

INDEPENDENT SCHOOL DISTRICT NO. 831

Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING

March 3, 2022

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:02 p.m. on Thursday, March 3, 2022, at the Forest Lake District Office. Roll was called and the following members were present: Alex Keto, Jill Landstrom, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Julie Corcoran

Member Keto moved to approve the agenda. The motion was 2nd by Member Theisen. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were several speakers on various topics involving masking, work environment and equity. Others in attendance were observing.

Green Cards: There were two green card speakers on COVID-19 and masking.

5. STUDENT ACHIEVEMENT:

Student Achievement: Forest Lake Area Middle School Principal Lang presented the Middle School Musical Cast who performed a number from their recent High School Musical II production.

Positive Happenings: Board Members reported on recent activities, events and programs that have been attended through the district and community.

6. REPORTS: Updates submitted via email, not presented at the meeting.

Workshops & Conferences – MSBA Workshop and SEE Legislative Lobbying Day was attended.

916 – Member Keto stated discussion on 916 Superintendent evaluation process, Strategic Plan and district goals.

Buildings & Grounds Committee – Member Keto reviewed roofing bids, an ice arena update and graduation logistics.

City of Forest Lake – Member Luthner reported on permits issued and progress on the City Improvement Plan.

Communications Committee – Member Theisen reported on district marketing and enrollment, social media, the career pathway guide and digital backpack.

Community Education – Member Keto reviewed athletic and facilities updates, a partnership with the City of Forest Lake for ballparks and a Director’s update was given.

Curriculum, Instruction & Equity Committee – Member Theisen reviewed MS course of study and design updates as well as completion of 7th grade registration.

Equity in our Schools – Upcoming professional development will be discussing what culturally responsive teaching and curriculum looks like in classrooms.

Finance Committee – Member Luthner reported on a budget review and lobbying for school funding.

Policy Committee – Member Keto stated that four policies were reviewed for updates and clarification.

Staff Welfare Committee – Topics discussed were English Language Arts Curriculum, negotiation updates and budgets.

Superintendent Report - Dr. Massey gave an overview of the past year of COVID-19 case trends, showing that we are currently at the lowest positivity rates. COVID-19 Mitigation changes were reviewed, along with a planned return to pre-pandemic visitor policies. A Legislative update showed that state budget reserves have risen. Graduation is scheduled for June 9, 2022 at 7:00 pm and will be housed at either Ranger Stadium or Aldridge Arena if weather forces it indoors. Nominations are being accepted for the 2022 FLAS Hall of Fame through March 18, 2022.

7. CONSENT AGENDA ITEMS:

Member Rapheal moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Landstrom. All members present voted aye. The motion carried.

7.1 Approved the Minutes of February 3 and 17, 2022

7.2 Approved the Bills as of March 3, 2022

7.3 Approved Classified Personnel:

Authorization of Transfer

- Berg, Kari - Office Assistant III from the Transportation Department to Business/Human Resources, 40 hours per week and 52 weeks per year, effective March 7, 2022.
- Bordenave, Bradley – from Trainee to Regular Route Bus Driver, 30.5 hours per week and 37 weeks per year, effective February 18, 2022
- Colby, Laura - Noon Duty Supervisor at Linwood Elementary from 15 to 25 hours per week and 37 weeks per year, effective October 4, 2021.
- Gunderson, Patricia - Noon Duty Supervisor at Linwood Elementary, from 15 to 30 hours per week and 37 weeks per year, effective January 5, 2022.

- Hammersmith, Michael – from Trainee School Bus Driver to full time Mechanic, effective February 17, 2022.
- Moxness, Tanya – from regular School Bus Driver to Transportation Department Office Assistant III, 40 hours per week and 52 weeks per year, effective February 23, 2022.
- Pojar, Tamara - from Noon Duty Supervisor at Scandia Elementary to Behavior Intervention Specialist Districtwide, 37.5 hours per week and 37 weeks per year, effective February 22, 2022.
- Fredrickson, Laura – from Long Hour Cook Helper at the Senior High School, to Food Services Administration Assistant VI, 35 hours per week and 42 weeks per year.

Recommendation of Employment

- Adams, Steven – Trainee Bus Driver, effective February 2, 2022
- Boudewyns, Kathryn - School Age Childcare Program Aide at Wyoming Elementary, 8 hours per week and 40 weeks per year, effective February 22, 2022.
- Johnson, Lakeea - Health Care Specialist IV at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective February 23, 2022.
- Kampshoff, Natalie - School Age Childcare Junior Program Aide at Forest View Elementary, 10 hours per week and 40 weeks per year, effective February 22, 2022.
- Majeski, Christopher – Trainee Bus Driver, effective February 2, 2022.
- Monson, Curtis – Trainee Bus Driver, effective January 28, 2022.
- Suloff, Katherine - Community Education Office Assistant III at the Education Center, 40 hours per week and 52 weeks per year, effective February 21, 2022.

Resignation(s)

- Gunderson, Nicole – Health Care Specialist IV at the Senior High School, effective March 11, 2022.

7.4 Approved Licensed Personnel:

Non-Curricular Assignments(s) - Dependent Upon Season Being Held

- Baxter, Karin: GSA (CS)
- Bayers, Mark: HS Softball 1.0 Asst. (HS)
- Braski, Thomas: Boys' Tennis - 7/8 & .10 Asst. & .05 Head (HS)
- Fischer, Sarah: HS Speech .65 Asst. (HS)
- Hazel, Harley: Baseball .10 Asst. & .05 9th Grade (HS)
- Henry, Kale: HS Baseball Head Coach (HS)
- Ingalls, Ronald: Boys' Tennis .95 Head (HS)
- Johnson, Kyle: HS Baseball .95 Asst. (HS)
- King, Ryan: HS Baseball .95 9th Grade (HS)
- Kvam, Erin: HS Girls' Track 1.0 Asst. (HS)
- Moberg, Ronald: HS Girls' Track 1.0 Asst. (HS)
- Norling, Benjamin: Baseball .75 Asst. (HS)
- Porter, William: HS Baseball .95 Asst. (HS)
- Raaen, Philip: Boys' Tennis .90 Asst. (HS)

- Richardson, Andrew: HS Boys' Track Head Coach (HS)
- Rickart, Aaron: Baseball .10 Asst. & .05 9th Grade (HS)
- Soule, Michael: HS Boys' Track 1.0 Asst. (HS)
- Swanberg, Shane: HS Girls' Track Head Coach (HS)

Unpaid Leave(s) of Absence (LOA)

- Gross, Kathleen (Katy): .2 FTE 415 LOA for 22-23 sy
- Lutz, Alicia (Ali): unpaid LOA for 22-23 sy

8. ACTION ITEMS:

8.1 Member Landstrom moved, 2nd by Member Theisen to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.2 Member Keto moved, 2nd by Member Theisen to approve the Review and Adjustment of School-based COVID-19 Mitigation Matrix. By roll call all members present voted aye. The motion carried.

8.3 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$9,016.70. Member Keto moved, 2nd by Member Theisen to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.4 Member Theisen moved, 2nd by Member Luthner to approve the School Board Reimbursement Guidelines Policy 103A. By roll call all members present voted aye. The motion carried.

8.5 Member Landstrom moved, 2nd by Member Rapheal to approve the School Weapons Policy 532. By roll call all members present voted aye. The motion carried.

8.6 Member Luthner moved, 2nd by Member Theisen to approve the School District Testing Plans and Procedure Policy 614. By roll call all members present voted aye. The motion carried.

8.7 Member Theisen moved, 2nd by Member Keto to approve the Second Budget Adjustment FY22. By roll call all members present voted aye. The motion carried.

8.8 Member Keto moved, 2nd by Member Theisen to approve the Recommendation to Award Bid for Re-Roofing at Forest View Elementary and the Transportation Building. By roll call all members present voted aye. The motion carried.

8.9 Member Rapheal moved, 2nd by Member Luthner to approve the 2020-22 Food Service Agreement. By roll call all members present voted aye. The motion carried.

8.10 Member Landstrom moved, 2nd by Member Theisen to approve the 2020-22 Bus Drivers and Bus Aides Agreement. By roll call all members present voted aye. The motion carried.

9. NEW BUSINESS:

9.1 First Reading – Public and Private Personnel Data Policy 406

- 9.2 First Reading – Use of Student Records Policy 505
- 9.3 First Reading – Multicultural Gender-Fair Disability Sensitive Policy 529
- 9.4 First Reading – School Visitors Policy 704

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

Member Theisen calls for a short recess, 2nd by Member Rapheal beginning at 8:03 pm.

11. REGULAR MEETING RECESSES TO GO INTO CLOSED SESSION TO REVIEW AND DISCUSS SUPERINTENDENT GOALS AND MIDYEAR EVALUATION

At 8:03 p.m. Member Theisen moved, 2nd by Member Rapheal to recess the regular meeting to go into closed session To Review and Discuss Superintendent Goals and Midyear Evaluation. All members present voted aye and the meeting recessed. The closed meeting convened 8:11 p.m. Roll call was taken and members present were Keto, Landstrom, Luthner, Peterson, Rapheal and Theisen. Members absent were: Corcoran. Others present were Dr. Massey

At 9:08 p.m. Member Landstrom moved, 2nd by Member Keto to go into open session. All members present voted aye. At 9:09 p.m. the regular meeting was reconvened. Roll call was taken and members present were Keto, Landstrom, Luthner, Peterson, Rapheal and Theisen. Members absent were: Corcoran

As there was no further business, Member Keto moved, 2nd by Member Landstrom to adjourn. By roll call, all members present voted aye and the meeting adjourned at 9:09 p.m.

Jeff Peterson, President

Gail Theisen, Clerk

Approved Date: 4/07/2022