

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
TRUTH-IN-TAXATION HEARING / REGULAR SCHOOL BOARD MEETING

December 2, 2021

The annual Truth-In-Taxation Hearing was held virtually on December 2, 2021 at 6:00 pm. At roll call the following members were present: Julie Corcoran, Alex Keto, Jill Landstrom, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

Director of Business Services, Lawrence Martini, presented the district's proposed tax levy followed by an opportunity for public questions and answers. There was no citizen input or questions submitted.

At 6:34 pm Member Rapheal moved to adjourn the Hearing. The motion was 2nd by Member Theisen, all members present voted aye and the Hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, December 2, 2021, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Jill Landstrom, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Keto moved to approve the agenda. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: Due to the Truth-In-Taxation Hearing there was no Listening Session.
 Public Comment Green Cards: None were submitted

5. STUDENT ACHIEVEMENT:

Student Report: FLAHS National Honor Society (NHS) members spoke on the qualifications needed to become an NHS member and how they learn leadership qualities and are assisted in becoming well rounded students. They also talked about the volunteer requirements and the activities that they are involved in.

Positive Community Norms – Sara Stromberg gave an overview of the grant that was received to support this program, whose purpose is use data to promote positive community views of the youth of the area.

Positive Happenings: School Board members reported on the programs, events and meetings that have occurred over the past month. These include Career Exploration Day, Veteran's Day Programs, musicals and concerts, various athletics and school activities and programs.

Community Education presented a flyer showing gift ideas available through Community Education.

6. REPORTS:

Workshop/Conference – Members reported on online seminars and conferences attended.

916 – Member Keto reported they reviewed meeting dates, the 916 ALC and superintendent goals.

Buildings & Grounds Committee – Member Keto reported on construction projects, 2022 property tax levy and various building projects.

City of Forest Lake – Member Theisen reported on downtown development and hometown holiday.

Communications Committee – Member Theisen reviewed FLAS district email communications.

Community Education – Member Keto reviewed National Community Education Day and that the Winter Catalogue has been published.

Curriculum, Instruction & Equity Committee – Member Luthner reported on World’s Best Workforce.

Equity in our Schools – Member Rapheal reviewed the Steering Team’s purpose and work.

Finance Committee – Member Corcoran reviewed the draft audit, property taxes payable and the 2022 budget status.

Policy Committee – Member Luthner reviewed polices on the agenda tonight and upcoming.

Staff Welfare Committee – Member Peterson stated there had been no meeting.

Superintendent’s Report – Dr. Massey opened his report with an overview of his recent trip with the Governor’s Trade Mission. He also reviewed this school year’s challenges, in the ways of staffing, building illness rates and student COVID-19 cases. COVID-19 mitigation strategies were reviewed. The upcoming MSBA Leadership Conference will have a presentation of awards with our School Board earning several accolades.

7. CONSENT AGENDA ITEMS:

Member Theisen moved to approve agenda items 7.1-7.5, the motion was 2nd by Member Landstrom. By roll call vote, all members present voted aye. The motion carried.

7.1 Approved the Minutes of November 4 and November 18, 2021.

7.2 Approved the bills as of December 2, 2021.

7.3 Approved Classified Personnel:

Authorization of Transfer

- Hekele, Kyle - School Age Childcare Program Aide at Wyoming Elementary, from 20 to 23.75 hours per week and 52 weeks per year, effective November 22, 2021.
- Nielsen, Mark - from Trainee to Regular School Bus Driver, 32.5 hours per week and 37 weeks per year, effective November 30, 2021.
- Terhaar, Thomas - Behavior Intervention Specialist from Districtwide to the Middle School, 37.5 hours per week and 37 weeks per year, effective November 22, 2021.

Recommendation of Employment

- DeHaven, Jana - Special Education Paraprofessional at the Senior High, 35 hours per week and 37 weeks per year, effective December 1, 2021.
- McCullough, Amanda - Noon Duty Supervisor at Scandia Elementary, 2.5 hours per week and 37 weeks per year, effective December 3, 2021.
- Riehle, Susan - Noon Duty Supervisor at Scandia Elementary, 7.5 hours per week and 37 weeks per year, effective December 1, 2021.

- Stuhrk, Jennifer - Special Education Paraprofessional at Lino Lakes Elementary, 30 hour per week and 37 weeks per year, effective November 22, 2021.
- Tillman, Autumn - School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 40 weeks per year, effective November 29, 2021.
- Youngquist, Melanie - Noon Duty Supervisor at Scandia Elementary, 2.5 hours per week and 37 weeks per year, effective December 9, 2021.

Resignation(s)

- Howe, Jennifer - Noon Duty Supervisor at Linwood, effective November 24, 2021.
- Korte, Derrick - Trainee School Bus Driver, effective November 16, 2021.
- Longsdorf, Margarethe - School Age Childcare Program Aide at Forest View Elementary, effective December 22, 2021.
- Lyzhof, Jean - Cook Helper at Lino Lakes Elementary, effective December 3, 2021.
- Olson, Paul - School Bus Driver, effective November 16, 2021.

7.4 Approved Licensed Personnel:

Recommendation of Employment

- Jarecki, Emily: 1.0 FTE effective 11/23/21.

Non-Curricular Assignment(s)

- Holmquist, Renee: Girls' Basketball .25 Asst. Coach (HS)
- Johnson, Alec: Girls' Basketball Coach 9th Grade (HS)
- Laszczak, James: Boys' Hockey .30 Asst. Coach (HS)
- Loo, Jonathan: Boys' Hockey - Head Coach (HS)
- McDonald, Kyle: Boys' Basketball - Head Coach (HS)
- Nelson, Kacie: Gymnastics 1.0 Asst Coach (HS)
- Ostercamp, David: Girls' Basketball - Head Coach (HS)
- Pinewski, Trevor: Alpine Ski - Head Coach (HS)
- Terhaar, Thomas: Boys' Basketball 1.0 Asst. Coach (HS)
- Thompson, Leif: Boys' Basketball 1.0 Asst. Coach (HS)
- Wallinga, Mark: Boys' Hockey .85 Asst. Coach (HS)
- Zowin, Chad: Boys' Hockey .85 Asst. Coach (HS)

Unpaid Leave(s) of Absence (LOA)

- Cordie, Sarah: Unpaid LOA for approximate dates 3/28/22 - 6/9/22.
- Wolbeck (Hayes), Kayla: Unpaid LOA for approximate dates 4/12/22 - 6/10/22.

7.5 Revision to the Preschool Educator's Employment Terms

8. ACTION ITEMS:

8.1 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$11,311.28. Member Keto moved, 2nd by Member Rapheal to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Theisen moved, 2nd by Member Keto to Certify 2021 Property Taxes Payable in 2022. By roll call vote all members present voted aye. The motion carried.

8.3 Member Corcoran moved, 2nd by Member Luthner to Approve the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. By roll call vote all members present voted aye. The motion carried.

8.4 Member Corcoran moved, 2nd by Member Luthner to Accept 2020-2021 Financial Audit. By roll call vote all members present voted aye. The motion carried.

8.5 Member Keto moved, 2nd by Member Theisen to Approve the Intermediate District 916 Joint Powers Agreement. By roll call vote all members present voted aye. The motion carried.

8.6 Member Rapheal moved, 2nd by Member Landstrom to Approve the Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy 510. By roll call vote all members present voted aye. The motion carried.

8.7 Member Landstrom moved, 2nd by Member Keto to Approve the Equal Educational Opportunity Policy 535. By roll call vote all members present voted aye. The motion carried.

8.8 Member Theisen moved, 2nd by Member Landstrom to Ratify the Technology Acceptable Use and Safety Policy 540. By roll call vote all members present voted aye. The motion carried.

8.9 Member Keto moved, 2nd by Member Corcoran to Ratify the 2020-2022 Employment Terms and Conditions for Forest Lake Association of Professional Office Personnel (FLAPOP). By roll call vote all members present voted aye. The motion carried.

8.10 Member Rapheal moved, 2nd by Member Theisen to Approve the 2020-2022 Employment Terms and Conditions for Forest Lake Association of Educational Professionals (FLAEP). By roll call vote all members present voted aye. The motion carried.

8.11 Member Corcoran moved, 2nd by Member Theisen to Approve the School Board Meeting Schedule Adjustment. By roll call vote all members present voted aye. The motion carried.

8.12 Member Theisen moved, 2nd by Member Corcoran to Approve the Schedule Change Consideration. Schedule Change approved a modification to the instructional calendar for the 21-22 school year. This effectively changed the 12/23/21 regular instructional day to an asynchronous distance learning day with no students reporting to the buildings and staff reporting to their respective buildings for the work day. By roll call vote all members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 Action Taken - Member Landstrom moved, 2nd by Member Theisen to Authorize Administration to Request Bids for Re-Roofing. By roll call vote all members present voted aye. The motion carried.

9.2 First Reading - Out-Of-State Travel by School Board Members Policy 103B

9.3 First Reading - Student School Board Representative Policy 117

9.4 First Reading - Harassment and Violence Policy 425

9.5 First Reading - Student Transportation Safety Policy 531

9.6 First Reading - FLAHS New Course Proposal - 9th Grade Engineering

9.7 First Reading - FLAHS New Course Proposal - 9th Grade Carpentry

9.8 First Reading - FLAHS New Course Proposal - Robotics and Automation

- 9.9 First Reading - FLAHS New Course Proposal - Exploring Medical Careers
- 9.10 First Reading - FLAHS New Course Proposal - Genetics in Medicine
- 9.11 First Reading - FLAMS New Course Proposal - Exploring Healthy Living
- 9.12 First Reading - FLAMS New Course Proposal - 21st Century Literacy
- 9.13 First Reading - FLAMS New Course Proposal - Visual Arts
- 9.14 First Reading - FLAMS New Course Proposal – Are You a Future CEO?
- 9.15 First Reading - FLAMS New Course Proposal - Adventures in Global Agriculture
- 9.16 First Reading - FLAMS New Course Proposal - Be the Change
- 9.17 First Reading - FLAMS New Course Proposal - Exploring Industrial Technology
- 9.18 First Reading - FLAMS New Course Proposal - Healthy YOU & Beyond
- 9.19 First Reading - FLAMS New Course Proposal - Media Arts I

REVIEW OF UPCOMING CALENADAR DATES: The school Board reviewed upcoming calendar dates.

As there was no further business, Member Rapheal moved, 2nd by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:06 p.m.

Jeff Peterson, President

Kate Luthner, Clerk

Approved Date: 1/06/2022