

INDEPENDENT SCHOOL DISTRICT NO. 831  
 Forest Lake, Minnesota  
 REGULAR SCHOOL BOARD MEETING  
 May 5, 2022

---

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:04 p.m. on Thursday, May 5, 2022, at the Forest Lake District Office. Roll was called and the following members were present: Julie Corcoran, Alex Keto, Jill Landstrom, Kate Luthner, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio.

Member Keto moved to approve the agenda. The motion was 2<sup>nd</sup> by Member Landstrom. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were 4 speakers on various topics. Others attending were observing.

Green Cards: There was 1 green card speaker on Equity Alliance

5. STUDENT ACHIEVEMENT:

Student Achievement: Forest Lake High School Tri M group shared that they are a musical honor society based on community service and outreach.

FLAHS State Athletic and Activity State participants were presented.

FLAS Indian Education Program presented an overview of the American Indian Education Program and their focus goal areas.

School Update: Scandia Elementary IB Coordinator AJ Hanson and Principal Julie Hull reviewed the mission statement and approach to learning and trans-disciplinary plan in regards to the Scandia IB Program.

Teaching and Learning Director JP Jacobson reviewed the K-6 ELA Curriculum adoption in literacy and science.

Member Rapheal made motion to suspend Positive Happenings and submit reports via email for this meeting and move to the Superintendent's Report. Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve motion. All members present voted aye. The motion carried.

6. REPORTS (submitted via email):

916 – Member Keto reported on Strategic Actions Update, Equity Policy and the 916 Superintendent Report

Buildings & Grounds Committee – Member Keto reviewed Long Term Maintenance Revenue bonding and future construction projects

City of Forest Lake – No report given

Communications Committee – No report given

Community Education – Member Keto reviewed youth and adult program and CEAC grant evaluations

Curriculum, Instruction & Equity Committee – No report given

Equity in our Schools – No report given

Finance Committee – Review of FY 22-23 budget update, medical premium increase and long term facilities maintenance revenue bonding

Policy Committee – Member Keto stated they reviewed Policies 514 and 546

Staff Welfare Committee – No report given

Member Theisen moved, 2<sup>nd</sup> by Member Rapheal to take a ten minute recess beginning at 9:04 pm. All members present voted aye. The motion carried.

Meeting resumes at 9:14 pm.

Superintendent Report - Dr. Massey took time to applaud and recognize the School Board, JP Jacobson and team, Principal Hull and Mr. Hanson, Activities Director Mike Hennen and Brad Ward with the Achievement & Integration liaisons who take the time to elevate, recognize and dedicate themselves to all that is going on within the District. Dr. Massey also reviewed many of the upcoming events in the District.

#### 7. CONSENT AGENDA ITEMS:

Member Corcoran moved to approve agenda items 7.1-7.4, the motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

7.1 Approved the Minutes of April 7 & 21, 2022

7.2 Approved the Bills as of May 5, 2022

7.3 Approved Classified Personnel:

##### Authorization of Transfer

- Lutz, Rose - from Substitute to Regular School Bus Aide, 28.75 hours per week and 37 weeks per year, effective May 4, 2022
- Shepard, Rena – School Bus Aide from 30 to 37.5 hours per week and 37 weeks per year, effective May 2, 2022

##### End of Employment

- Leavitt, Sean - School Bus Driver, effective May 2, 2022

##### Recommendation of Employment

- Herrera, Christine - Noon Duty Supervisor at Linwood Elementary, 15 hours per week and 37 weeks per year, effective April 25, 2022

- Poynter, Sophie - School Age Childcare Program Aide, 10 hours per week and 40 weeks per year, effective April 25, 2022
- Stehr, Adam - Sports Center/Community Education Custodian, 40 hours per week and 52 weeks per year, effective April 20, 2022

Resignation(s)

- Fischer, Bradley - Substitute School Bus Driver, effective July 30, 2021
- Kilpatrick, Kerri- Substitute School Bus Driver, effective July 28, 2021
- Lindgren, Peter - Substitute Bus Driver, effective May 1, 2022
- Perry, Brandon – Custodian at Forest Lake Elementary, effective May 27, 2022
- Ulvin, John – Custodian at the Senior High School, effective May 5, 2022

7.4 Approved Licensed Personnel:

Non-Curricular Assignments(s) - Dependent Upon Season Being Held

- Schriber, Pojanat - Pops Orchestra (MS)
- Stehr, Nicholas - Boys' Lacrosse Asst (HS)

Recommendation of Employment

- Amell, Chelsea - 1.0 FTE effective 22-23 sy contingent upon appropriate licensure & satisfactory background check
- Coffman, Katelyn - 1.0 FTE effective 22-23 sy contingent upon appropriate licensure
- Johnson, Jordan - 1.0 FTE effective 22-23 sy contingent upon appropriate licensure
- LeTexier, Austin - 1.0 FTE effective 22-23 sy contingent upon satisfactory background check

Resignation(s)

- Bowes, Andrew - resign at end of 21-22 sy @ conclusion of summer school
- Chervitz, Brian - resign at end of 21-22 sy
- Davis, Joseph - resign at end of 21-22 sy

8. ACTION ITEMS:

8.1 Member Keto moved, 2<sup>nd</sup> by Member Theisen to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.2 Donations: Member Keto reviewed and thanked the organizations providing donations totaling \$2,050.88. Member Keto moved, 2<sup>nd</sup> by Member Theisen to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.3 Member Rapheal moved, 2<sup>nd</sup> by Member Theisen to approve the Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy 510. By roll call all members present voted aye. The motion carried.

8.4 Member Theisen moved, 2<sup>nd</sup> by Member Keto to approve the Discipline Policy 515. By roll call all members present voted aye. The motion carried.

8.5 Member Landstrom moved, 2<sup>nd</sup> by Member Rapheal to approve the Student Attendance Policy 519. By roll call all members present voted aye. The motion carried.

8.6 Member Landstrom moved, 2<sup>nd</sup> by Member Keto to approve the Medical Premium Change. By roll call all members present voted aye. The motion carried.

8.7 Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve Permission to Bid Permission to Bid Ice Arena Project. By roll call all members present voted aye. The motion carried.

8.8 Member Landstrom moved, 2<sup>nd</sup> by Member Theisen to approve the Permission to Bid Asphalt Projects. By roll call all members present voted aye. The motion carried.

8.9 Mmbr Keto moved, 2<sup>nd</sup> by Member Rapheal to approve the Resolution Approving Long Term Facilities Maintenance Revenue for Intermediate District 916. By roll call, all members present voted aye. The motion carried.

8.10 Member Theisen moved, 2<sup>nd</sup> by Member Keto to approve the Resolution Approving Long Term Facilities Maintenance Revenue for Forest Lake Area Schools ISD 831. By roll call, all members present voted aye. The motion carried.

8.11 Member Landstrom moved, 2<sup>nd</sup> by Member Theisen to approve the Monthly Building Substitute Proposal. By roll call, all members present voted aye. The motion carried.

#### 9. NEW BUSINESS:

9.1 First Reading – Preview of the FY 2022-23 Budget

9.2 First Reading – Search of Student Lockers, Desks, Personal Possessions & Student's Person Policy 514

9.3 First Reading – Wellness Policy 546

9.4 First Reading – Dissolution of Equity Alliance MN Joint Powers Agreement

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2<sup>nd</sup> by Member Rapheal to adjourn. By roll call, all members present voted aye and the meeting adjourned at 9:56 p.m.

---

Jeff Peterson, President

---

Gail Theisen, Clerk

Approved Date: 6/02/2022