- 9.3 First Reading - Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522

REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Luthner moved, 2nd by Member Keto to adjourn. By roll call, all members present voted aye and the meeting adjourned at 9:11 p.m.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 11/04/2021