

BUSD August 16, 2022 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:33 pm by Trustee Jamie Padilla, in person at the Bellevue Union School District Office & Streamed Live Via Zoom on the BUSD Homepage.

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda None

2. Adjourn To Closed Session: 5:34 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

2.1.2. Conference with Labor Negotiator §54957.6

Agency Designated Representative: Michael Kellison, Superintendent

Employee Organization: Unrepresented: Superintendent

2.1.3. Conference with Legal Counsel – anticipated litigation

2.1.3.1. Initiation of Litigation pursuant to §54956.9(d)(4)

Number of Potential Cases: 1

3. Reconvene To Regular Session: 6:36 P.M.

3.1. Flag Salute: Moriah Hart led the flag salute.

Members Present: Jamie Padilla, Lisa Reyes, John Jarvis, Adele Walker, Stephanie Merrida-Grant and Michael Kellison

Members Absent: None

Late Arrivals: John Jarvis, Lisa Reyes

Early Departures: None

District Office Staff Present: Michael Kellison, Chris Kim, Stacy Spector, Tracy Whitaker, Aracely Romo-Flores, Bill Jereb, Ryan Green, Moriah Hart

Others Present: See the sign in sheet/screenshot

3.2. Report on Closed Session None

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3.3. Consider Agenda Adjustment None

3.4. Public Comment: None

4. Informational

4.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

5. Action

5.1. On a motion by John Jarvis, second by Lisa Reyes, the Board approved the 45 Day Budget Revision for FY 2022.23

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

5.2. On a motion by Lisa Reyes, second by Adele Walker, the Board approved Resolution No 1: Education Protection Account

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

5.3. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the Memo of Understanding (MOU) with North Bay Children's Center (NBCC) for FY 2022.23

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

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- 5.4. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved the Addendum to the Employment Contract for Michael Kellison, Superintendent

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.5. On a motion by Stephanie Merrida-Grant, second by Lisa Reyes, the Board approved Resolution No 2: School and Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.6. On a motion by Adele Walker, second by Lisa Reyes, the Board approved Resolution No 3: Proclamation of September as Attendance Awareness Month

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.7. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved the Revised School Cook Job Description

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.8. Ratification of Bills and warrants

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Payroll Totals

Regular Payroll 07/29/2022

Certificated:	\$151,950.89
Classified:	<u>\$136,638.53</u>
Total:	\$288,589.42

Supplemental Payroll 8/10/2022

Certificated:	\$50,719.66
Classified:	<u>\$39,353.92</u>
Total:	\$90,070.58

Total:	\$378,660.00
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Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	1,105,133.44
12 Child Dev. Fund	304,594.23
13 Cafeteria Fund	21,169.50
21 Building Fund	826,368.25
<u>25 Cap Facilities Fund</u>	<u>37,388.00</u>
Total Payables	\$2,294,653.42

On a motion by Lisa Reyes, second by Adele Walker, the Board ratified the Bills and Warrants.

Action:	Approved	
Vote	5	Ayes
	0	Noes
	0	Absent

6. Consent Calendar

6.1. Board Meeting Minutes

6.1.1. Regular Board Meeting July 19, 2022

6.2. BUSD Service Agreement: Barbara Cavanaugh (BUSD Board Governance Workshop)

6.3. BUSD Service Agreement: Kenneth Schwinn (BUSD Home Study Program)

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- 6.4. BUSD Service Agreement: Sally McDaniel (SIPPS Program)
- 6.5. BUSD Service Agreement: David Kerr (BUSD Chorus)
- 6.6. School and College Legal Services Retainer Agreement with BUSD
- 6.7. Reflex Math and Frax Proposal and Requisition
- 6.8. Acknowledge and Accept Grants & Donations
 - 6.8.1. Marmot, 260 urban hauler backpacks filled with school supplies, Meadow View Elementary School
- 6.9. Personnel Activity Log

On a motion by Stephanie Merrida-Grant, second by Lisa Reyes, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7. Reports

7.1. California School Employees Association, Chapter 501

CSEA Executive Board Member Donna Rinnels submitted the following report:

CSEA would like to welcome our BUSD Board Members and our new Superintendent to the 2022-2023 school year! We are looking forward to working with all of you to create a positive, thriving work environment. Our union members are dedicated to supporting our students and staff.

The Executive Board Members for this school year are:

President, Jenn Spain

Vice President, Teresa Gomez

Secretary, Amy Flores Casares

Treasurer, Gloria Reyes

C-Pro, Donna Rinnels

We will be having our monthly meetings at a different school site each month to give everyone the opportunity to attend. We are an all inclusive bunch so our members are welcome to bring their children if need be. Soon we will be sending out a survey to all our members so we can obtain feedback of their wants and needs so we can prepare for our next contract negotiations. We held our first EERC meeting on August 2. Jenn, Teresa, and Donna met with Superintendent Kellison where we discussed ideas and opportunities. We felt welcomed and

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listened to and are looking forward to working together.

Here's to a great school year and thank you for all you do.
CSEA Chapter 501 Bellevue Union School District

7.2. Bellevue Education Association

BEA Co-President Becky Hansen Reported:

Good evening members of the board and Superintendent Kellison,

We're back! We are Becky Hansen and Julie McMurtrie and we are starting our second year as BEA co-presidents. We don't have much to say as it's only the 4th day of school, but so far so good! It was so exciting to welcome back all our new students last week and see their happy, loving smiles. We are slowly getting routines down and are looking forward to a great year.

We wanted to say thank you to Michael for stopping by several of our classrooms the first day of school. It was so good to see you and introduce you to some of the BUSD students. They were thoroughly impressed by your height and now affectionately refer to you as the "tall man". Thank you for taking the time to come around and say hi.

Other than that, we have nothing new to report. See you next month!

7.3. Principal Report

Principal's Report: Margaret Jacobson, Taylor Mountain

Good evening members of the board, community and Superintendent Kellison,

What a difference a year makes! Or even two! We want to start by recognizing that this is the first year in a while that we've had a 'normal' start. The past two years have been so uncertain with Distance Learning and returning in the midst of covid and everchanging guidelines, we just appreciate that this year feels so 'normal'. We have been supported more than ever by district leadership on our sites in real time and we want to acknowledge and thank the team for helping us pull off a smooth start of the school year.

Have you seen the Kawana Springs campus? Although it's not looking or feeling so 'normal', we are pleased to share that the new protocols are running smoothly. We are appreciative of our school community for being so flexible this year with all of the changes. Our students are buzzing about the new building and cannot wait until it is finished!

We would like to share some highlights of the last few weeks as we kicked off our new school year:

On our professional day last Tuesday, teachers participated in a writing training for our new curriculum Writing by Design. The afternoon of training focused on our new Social Emotional

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Curriculum, Character Strong. SEL site teams at each site have been formed. Principals are eager to support their staff with a successful implementation launch using these new materials. Following our district-wide welcome at Taylor Mountain on Wednesday, site leadership welcomed many new staff members with team building activities. We facilitated conversations with staff about setting the tone for the new school year by identifying what we believe in as educators, what we value, and how to best support our students this year. All district staff also participated in Mandated Reporter training at their respective sites.

As we begin our first full week of instruction, students are participating in PBIS Expectations Stations across the sites. PBIS is Positive Behavior Supports and Interventions. Teachers and staff are reviewing and restating behavior expectations with all students in order to promote a respectful, responsible, safe, and kind learning community.

Teachers and support staff are busily building new communities within their own rooms, fostering new relationships and teaching classroom routines. Initial assessments in English Language, reading, math, and foundational literacy skills are being administered so that small intervention support groups can be formed and teachers can target their daily instruction. Engaging our communities and welcoming families is a very important focus for all us now that our campuses are fully open with few restrictions!

Our youngest BUSD students in TK and Kindergarten were welcomed onto campuses the day before school started to visit their classrooms and meet their teachers. We are very excited to confirm that our kinder and TK classes are bursting at the seams as we experience a surge of growth for our district. We have welcomed many new families to our schools and are so happy to support these young learners with a robust TK program.

Within the first few days of school, all sites welcomed parents and families back to campus with school-wide pledge of allegiance gatherings and Principal's Coffee events.

We are currently planning Back-to-School nights at each of our campuses. These welcoming events will take place in the final two weeks of August.

As you can see there is so much positive activity going on in every corner of the district. The best part about returning to school is seeing the smiles on all of our students' faces and knowing that we have a great team of BUSD staff members supporting their success. We know it's going to be a great school year!

7.4. Board Reports/Board Items

John Jarvis reported he was excited about all of the growth and definitely excited about the work being done at Kawana Springs. He said all three of his children had Ms. Toller. And they're getting back into the routine of school and gratitude. He has been appreciative of all of the smiling happy faces he's seen on staff. "Your attitudes pass along to the kids."

Stephanie Merrida-Grant reported she was excited for a brand new school year. She took her son to his first day of high school, he went all the way through school at Bellevue. He's excited for high school, but also asked if he could just go back to Bellevue. Time flies. She also went

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through Bellevue and remembers every one of her teachers. Teachers make a mark on their students and they'll remember Bellevue. She said she's excited to see where this year takes us. She also shared "I have decided, and it wasn't an easy decision, to not seek re-election in November. We've been through tough times, our students and our community. I'll still be here and connected with you, just not in this seat. Thank you for showing up every day. I am happy to see where we will go this year."

Adele Walker thanked everyone. She said it's hard opening a school for the new year - she did it as an office manager for ten years. There are so many moving pieces and such a stressful time of the year, but so much excitement for the new year. Thank you for all of your hard work.

Lisa Reyes reported that she was excited for the new school year, especially about the new construction at Kawana Springs. Two more of her grandkids have joined the BUSD family, there are 8 attending Kawana Springs and two at the Early Learning Center.

Jamie Padilla thanked everyone for coming in with smiles and ready to go. "We are impacting so many lives." Her kids also went to Bellevue.

7.5. Superintendent Report

Superintendent Kellison reported:

The beginning of the 2022-2023 school year was a great success as measured by the smiles on the faces of the children and adults. Students have quickly acclimated to their new classrooms and routines and procedures are being developed and practiced. As I stated at the BUSD Welcome Back Breakfast, there is nothing like the beginning of a new school year. I wish that we could bottle up that energy and use it throughout the year.

Prior to the first day of school, the District hosted newly hired certificated employees for a day and a half of orientation and training. With more than twenty newly hired people occupying the Board Room, it was quite a sight to behold. Dubbed the "New Teacher Launch", this was an opportunity to build community among our new staff and to share with them what makes our district special. Administrators from all departments, along with the site principals, delivered information to our "Class of 2022", and supplied them with their teacher tool belts that included needed instructional supplies and technology. Our hope is that this is the beginning of a new tradition in which we officially welcome new teachers to our learning community. Next year, we plan on holding an equivalent before school orientation for our newly hired classified staff.

On Monday, August 8th, BUSD staff participated in professional learning for two newly adopted programs, Writing By Design and Character Strong. Both programs address identified needs in our District. Writing By Design is a structured writing program that builds foundational writing skills year to year using a systematic approach. Character Strong is a social-emotional learning curriculum that supports students' growth in the areas of self-awareness, self-management, relationship skills and responsible decision making. The implementation of both programs

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district-wide will support our students as they grow, mature and succeed as thinkers and learners.

On Tuesday, August 9th, all BUSD staff gathered for a hosted breakfast at Taylor Mountain. Following breakfast, the administrative team officially kicked off the new school year. All newly hired staff were introduced to the returning staff members and our district-wide theme of “I Believe/Yo Creo” was unveiled. This was my first opportunity to address the entire BUSD community and I was humbled by their welcome. The remainder of the day was spent at school sites in faculty meetings and completing mandated trainings.

State of the District

Across the District, much of the beginning of August was spent preparing for the start of the new school year. Facilities were thoroughly cleaned and our portable classrooms received some much needed repair and painting. We started the planning for a refresh of landscaping district-wide and are in the initial stages of planning for upgrades to district playground equipment. The MPR at Kawana was razed and initial work has started on the construction of the new facility.

The technology team, along with additional district help, deployed both employee and student devices across the district and ensured that classrooms were properly equipped with what they needed to start the year. In human resources, approximately 50 new staff members were onboarded as we “staffed up” to meet the needs of our students at each of the school sites. The curriculum team received and distributed several pallets full of newly purchased curriculum materials (with more to come) while also developing plans for professional learning throughout the year. In student services, new and returning staff were trained in our new social-emotional learning curriculum while partnerships with new and existing outside agencies were developed as we continue to address the needs of all of our students. Food service set up a temporary kitchen at the Kawana Springs campus, introduced the use of new reusable cutlery, and reintroduced the point of sale system at each of the campuses. The business department processed a large quantity of orders while also proactively worked on the automation of many of our primary business and payroll functions with the intent of creating a user friendly system for our employees. And lastly, our site principals managed their campuses, welcomed new staff and supported new and returning students and families as offices opened for the start of the new school year.

Overall, I couldn’t have asked for a better start to the school year. I am thrilled to be part of the Bellevue Community and look forward to a bright future.

With great pride.

Submitted by: Michael Kellison, Superintendent

8. Planning

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September 6, 2022	Special Board Meeting- Board Study Session: Governance Training	5:30 pm	BUSD District Office 3150 Education Drive
September 13, 2022	Regular Board Meeting	5:30 pm	BUSD District Office 3150 Education Drive Live stream on Zoom linked from the District's Homepage: www.busd.org

9. Returned to Closed Session

Open Session Adjournment Time: 7:34 pm

Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature: _____




Date: _____


9/13/22


Bellevue Union School District
Board Meeting
Tuesday August 16, 2022
Sign-in Sheet


Name	School Site/Community Member
1	Stacy Spector
2	Nina Cro
3	Becky Hanson
4	Margaret Jacobson
5	Julie McMurtrie
6	Tracy Whitaker
7	Grady R. Flom
8	Denise McCulloch
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 Recording

Live Transcription (Closed Captioning) has been enabled

 Who can see this transcript? Recording on



 View

08.16.2022 - Board - Google Drive | FY 2022/23 45-Day Budget Review

drive.google.com/drive/folders/1Ps31ei2h0MEi5wk9akUEimE9uOelJo5e

BUSD Calendar | BUSD Drive | BUSD Gmail | District Financial Re... | SCOE: Directory | Mosaic | Aeries | AESOP | Suralink | Docusign | SACS | Frontline - Sign In

Supporting Documents:

Balances through June (12)				Fiscal Year 2022/23		
FD- RSRC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Revenue	Account Balance	
Fund 01 - General Fund						
01- 1400- 0- 0000- 0000- 8012- 000- 0000	EPA,EPA	292,091.00	292,091.00		292,091.00	
Total for Revenue Accounts and Object 8012		292,091.00	292,091.00	.00	292,091.00	
FD- RSRC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
01- 1400- 0- 1110- 1000- 5899- 690- 0000	Budget,Instruction,Regula	292,091.00	292,091.00			292,091.00
Total for Expense Accounts and Object 5899		292,091.00	292,091.00	.00	.00	292,091.00
Total for Org 005 and Fund General Fund						
	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance	
Budgeted		292,091.00		292,091.00		
Actuals	.00					



Moriah Hart - E...

Moriah Hart - Executive As...



gidelcampo@y...

gidelcampo@yahoo.co...

Click to join audio

Participants (10)

Panelists (7)


Attendees (3)

CS Carl Servais


KM Karen Martin

S susie

Chat

 Hello Moriah, can you hear both of us interpreters?

Me to gidelcampo@y... (Direct Message)

 I'm not signed in to interpretation. Who can see your messages? Recording On

To: gidelcam... (Direct Message)

Type message here...